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# ANNUAL REPORT

## TOWN OF EPSOM NEW HAMPSHIRE



For the Year Ending  
December 31, 1999



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1999

**Annual Report**

**Of the**

**Town Offices**

**Of the**

**TOWN OF EPSOM  
NEW HAMPSHIRE**

**For the Year Ending  
December 31, 1999**



**FAREWELL TO A PAST SELECTMAN AND FRIEND**

**SUE V. BICKFORD**

**August 24, 1931 – July 3, 1999**

Sue Bickford was a Selectman for the past six and one half years. All who worked with her will miss her dedication and willingness to work beyond the call of duty. She sacrificed much of her personal time to make Epsom a better town.

Sue had previously served as Tax Collector and a Budget Committee member. She brought the new Police Station from plan to reality; worked on the Town Office/Library Complex; helped find funding for highway improvements; helped structure welfare reform and was instrumental in the implementation of the Town Employee Handbook and Policies. She kept tax increases to a minimum. Sue worked to get a grant from the State of New Hampshire for our Town Hall energy update.

Born in Malden, Ma. Sue was the daughter of Alexander and Carmela (Carrino) Coccia. She and Sam operated Bickford's Sport Center for many years until they transferred the business to their children.

Sue's passing will leave a large void in the lives of her family, friends and her town. She will be missed by many.



CITIZEN OF THE YEAR  
EPSOM, N. H.  
1999

Ivan D. Rutherford was born in Plymouth, New Hampshire  
On March 29, 1927

He attended Baker River School and Plymouth High School  
Ivan served in the U. S. Army with a sixteen month  
Tour of duty in Italy

Ivan graduated from Laconia Business School

He married Patricia M. Duguay. They have one son,  
John, and one daughter, Colleen

Ivan began working at Huckins Oil Co., Inc., in Epsom  
In April 1953. He retired as Vice President and General Manager  
On December 31, 1982. He then worked as an independent  
Accountant, auditor and tax consultant until 1994

Ivan's present hobby (really a passion) is  
restoring and maintaining the beauty of Webster Park.

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## TOWN OFFICERS

### Moderator

	Term Expires
Ashton E. Welch,	2001
Barbara Harkness, Assistant Moderator	2001

### Selectmen

David W. Minnis	2000
Laurence D. Yeaton	2001
Peter P. Bosiak	2002

### Town Clerk/Tax Collector

Dawn E. Blackwell	2000
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### Deputy Town Clerk/Tax Collector

Lisa Cote	2000
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### Treasurer

Paula S. Anderson	2000
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### Representative to the General Court

Charles Yeaton

### Road Agent

Gregory Bowen	2001
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### Supervisors of the Checklest

Marcia Crouse	2000
Barbara Smith	2002
Shirley Demers	2004

### Ballot Clerks

Carolyn Ashby	Ruth Bachelder
Harvey Harkness	Ruth Sawyer

<u>Library Trustees</u>	<u>Term Expires</u>
Patricia Wilcox	2000
Marguerite Tucker	2001
Harvey Harkness	2002

Librarian

Nancy Y. Claris

Assistant Librarian

Jeanette E. Winslow

Zoning Compliance Officer

Alfred E. Bickford	2000
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Health Officer

Judith DeWitt	2000
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Police Department

Roger Amadon, Chief

Fulltime Officers

Lt. Henry Farrin, Jr.

Frank Cassidy

Eric Bourn, resigned 10/13/99

Part-time Officers

Lawrence Phillips

Michael Briggs

Lee Ransom, resigned 06/01/99

Wayne Preve

Robert Kitson, resigned

Overseer of Public Welfare

Patricia L. Hickey	2000
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### Cemetery Trustees

William E. Clark	2000
Gary Kitson	2001
Roland LaFleur	2002

### Trustees of the Trust Funds

Beverly M. LaFleur	2000
Roland LaFleur	2001
William E. Clark	2002

### Conservation Commission

Alison Parodi-Bieling	2000
Elsie Fife	2000
Elliot Sampson	2000
Glenn Horner	2001
John F. Hickey	2002
Alfred G. Bickford	2002

### Zoning Board of Adjustment

Frank Catanese	2000
Sue J. Beaudoin, Alternate	2000
Robert Berry	2001
Keith Cota, Chairman	2001
Robert Poole, Alternate	2001
Lawrence W. Caraway, Jr.	2001
Gordon Ellis	2001

### Planning Board

Paul Bradley, Chairman	2000
Constance Catanese, Co-Chairman	2000
Brenda Corliss	2001
Bruce Coutu	2001
Lawrence W. Caraway, Jr.	2002
Elizabeth Pickering	2002
Deborah Taft, Alternate	
John F. Hickey, Alternate	
Lawrence D. Yeaton, Selectmen's Delegate	

<u>Budget Committee</u>	<u>Term Expires</u>
David Bird	2000
Eric Keeler	2000
David Siress	2001
Steve Warner	2001
Sharon Soltani	2001
Frank Catanese	2002
Mary Frambach, Chairman	2002
Sue Bickford, deceased	
Alan Quimby replacing Sue Bickford	2000
Laurence D. Yeaton, Selectmen's Delegate	

#### Park Commissioners

Richard M. Todd, Chairman  
 Norman R. Birch, Manager  
 Philip E. Revitsky, Electrical  
 Maurice W. Patterson, Water Works  
 George S. Foster, III, Maintenance  
 Ernest Robitaille, Grounds  
 Patrick Keeler, Scout Troop #80  
 Gary Perry, Cub Pack #80

#### Old Home Day Committee

Tracey Beauchesne	Kevin Reeves
Scott Hahn	Patricia Reeves
Brenda Mihachik	Robert M. Reeves
Debra J. Reeves	Terry Riel
Gloria J. Reeves	Pam Smith

Fire Department and Rescue

Chief David Cushing, resigned 03/99  
Chief R. Stewart Yeaton, appointed 04/99  
Deputy Chief Alan Quimby  
Captain Floyd Graham, Full Time Employee  
Lieutenant Joel Dail  
Lieutenant David Palermo  
Peter Lennon Full Time FF/EMT  
Clerk Linda Sawyer

Epsom Rescue Squad Officers

Captain Matthew Moulton  
Lieutenant Barbara Barton  
Lieutenant Allana Mitchell  
Clerk Stacey Manning

Forst Fire Warden

R. Stewart Yeaton

Civil Defense Director

Bruce R. Porter

## EPSOM TOWN MEETING MINUTES FEBRUARY 6, 1999

The annual Town Meeting was called to order at 9:30 AM on Saturday, February 6, 1999. The Moderator, Ashton E. Welch, explained the procedures that would be followed for the meeting. He explained that those present could deliberate and amend the articles, but no final action could be taken. Voting on the articles will be done at the polls. The Moderator asked that all amendments be submitted to him in writing.

Article 1: To see if the Municipality will vote to raise and appropriate the sum of \$740,000 for the re-construction of North Road, and to authorize the issuance of no more than \$500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33), and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to withdraw the sum of \$240,000 from the road re-construction Capital Reserve Fund created for this purpose? (2/3 Ballot Required. This is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3.) (Recommended by the Selectmen) (Recommended by the Budget Committee).

Article 1 was read. Sue Bickford moved that Article 1 be amended to add, "plus interest to the date of withdrawal" after "furthermore to withdraw the sum of \$240,000". She explained that this wording is necessary in order to be able to spend the interest in the Capital Reserve Fund. Frank Catanese seconded the amendment. The amendment passed with a voice vote. There being no further discussion, Article 1 shall appear on the ballot as amended.

Article 2: To see if the municipality will vote to raise and appropriate the sum of \$1,664,274 for the construction of a new Town Office/Library Building, and to authorize the issuance of no more than \$1,544,274 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA33), and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to authorize the Library Trustees to withdraw the sum of \$120,000 from the Library Building Capital Reserve Fund created for this purpose? (2/3 Ballot Required. This is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3.) (Recommended by the Selectmen) (Recommended by the Budget Committee).

Article 2 was read. Sue Bickford moved that Article 2 be amended to add, "plus interest to the date of withdrawal" after "furthermore to authorize the Library Trustees to withdraw the sum of \$120,000". Gary Matteson seconded the amendment. The amendment passed with a voice vote.

Jeff Keeler and Gary Matteson presented details on the Town Office/Library project. Jeff Keeler explained that the Old Town Hall, the Baptist Church, the Police Station site and land next to Bob Cutter's residence were all considered for this project. After much research, it was found that the Old Town Hall was the best site.

Gary Matteson explained that the Town owns 1.3 acres and has an option to purchase another 4 abutting acres. The Town also has an option to purchase the remaining 13 acres at a later date if necessary. Gary stated town meetings were held at the Old Town Hall until 1979 when it became too small. The town offices were housed there until about 8 years ago and are now located at the mall. The present layout at the office is inefficient. The library currently is too small with only 1300 square feet. The complex would house the town office, library, and contain public meeting rooms. Gary stated that at the present time the cost of bonding is low. The project will be bonded over 20 years and will enable future citizens to also have a chance to pay for it.

Jeff Keeler stated that the tax impact would be \$1.01 per \$1,000 for the first year and \$.518 for the 20th year. \$30,000 of this project is for renovations including handicap accessible bathrooms with access from the back of the old town hall. The current parking lot which is owned by the state, will no longer be used and will be loamed and seeded. The committee is working with the State concerning a right shoulder or left turn lane on Route 4. \$100,000 is for off site improvement which includes roadwork and water to the site. Jeff stated that perhaps later for historical purposes the existing library and sanctuary section of the church could be moved to the site. However, this project is not included in the budget or the actual plan. The library section would be located on the west side of the building. The east side would house the town office with a basement for storage. Common space would include lobby access to the town office, conference rooms, handicapped bathroom and storage area for tables and chairs. There would be a public access room for viewing zoning maps. Jeff stated that multiple meetings could be held on any given night. The project is also designed so that expansion can be done rather easily at a later date.

Gary Matteson explained there is a guaranteed maximum price. The \$100,000 for offsite improvement to Route 4 is not included in this guaranteed price. Any savings would come back to the Town to offset taxes or cover some other cost in the project. The Selectmen have the authority to decide what to do with the savings.

Wendall Bassett asked the cost of the land. Jeff Keeler replied that they had an agreement to purchase 4 acres for \$50,000. There is also an option to purchase the remaining parcel which includes the house on the corner at a later time; no price has been set for this.

Rick Brewster asked what the selection process was to choose the architect and construction team and why it was not put up for public bid. Gary Matteson replied that the architects, Sherman, Greiner, Halle of Concord, were originally involved in the 1990-91 site planning for the town center on Route 28. Last year the Library Trustees selected them to help with the cost estimates for the renovation of the church. Gary stated the committee continued to use them. The architects solicited construction management firms and received 7 replies. Requests for proposals were sent to three of these. Milestone Engineering was chosen based on references and what they would provide for services. The construction management team will be putting out bids for subcontractors.

David Goulet asked about the 240 hours scheduled for the Clerk of Works and the time frame for the construction. Gary Matteson replied that if the bond passes and all other permits are granted, construction should start in July with completion early in 2000. The clerk will be on site for testing, quality procedures and critical stages of the construction. The architect will also be there for inspection.

Norm Roberge stated that the original price was dropped. If this article passes, the committee will put together a fund raising project to reduce the cost to taxpayers and will also solicit grants and private donations.

Frank Catanese stated that the committee put in a lot of work on this project. He personally thinks that if you want to spend 1.7 million for this structure, it is worth it. The facility should last 50 to 100 years. He stated that \$650,000 is for site work with one million for the building.

Tony Soltani stated that the land was formerly owned by Jim and Hazel Steele. He stated that Hazel Steele spent more time serving this town than most people have been alive. She is still serving the town even after her death through Mary Frambach. He asked everyone to remember Hazel Steele and thank Mary Frambach for all her help.

There being no further discussion, Article 2 shall appear on the ballot as amended.

The Moderator asked to go back and revisit Article 1 so that Selectmen can speak to the article.

Larry Yeaton stated that this money is to upgrade North Road from Route 4 to the Pittsfield town line. It will straighten out some of the curves in the first section, big rocks will be taken out and pipes put in where needed. This won't impact the tax rate because \$120,000 is already being set aside each year for this. The bond is for \$120,000.

Greg Bowen stated that it will be easier to maintain the road, especially in the winter. North Road is hard to properly plow now because the ruts are so deep. The entrance to Chestnut Pond will be hot topped. Greg stated that it is important to make these improvements now due to the traffic and amount of accidents on this road.

Article 3: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with this warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,359,784? Should this article be defeated, the operating budget shall be \$1,231,705, which is the same as last year, with certain adjustments required by the previous action of the Town of Epsom or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Selectmen) (Recommended by the Budget Committee).

Article 3 was read. Harvey Harkness moved that the sum of \$3,814 be reinstated to the budget of the Epsom Public Library. If approved the amended library budget will be

\$46,950 as originally proposed by the Library Trustees. The amendment was seconded by Peggy Tucker.

Pat Wilcox stated that the library budget was essentially level funded with the exception of books, audio tapes, video tapes and reference books. There was a significant increase in the technology line and an increase for salary for two pages to work 10 hours per week to help in running the library. She stated that if the money was not reinstated, the technology line would most likely have to go.

Frank Catanese stated that what was level funded was essentially 24%. He felt that the request is a very large percentage increase for such a small budget. The Budget Committee looked at the technology line and pages and felt both were needed and left those lines in. Those items represented \$5,660 of the \$9,000 increase.

Peggy Tucker stated that she supported the amendment. She stated that the original budget of \$46,950 is a small amount compared to the total Town budget and makes a big difference to the library. She feels it is hard to keep up with what is needed for reference books and that the Library Trustees have been very conservative in the past. Audio books are becoming very popular. If the money is not reinstated, the Trustees must decide whether to buy books or computers.

Bob Sawyer stated the Budget Committee took the fiscally conservative point of view. They felt this was a large percentage, keeping in mind that the library will be a big beneficiary of the new town center.

Jeanne Jarnigan stated that kids need some place to go to get reference materials. Now many of the teachers need to go to Concord to get materials to teach the children because they are not available in Epsom.

Harvey Harkness stated that everything that is purchased will be moved to the new library and will serve library users for a number of years. He stated it makes more sense to invest a small amount this year and move the items to new library.

The Moderator called for a vote on the amendment. The amendment passed with a voice vote. The Moderator stated the amount for the budget is now changed to \$1,363,598. There being no further discussion. Article 3 shall appear on the ballot as amended.

Article 4: Shall the Town raise and appropriate the sum of \$14,750 to hire part-time help for weekend coverage for the ambulance? The weekend coverage would start effective March 22, 1999. This will ensure two EMT's for Saturdays and Sundays from 8:00 A.M. to 5:00 P.M. to cover the ambulance for medical aid. This coverage will help take some burden off the volunteers of the Epsom Rescue Squad. (Majority Vote Required. This is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee).

Article 4 was read. Matthew Moulton, Captain of the Rescue Squad, spoke on the article. He stated that it is getting harder to find people to cover the ambulance. We have two major arteries in Town, Route 4 and Route 28, and a population near 4,000. The Rescue Squad received over 400 calls this year. This is a tremendous burden on volunteers, especially on nights and weekends. Members need family time, some have two jobs. Matthew stated that there are now two full-timers during the day. The new positions would be offered to Epsom Rescue Squad members first, then to other EMT'S in the area.

Frank Catanese stated that this should relieve some pressure and has been requested year after year. The Fire Department this year brought plans to the Budget Committee that he feels have long term implications for a solution. They are asking for a small amount of money to cover a period of time when it is difficult to get coverage. It seems to be a very fiscally conservative position to take.

Bill French stated that he has been a member of the rescue squad for 22 years. The number of calls is increasing and they have tried everything to find a solution. Weekend days are the worst, sometimes no one is on duty. If no one is available, it could be up to 30 minutes before an ambulance could get to Epsom.

Bob Sawyer stated that there are 168 hours in a week. The two full-timers cover 25% of that time. 75% of the time when the ambulance goes out it is done by volunteers. They are looking for help with 10% of that time. He feels this is not a lot to ask.

There being no further discussion, Article 4 shall appear on the ballot as presented.

Article 5: To see if the Town will vote to establish an Expendable General Trust Fund under the provisions of RSA 31:19a for the purpose of repairs and maintenance of the roads within the Town maintained cemeteries and to raise and appropriate the sum of \$3,000 to be placed in this fund and to designate the Cemetery Trustees as agents to expend. (Majority Vote Required. This is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3) (Not recommended by the Selectmen) (Recommended by the Budget Committee).

Article 5 was read. Jay Hickey stated that the Selectmen did not recommend this mainly because no specifics were given on what was going to be done with the money. They wanted more of a specific plan.

Gary Kitson, Cemetery Trustee, stated that the Short Falls and McCleary Cemetery roads need to be repaired. They tried to get estimates, but couldn't. They hope to have cost estimates next year.

Jay Hickey stated that perhaps it would be more cost effective to incorporate this work into the highway department. Greg Bowen stated that the only place this could be put into the highway department budget would be under "other" which is used for fire lanes. He stated they can't do any work on class 6 roads. He couldn't understand why they couldn't get better estimates. Jay clarified that he was not referring to where the money



was located, but that the highway department might be the best organization to do the work.

Larry Yeaton stated that he would like to see an overall plan. If the Cemetery Trustees could come up with some type of plan, this would probably satisfy the selectmen.

There being no further discussion, Article 5 shall appear on the ballot as presented.

**Article 6:** To see if the Town will vote to raise and appropriate the amount of \$33,910 for the hiring of one additional full time police officer for the first year, to be offset by the Cops Federal Grants as follows: 1999 Federal portion \$29,000, Town portion \$4,910; 2000 Federal portion \$25,000, Town portion \$8,910; 2001 Federal portion \$21,000, Town portion \$12,910. (Majority Vote Required) (This is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3. (Not recommended by the Selectmen) (Not recommended by the Budget Committee)

Article 6 was read. Chief Roger Amadon stated that Epsom is growing fast with a current population of approximately 4,000. In a 24 hour period 15,000 vehicles travel Route 4, with 10,000 traveling Route 28. The Chief reported last year there were 398 criminal cases, 212 arrests, 2070 motor vehicle citations, 1185 calls for service and 86 motor vehicle accidents. He stated that there are voids in the coverage to the town. There are now four officers to cover 24 hour shifts. One officer is on during the day, another covers the afternoon and evening, a third midnight to morning. This continually rotates. This is ideal if no one is sick, needs training, takes comp time or vacation. Every shift is now covered to midnight. If there is a shortage the midnight shift is pulled and the officers are then on-call. Out of 365 days in 1998 only 167 days were covered for the full 24 hours. State Police were asked to cover for 55 days. The Chief feels that part-timers cannot fill the voids in these shifts as they have other jobs. His request for another officer is not a want, but a need. We can't gamble with the lives of Epsom citizens.

Robert Topik asked what neighboring towns are doing. Amadon replied that Pittsfield has 10 full-timers, Northwood has 2 or 3 hours of down time and Chichester has no 24 hour coverage. All the towns back each other up.

David Goulet asked if after 3 years we would vote again to keep the officer or if the Town would then pick up the cost for good. Amadon answered that we need to make a real effort to keep the officer. However, there are some hardship clauses.

Greg Bowen stated that he has noticed strange things going on at night when plowing. If nobody is on, it takes 15 to 20 minutes to respond. He feels it is worthwhile to get another officer.

Norm Roberge moved to amend Article 6 to change all dollar amounts to zero. He stated this was to get a sense of the vote. Larry Yeaton seconded the amendment.

Frank Catanese stated that by zeroing out the amounts you take away the public's ability to vote on this issue. The amendment failed.

Jay Hickey stated that one of the Selectmen's reasons for not recommending another full-time officer is that they do not feel it is warranted at this time. He feels it is more critical to add full-time personnel to the fire department.

Frank Catanese seconded what the Selectmen said. He stated the last officer we bought was for 24 hour coverage, we still have mutual aid available and other towns our size don't provide 24 hour coverage. He feels it is not the right time for it.

Dick Todd asked if this grant would be available next year. Chief Amadon replied that he was advised that he would need to withdraw from the program as other towns want the money. Sue Bickford stated that she agreed that Amadon would need to withdraw from the COPS Fast Program if this did not pass, but he can apply again.

Tim Riel wanted to know why the Selectmen feel they know more about what Roger needs than he does.

Jay Hickey replied that Roger looks out for his department, but the Selectmen need to look out for all town departments. He repeated that he feels the need is more in the fire department. Sue Bickford stated that they do not pretend to know more than the chief does. The last time he came forward with the COPS program was to provide 24 hour coverage and to cut down on the part-timers. This has not happened.

Norm Roberge moved to amend Article 6 to add "2002 Federal portion 0, Town portion \$34,000". No one seconded the amendment and it was not accepted.

There being no further discussion, Article 6 will appear on the ballot as presented.

Article 7: To see if the Town will vote to adopt, as an ordinance, a Dog Leash Law, according to RSA 466.31, requiring that all dogs in the Town of Epsom be restricted to owner's property. (Majority Vote Required). (Recommended by Selectmen).

Article 7 was read. Richard Todd moved to amend Article 7 to read, "Shall we adopt the provisions of RSA 466:30-a which make it unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such? And to further adopt the provisions of RSA 466:31 titled Dogs a Menace, a Nuisance or Vicious." Peggy Tucker seconded the amendment.

Richard Todd stated that in 1976 the Town passed the present leash law with a vote of 113 to 77. This article authorized the Selectmen to write an ordinance and present it at the next town meeting. No such ordinance was written. He is concerned that present violations would not hold up in court. He stated the leash law needs to be adopted specifically as stated in 466:30-b in order to be legal.

Selectmen stated they were given the wrong RSA and have no problem with the amendment.

Tony Soltani stated that an ordinance was passed a couple of years ago relating to control of dogs at Webster Park and adjacent town parks. That ordinance is solid. This new ordinance is to regulate dogs on town roads and property of another other than the owner of the dog. The park is already regulated.

Virginia Drew asked for clarification of the amendment. She reads the article to state that when a dog is off the owner's property they have to be leashed. The amendment says that if an owner is taking a dog for a walk past her property they do not have to be on a leash. She would love to see a leash law enforced.

Roger Amadon stated that there are state wide statutes that are enforced. Violators are summoned and fined, usually they try to give warnings. The Town has an animal control officer that takes care of this. Roger stated that he does a pretty good job with minimum pay. If someone complains, he looks into it.

Tony Soltani stated that under New Hampshire law the statutes give language for adoption. You have to follow this language if you want to adopt. But, if a mistake is made putting that language in, it is still effective as long as the wording conveys the same intent. What we have now is more relaxed, but effective. This amendment is more restrictive. If your dog goes off your property, it must be on a leash. He advised not to get bogged down in technicalities.

The Moderator called for the vote on the amendment. The amendment passed. There being no further discussion, Article 7 shall appear on the ballot as amended.

Article 8: Shall the provisions for voting by official ballot on all issues before the (local political subdivision) under RSA 40:13 be limited to election of officers and certain other questions? A 3/5 majority of those voting on the question shall be required to rescind the provisions of this subdivision, except in the case of repeal by charter enactment under RSA 49-D. Only votes in the affirmative or negative shall be included in the calculation of the 3/5 majority. (By petition, 3/5 vote required).

Article 8 was read. Chris Porter stated that he was the author of the original petition. He feels that the way the article is rewritten is difficult to understand. He stated that the original petition requested the abolition of the S.B.2 system whereby no votes can be cast on warrant article at these town meetings and in its place requested the reinstatement of the former town meeting where articles are discussed, amended and voted upon during the town meeting. He would like to have this amended so that the necessary wording is maintained but some of the original wording is reinstated.

Sue Bickford moved to amend Article 8 to read as "Shall the provisions for voting by official ballot on all issues before the local political subdivision under RSA 40:13 be limited to election of officers and certain other questions? A 3/5 majority of those voting on the question shall be required to rescind the provisions of this subdivision. This article will rescind the official ballot law, formally known as S.B.2 and return the town meeting system to the way it was conducted before the adoption of S.B.2. The amendment was seconded by Harvey Harkness.

Tony Soltani stated that Mr. Porter's petition only asked the Selectmen to insert the petition in the warrant. They used the language in the statute to repeal it under state law. Tony stated that it would save a lot of trouble if before submitting a petition, the petitioner would check with him or the Selectmen on how to properly word it.

Robert Topik stated that he feels rescinding S.B.2 is a little premature. He stated that the amendment should have been written and given to everyone there so that they could better understand what is going on. He moved we table the whole thing for a year until everything is all straightened out as to how it should be presented.

The Moderator stated that a motion to table is out of order. We are here to discuss and amend only, you cannot withdraw articles. The Moderator called for a vote on the amendment submitted by Sue Bickford. The amendment passed.

Frank Catanese stated that where it says "(local political subdivision)" should read "Town of Epsom".

Robert Topik stated that he is not in favor of going back to the town meeting system. He feels the original intent of S.B.2 was to allow things to be more inclusive and to allow greater access. A negative consequence may be smaller town meetings, but there are other ways to be informed, such as spouses, neighbors, Internet, local TV and newspaper.

Sharon Soltani agreed with Robert Topik. She stated that is why we voted for S.B.2. She is opposed to the article.

Lester Cash stated that he was the one who brought the original petition for S.B.2. He urged us not to lose this right to vote. Many people would like to be at this meeting but can't, you are taking away their right to vote. It is very important for everyone to vote.

Bob Ottweiler stated that Lester forgot to say an educated vote. He has come to the town meeting with his mind made up on an issue, but someone here has changed his mind with something he never thought of. Town meeting is only one Saturday a year.

Charlie Yeaton agreed with Bob Ottweiler. He would much prefer to have the people who have sat and listened here today make the decisions, than those that have not attended.

Norm Roberge stated that we tried S.B.2 and he is opposed to the results. He is in favor of going back to the old way. The Selectmen and Budget Committee have their recommendations on the ballot. But the most important body, the deliberative body here today, do not have the ability to let others know of their views.

Robert Topik suggested that it may not be as simple as attending this meeting to make up your mind. He feels it is the discussions afterwards. The volunteer ambulance driver may not be able to be here, because he may be saving someone's life. The few people who attend the meeting, control all the tax dollars. That scares him.

There being no further discussion, Article 8 shall appear on the ballot as amended.

The Selectmen announced that they will have a public hearing on February 22 at the Selectmen's Office for input on Article 8. By law they have to have a public hearing on every issue within 30 days prior to the vote.

The Moderator stated that we have 2433 registered voters in Epsom, 106 registered voters attended the meeting. That is 4.2% of the registered voters.

Connie Catanese announced that the town is working on a master plan for developing ordinances and the direction of the Town's future. Master Plan meetings will be held on February 20 and March 6 from 8:30 to noon at the fire station. They are looking for input, goals and objectives.

The Moderator announced that the Board of Selectmen will meet immediately following the meeting to review the actions of the first session. The Budget Committee will meet immediately following the Selectmen.

At 1:10 PM the meeting was adjourned to the second session on Tuesday, March 9, 1999 at 9:30 am at the Legion Hall to cast votes by ballot.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Dawn Blackwell".

Dawn Blackwell  
Town Clerk

**EPSOM ELECTION RESULTS  
MARCH 9, 1999**

SELECTMAN - 3 YEARS:	<u>PETER BOSIAK</u>	740
SELECTMAN - 1 YEAR:	<u>DAVID W. MINNIS</u>	612
MODERATOR - 2 YEARS:	<u>ASHTON E. WELCH</u>	751
TOWN CLERK/TAX COLLECTOR - 1 YR:	<u>DAWN BLACKWELL</u>	764
TREASURER - 1 YEAR:	<u>PAULA ANDERSON</u>	740
ROAD AGENT - 2 YEARS:	<u>GREGORY S. BOWEN</u>	516
	<u>JOHN F. HICKEY</u>	310
LIBRARY TRUSTEE - 3 YEARS:	<u>HARVEY F. HARKNESS</u>	754
OVERSEER OF PUBLIC WELFARE - 1YR:	<u>PATRICIA L. HICKEY</u>	698
TRUSTEE OF TRUST FUNDS - 3 YEARS:	<u>WILLIAM E. CLARK</u>	712
CEMETERY TRUSTEE - 3 YEARS:	<u>ROLAND R. LAFLEUR</u>	738
PLANNING BOARD - 3 YEARS:	<u>LAURENCE CARAWAY JR</u>	604
VOTE FOR TWO	<u>ELIZABETH PICKERING</u>	644
BUDGET COMMITTEE - 3 YEARS:	<u>SUE V. BICKFORD</u>	645
VOTE FOR THREE	<u>FRANK CATANESE</u>	636
	<u>MARY E. FRAMBACH</u>	671
BUDGET COMMITTEE - 2 YEARS:	<u>SHARON E. SOLTANI</u>	678
BUDGET COMMITTEE - 1 YEAR:	<u>DAVID BIRD</u>	619
VOTE FOR TWO	<u>CHRIS PORTER</u>	617

**ZONING BALLOT QUESTIONS**

**Article 1:** Are you in favor of an amendment to allow the relocation of manufactured housing units which are more than 10 years old from a location within the town to another location within the town? (Recommended by the Planning Board)

YES 451

NO 379

**Article 2:** Are you in favor of an amendment to define and allow yard sales while regulating and defining outdoor commercial sale enterprises? (Recommended by the Planning Board)

YES 571

NO 260

**Article 3:** Are you in favor of an amendment to reduce the number of permitted unregistered or uninspected vehicles to two per lot bringing the local ordinances into compliance with state law (RSA 263:112)?(Recommended by the Planning Board)

YES 599

NO 231

**Article 4:** Are you in favor of a technical amendment clarifying the definition of a "multi-family" dwelling? (Recommended by the Planning Board)

YES 625

NO 181

**Article 5:** Are you in favor of an amendment which would expressly allow and regulate the mixed commercial/residential use of a single lot? (Recommended by the Planning Board)

YES 549

NO 249

#### **WARRANT ARTICLES AS MODIFIED ON FEBRUARY 6, 1999**

**Article 1:** Shall the Town raise and appropriate the sum of \$740,000 for the re-construction of North Road, and authorize the issuance of no more than \$500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA33), and authorize the municipal officials to issue and negotiate such bonds or notes and determine the rate of interest thereon; furthermore to withdraw the sum of \$240,000, plus interest to date of withdrawal, from the road re-construction Capital Reserve Fund created for this purpose? (2/3 Ballot Required; this is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES 499

NO 313

536 NEEDED TO PASS

**Article 2:** Shall the Town raise and appropriate the sum of \$1,664,274 for the construction of a new Town Office/Library Building, and authorize the issuance of no more than \$1,544,274 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33), and authorize the municipal officials to issue and negotiate such bonds or notes and determine the rate of interest thereon; furthermore authorize the Library Trustees to withdraw the sum of \$120,000, plus interest to date of withdrawal, from the Library Building Capital Reserve Fund created for this purpose? (2/3 Ballot Required; this is a special warrant article and its appropriation is in addition to the operating budget

as described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES 523

NO 309

549 NEEDED TO PASS

**Article 3:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with this warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,363,598? Should this article be defeated, the operating budget shall be \$1,231,705, which is the same as last year, with certain adjustments required by the previous action of the Town of Epsom or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES 531

NO 272

**Article 4:** Shall the Town raise and appropriate the sum of \$14,750 to hire part-time help for weekend coverage for the ambulance? The weekend coverage would start effective March 22, 1999. This will ensure two EMT's for Saturdays and Sundays from 8:00 A.M. to 5:00 P.M. to cover the ambulance for medical aid. This coverage will help take some burden off the volunteers of the Epsom Rescue Squad. **(Majority Vote Required); (this is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3)** (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES 625

NO 199

**Article 5:** Shall the Town establish an Expendable General Trust Fund under the provisions of RSA 31:19a for the purpose of repairs and maintenance of the roads within the Town maintained cemeteries and raise and appropriate the sum of \$3,000 to be placed in this fund and designate the Cemetery Trustees as agents to expend? **(Majority Vote Required); (this is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3)** **(NOT Recommended by the Selectmen)** (Recommended by the Budget Committee)

YES 467

NO 341

**Article 6:** Shall the Town raise and appropriate the amount of \$33,910 for the hiring of one additional full time police officer for the first year, to be offset by the Cops Federal Grants as follows: 1999 Federal portion \$29,000, Town portion \$4,910; 2000 Federal portion \$25,000, Town portion \$8,910; 2001 Federal portion \$21,000, Town portion \$12,910. **(Majority Vote Required); (this is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3)** **(NOT Recommended by the**



as described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES 523

NO 309

549 NEEDED TO PASS

**Article 3:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with this warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,363,598? Should this article be defeated, the operating budget shall be \$1,231,705, which is the same as last year, with certain adjustments required by the previous action of the Town of Epsom or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES 531

NO 272

**Article 4:** Shall the Town raise and appropriate the sum of \$14,750 to hire part-time help for weekend coverage for the ambulance? The weekend coverage would start effective March 22, 1999. This will ensure two EMT's for Saturdays and Sundays from 8:00 A.M. to 5:00 P.M. to cover the ambulance for medical aid. This coverage will help take some burden off the volunteers of the Epsom Rescue Squad. (Majority Vote Required); (this is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3) (Recommended by the Selectmen) (Recommended by the Budget Committee)

YES 625

NO 199

**Article 5:** Shall the Town establish an Expendable General Trust Fund under the provisions of RSA 31:19a for the purpose of repairs and maintenance of the roads within the Town maintained cemeteries and raise and appropriate the sum of \$3,000 to be placed in this fund and designate the Cemetery Trustees as agents to expend? (Majority Vote Required); (this is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3) (NOT Recommended by the Selectmen) (Recommended by the Budget Committee)

YES 467

NO 241

**Article 6:** Shall the Town raise and appropriate the amount of \$33,910 for the hiring of one additional full time police officer for the first year, to be offset by the Cops Federal Grants as follows: 1999 Federal portion \$29,000, Town portion \$4,910; 2000 Federal portion \$25,000, Town portion \$8,910; 2001 Federal portion \$21,000, Town portion \$12,910. (Majority Vote Required); (this is a special warrant article and its appropriation is in addition to the operating budget as described in Article 3) (NOT Recommended by the

Selectmen) (NOT Recommended by the Budget Committee)

YES 338

NO 486

**Article 7:** Shall the Town adopt the provisions of RSA 466:30-a which make it unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such? And further adopt the provisions of RSA 466:31 titled Dogs a Menace, a Nuisance or Vicious? (Recommended by the Selectmen)

YES 576

NO 246

**Article 8:** Shall the provisions for voting by official ballot on all issues before the Town of Epsom under RSA 40:13 be limited to election of officers and certain other questions? A 3/5 majority of those voting on the question shall be required to rescind the provisions of this subdivision. This article will rescind the Official Ballot Law, formerly known as S.B.2 and return the Town Meeting system to the way it was conducted before the adoption of S.B.2. (By Petition. 3/5 Vote Required)

YES 416

NO 399

489 NEEDED TO PASS

**STATE OF NEW HAMPSHIRE  
TOWN OF EPSOM  
WARRANT ARTICLES**

The polls will be open from 8:00 A.M. to 7:00 P.M.; March 14, 2000 Legion Hall  
First Session: February 5, 2000; 10:30 A.M.

To the inhabitants of the Town of Epsom in the County of Merrimack in said State,  
qualified to vote in the Town Affairs:

Greetings; you are hereby notified to meet at the American Legion Hall on Short Falls Road, in said Epsom on Tuesday, the 14th day of March, 2000 to act upon the following subjects and to vote on the following questions:

- To act on all zoning amendments proposed by the Planning Board as required under RSA 675:3 (ballot bote required, majority vote required); and
- To choose all necessary Town officers for the ensuring year; and
- To vote on the following articles as may be modified or amended during the first session of the Town meeting to be held on **February 5, 2000 at 10:30 A.M.** at the Epsom Central School.

**ARTICLE 1:**

Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with this warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,388,853.15. Should this article be defeated, the operating budget shall be \$1,359,784.09 which is the same as last year with certain adjustments required by the previous action of the Town of Epsom or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Recommended by the Selectmen. Recommended by the Budget Committee.

**ARTICLE 2:**

To see if the municipality will vote to raise and appropriate the sum of \$1,857,678.00 for the construction of a new Town Office/Library Building, and to authorize the issuance of no more than \$1,737,678.00 of bonds or notes in accordance with the provisions of the municipal Finance Act (RSA 33), and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of

interest thereon; furthermore to authorize the Library Trustees to withdraw the sum of \$120,000.00 from the Library Building Capital Reserve Fund created for this purpose?  
**(3/5 majority required)**

**THIS IS A SPECIAL WARRANT ARTICLE AND IT'S APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.**

Recommended by the Selectmen. Recommended by the Budget Committee.

Estimated Tax increase:   \$1.23 in first year, per thousand.  
                                      \$1.23 in the highest year, per thousand.  
                                      \$0.58 in last year, per thousand.

### **ARTICLE 3:**

If and only if the Warrant Article 2 proposing to issue a debt for the Town Center and Library shall fail, shall the town raise and appropriate \$250,000.00 for a Capital Reserve for a future town center including town offices and a new town library and appoint the Board of Selectmen as the agents for such funds.

Not recommended by the Selectmen. Not recommended by the Budget Committee.

Estimated Tax increase:   \$1.67 for the year, per thousand.

### **ARTICLE 4:**

To see if the Municipality will vote to raise and appropriate the sum of \$814,000.00 for the re-construction of North Road, and to authorize the issuance of no more than \$574,000.00 of bonds or notes in accordance with the provision of the municipal Finance Act (RSA 33), and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to withdraw the sum of \$240,000.00 from the road re-construction Capital Reserve Fund created for this purpose?

**(3/5 majority required)**

**THIS IS A SPECIAL WARRANT ARTICLE AND IT'S APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.**

Recommended by the Selectmen. Recommended by the Budget Committee.

Estimated Tax increase:   \$0.95 in first year, per thousand.  
                                      \$0.95 in the highest year, per thousand.  
                                      \$0.79 in last year, per thousand.

## ARTICLE 5:

If warrant Article 4 for the North Road project does not pass, shall the town raise and appropriate the sum of \$120,000.00 to be added to the Capital Reserve Fund previously established for the reconstruction and improvement of town roads. This Fund previously established for the reconstruction and improvement of town roads.

**THIS IS A SPECIAL WARRANT ARTICLE AND IT'S APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.**

Recommended by the Selectmen. Recommended by the Budget Committee.

Tax increase:           \$0.83 for the year.

## ARTICLE 6:

Shall we adopt the provisions of RSA 287-E relative to the sale of Lucky 7 tickets? (By petition).

## ARTICLE 7:

Are you in favor of authorizing the Board of Selectmen to appoint the Road Agent, and to discontinue the practice of electing the Road Agent?

## ARTICLE 8:

Shall the town accept the following trust funds for McClary Cemetery?

Ivan D. Rutherford	350.00
Pat Field	150.00
Bruce Pickering	500.00
Clyde Erno and Assigns	500.00
Charles and Kathleen Eastman	150.00
Georgiann DV Perry	<u>300.00</u>
Total	1950.00

**FURTHER**, you are warned and notified to meet at the Epsom Central School, Black Hall Road, Epsom, New Hampshire on Saturday the 5th day of February, 2000 at 10:30 A.M. to consider debate and amend the forgoing articles as provided under law. The said assembly may transact all business other than final voting on official ballots as permitted under RSA 40:13.

Epsom Board of Selectmen

Laurenne Yunta

Peter Pozniak

D. King

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3 V)	ART. # Approved by DRA	Appropriations Prior Year As Expenditures	Actual Prior Year	SELECTMEN'S APPROPRIATIONS ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139	Executive		114,719	81,722	121,067		121,067	
4140-4149	Election, Reg. & Vital Statistics		30,125	31,336	31,964		31,964	
4150-4151	Financial Administration		65,417	49,486	65,198		65,198	
4152	Revaluation of Property							
4153	Legal Expense		1		1		1	
4155-4159	Personnel Administration				9,570		9,570	
4191-4193	Planning & Zoning		36,800	21,295	36,784		36,784	
4194	General Government Buildings		6,800	4,188	5,075		5,075	
4195	Comptroller		5,000	4,973	6,000		6,000	
4196	Insurance		700	830	1,000		1,000	
4197	Advertising & Regional Affairs							
4199	Other General Government							
PUBLIC SAFETY								
4210-4211	Police		249,810	244,695	236,130		236,130	
4215-4219	Ambulance		81,500	81,401	87,717		87,717	
4220-4229	Fire		144,434	119,889	150,144		150,144	
4240-4249	Building Inspection							
4290-4299	Emergency Management		230		230		230	
4299	Other (Including Communications)							
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							
HIGHWAYS & STREETS								
4311	Administration		62,770	70,466	71,148		71,148	
4312	Highways & Streets		219,500	211,101	220,000		210,000	10,000
4313	Bridges		100	5,769	1,000		1,000	

Epsom, NH

FY 2000

## Budget - Town of

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	MAINT. PRIOR YEAR AS ART. 8 APPROVED BY DCA	APPROPRIATIONS PRIOR YEAR AS ART. 8 APPROVED BY DCA	ACTUAL EXPENDITURES PRIOR YEAR	SELECTED APPROPRIATIONS ENSURING FISCAL YEAR RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION ENSURING FISCAL YEAR RECOMMENDED	NOT RECOMMENDED	NOT RECOMMENDED

## HIGHWAYS &amp; STREETS cont.

4316	Street Lighting		500	483	500	500		
4319	Other (Fire Roads)		1,000		1,000	1,000		

## SANITATION

4321	Administration							
4322	Solid Waste Collection							
4324	Solid Waste Disposal		154,137	154,137	169,550.15	169,550.15		
4325	Solid Waste Clean-up							
4326-4329	Seague Coll. & Disposal & Other							

## WATER DISTRIBUTION &amp; TREATMENT

4331	Administration							
4332	Water Services		3,000	3,000	3,000	3,000		
4335-4339	Water Treatment, Conserv. & Other							

## ELECTRIC

4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							

## HEALTH/WELFARE

4411	Administration		1,293	1,304	1,950	1,950		
4414	Pest Control		4,390	901	4,000	4,000		
4415-4419	Health Agencies & Hosp. & Other		7,392	7,392	8,392	8,392		
4421-4422	Administration & Direct Assist.		12,895	10,416	13,138	13,138		
4444	Intergovernmental Welfare Grants							
4445-4449	Vendor Payments & Other		85,885	82,293	84,785	84,785		



Budget - Town of Epsom, NH FY 2000

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3-V)	HAARR. ART. # Approved by DRA	Actual Expenditures Prior Year	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS RECOMMENDED	SELECTMEN'S APPROPRIATIONS NOT RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATION NOT RECOMMENDED
CULTURE & RECREATION								
4520-4529 Parks & Recreation			8,325	5,121	7,610		7,610	
4550-4559 Library			46,950	46,950	48,700		48,700	
4583 Patriotic Purposes			600	600	700		700	
4589 Other Culture & Recreation			1,000	1,000	1,000		1,000	
CONSERVATION								
4611-4612 Admin. & Purch. of Nat. Resources			1,875	1,878	500		500	
4619 Other Conservation								
4631-4632 REDEVELOPMENT & HOUSING								
4651-4659 ECONOMIC DEVELOPMENT								
DEBT SERVICE								
4711 Prino.- Long Term Bonds & Notes								
4721 Interest-Long Term Bonds & Notes			1,000		1,000		1,000	
4723 Int. on Tax Anticipation Notes								
4790-4799 Other Debt Service								
CAPITAL OUTLAY								
4801 Land								
4902 Machinery, Vehicles & Equipment								
4903 Buildings								
4909 Improvements Other Than Bldgs.								
OPERATING TRANSFERS OUT								
4912 To Special Revenue Fund			10,000		10,000		10,000	
4913 To Capital Projects Fund			20,200		0		0	
4914 To Enterprise Fund								
4999 Other-								
4999 Other-								





1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
<b>TAXES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3130	Land Use Change Taxes		25,000	20,013	20,000
3180	Resident Taxes				
3185	Timber Taxes		5,000	8,034	6,000
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		120,000	70,412	70,000
	Inventroy Penalties		1,500	6,869	5,000
3187	Excavation Tax (\$0.02 cents per cu yd)		379	379	379
3188	Excavation Activity Tax		12,000	7,063	3,000
<b>LICENSES, PERMITS &amp; FEES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees		500,000	567,008	500,000
3230	Building Permits		4,000	7,500	4,000
3290	Other Licenses, Permits & Fees		3,500	6,662	4,000
3311-3319	FROM FEDERAL GOVERNMENT		10,000	9,701	0
<b>FROM STATE</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		21,138	21,138	21,138
3352	Neals & Rooms Tax Distribution		57,432	73,730	70,000
3353	Highway Block Grant		82,570	81,614	86,905
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		80,000	106,645	80,000
3409	Other Charges		7,000	9,481	7,000
<b>MISCELLANEOUS REVENUES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		20,000	36,142	20,000
3502	Interest on Investments		30,000	45,039	35,000
3503-3509	Other		19,000	37,485	25,000
<b>INTERFUND OPERATING TRANSFERS IN</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR

## INTERFUND OPERATING TRANSFERS IN cont.      XXXXXXXX      XXXXXXXX      XXXXXXXX

3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds		6,700	1,504	1,504

## OTHER FINANCING SOURCES      XXXXXXXX      XXXXXXXX      XXXXXXXX

3914	Proc. from Long Term Bonds & Notes				
	Amts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			1,005,219	1,116,419	958,926

## \*\*BUDGET SUMMARY\*\*

	SELECTMEN'S	BUDGET COMMITTEE'S
	RECOMMENDED BUDGET	RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from page 5)	1,398,853.15	1,388,853.15
SUBTOTAL 2 Special Warrant Articles Recommended (from page 6)	2,791,678.00	2,791,678.00
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 6)		
TOTAL Appropriations Recommended	4,190,531.15	4,180,531.15
Less: Amount of Estimated Revenues & Credits (from above, column 6)	958,926.00	958,926.00
Estimated Amount of Taxes to be Raised	3,231,605.15	3,221,605.15



**MASON+RICH**

PROFESSIONAL  
ASSOCIATION  
  
CERTIFIED  
PUBLIC  
ACCOUNTANTS

March 19, 1999

Board of Selectmen  
Town of Epsom  
Epsom, New Hampshire

In planning and performing our audit of the financial statements of the Town of Epsom, New Hampshire for the year ended December 31, 1998, we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters and also reviews the status of the prior year's findings and recommendations. This letter does not affect our report dated March 19, 1999 on the financial statements of the Town of Epsom, New Hampshire.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Town personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

SIX  
BICENTENNIAL  
SQUARE  
  
CONCORD  
NEW HAMPSHIRE  
03301

PHONE: (603) 224-2613  
(603) 224-2000

Respectfully submitted,

*Mason + Rich, P.C.*

MASON + RICH PROFESSIONAL ASSOCIATION  
Certified Public Accountants

1247  
WASHINGTON  
ROAD  
SUITE B  
P.O. BOX 520  
  
RYE  
NEW HAMPSHIRE  
03870-0520

PHONE: (603) 964-6105  
(603) 964-7070

MEMBER  
AMERICAN INSTITUTE OF  
CPA PUBLIC ACCOUNTANTS  
PRIVATE COMPANIES  
PRACTICE SECTION

**STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS:****GENERAL FUND:****MONTHLY RECONCILIATIONS OF BALANCE SHEET ACCOUNTS**

Finding/Recommendation - One important aspect of effective internal controls over all accounts on the general ledger is the timely and complete reconciliation of the balance sheet accounts monthly balances. We had noted during the prior year's audit, that reconciliations on accounts other than cash, were not done. It is extremely important that month end reconciliations of all balance sheet accounts be done as part of the normal month end reconciliation process.

Status - During our interim and year end audit field work we noted that none of the balance sheet accounts were reconciled on the general ledger during the year.

Management's Comments - After further discussion with Mason & Rich this issue will be addresses on a ongoing basis with the bookkeeper.

**ACCOUNTS PAYABLE RECONCILED TO OPEN INVOICE REPORT**

Finding/Recommendation - The monthly reconciliation of the accounts payable account on the general ledger to the accounts payable module is an important aspect of effective internal controls over payables. We recommended that an open invoice item report, vendor totals only, be run on a monthly basis. This report must then be reconciled to the general ledger accounts payable balance from the general ledger report for the accounts payable account that was run at the same time. Any differences need to be noted and reviewed.

Status - We noted that this recommended procedure had not been followed.

Management's Comments - We will address this issue with the bookkeeper.

**FEES COLLECTED FOR AND REMITTED TO THE STATE**

Finding/Recommendation - We had noted that the fees collected for and remitted to the State for marriage licenses, etc.. were posted to a combination of liability, revenue and expenditure accounts. We recommended that the receipts be posted to the applicable liability accounts, with subsequent payments to the State posted to the account also.

Status - We noted during our interim audit work that the liability account was not being used during the year.

Management's Comments - The Selectmen will address this issue with the bookkeeper.

**STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS (continued):**

**HEALTH INSURANCE WITHHOLDINGS AND REIMBURSEMENTS**

Finding/Recommendation - We had noted during the prior year's audit that payments received from individuals participating under the health insurance program were posted to a revenue account. However, the amounts that were paid to the insurance carrier by the Town for the coverage were posted to a liability account. Consequently, both accounts were overstated. We recommended that the receipts and payments be posted to the same liability account (A/P Insurance Withheld - #01.2025.3-001) and the ending balance in the account be reconciled at the end of each month.

Status - We noted that reimbursement from the library was not done this way.

Management's Comments - We are aware of this issue and will address it in the year 2000.

**ACCOUNT SETUP**

Finding - It is important that whenever new accounts are set up on the fund accounting software package that they are set up correctly as far as the type of account (General Ledger, Revenues or Expenditures). Otherwise, additional corrected accounts must then be set up to correct the initial accounts, which only ends up adding additional items. New accounts need to be reviewed before they are setup to determine that they are setup up properly.

Status - We did not have any problems during the current year.

**LIBRARY:**

**ANNUAL REPORTS**

Finding/Recommendation - The Library's annual report should reflect all funds held by the Library and all activity for the year in those accounts. We had noted in our audit of the Library that the report did not include all donations received and the related expenditures. By reporting all cash activity in the annual report, the report would show the true financial position of the Library.

Status - The 1998 annual report did reflect the activity of all the cash accounts the Library has in custody.



**STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS (continued):****TAX COLLECTOR:****TIMELY DEPOSITS**

Finding/Recommendation - New Hampshire RSA 41:35 requires that tax collectors "shall pay all money collected to the town treasurer at least on a weekly basis ..... Such daily or weekly payments may be deferred until the tax receipts total \$500." We noted during our testing of the timeliness of deposits that some receipts were being deposited as much as a month after they were received. We had recommended that, at a minimum, deposits be made to comply with the RSA's. Ideally, for purposes of good internal control over receipts, we would prefer that deposits be made daily and also be reconciled daily to a day sheet produced by the Tax Collector's software. In instances where the receipt is through the mail, backup documentation should note the actual postmark date for future reference. Also, using the different options on the cash receipts screen may also resolve some of the problems.

Status - We noted during our testing that the Tax Collector was depositing all tax receipts in a timely manner.

**REPORTING OF LIEN REDEMPTIONS**

Finding/Recommendation - New Hampshire RSA 80:33 requires that tax collectors shall "within 30 days after such payment or redemption notify the register of deeds." We had noted during our audit testing that some lien redemption notifications were sent to the Register as much as two months after redemption. Lien redemptions notices should be sent to the Register of Deeds within thirty days as required by New Hampshire RSA's.

Status - We had noted during the 1998 audit that this procedure was being done timely.

**MONTHLY RECONCILIATIONS OF TAX COLLECTOR'S TRIAL BALANCE REPORT**

Finding - As part of the over all internal control system and reconciliation process, complete monthly reconciliations need to be done for the Tax Collector's monthly trial balance that is produced by the software. We had noted during 1996 that the complete reconciliation process was not being properly performed. This resulted in additional time being spent at year end to reconcile to the year end accounts. The Tax Collector must reconcile her monthly Tax Collector's trial balance report to the cash receipts as posted on the accounting general ledger as Tax Collector's revenues. Also, other activity for the month (warrants, added taxes, abated, etc.) must be reconciled to source documentation. Copies of the monthly reconciliations must be kept for future reference.

Status - Timely monthly reconciliations were being done in 1998.

CURRENT YEAR FINDINGS AND RECOMMENDATIONS:

LIBRARY:

Finding - We noted during the audit that the Library Building Fund checking account had several checks that were signed in advance by an authorized signer on the account.

Recommendation - Checks should be signed only at the time of issue.

Benefit - If checks are presigned, there is a chance of potential abuse. In signing the checks at the time of issue, this will ensure that all withdrawals are authorized by all parties.

Management's Comments - The Library Trustees acknowledge the finding of check signed in advance and have corrected the practice as recommend.

ROAD BONDS:

Finding - We noted that proper documentation is not being kept for acceptance of new funds and for the release of funds.

Recommendation - A simple form should be setup as a contract when new funds are taken. This form should be signed by the individual giving the Town the money and the Board of Selectmen. For any release of funds, another form should be setup to show approval has been given to return the funds.

Benefit - In doing this, it gives the Treasurer proper information that supports the acceptance and release of funds.

Management's Comments - After further discussion with Mason +N Rich, this issue will be addressed on an ongoing basis with the bookkeeper.

**STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS (continued):**

**OTHER MONTHLY RECONCILIATIONS**

Finding/Recommendation - We noted that the Tax Collector was not reconciling the warrants as approved by the Selectmen, to the amounts reported on the Tax Collector report. Monthly reconciliation of the amounts recorded as added taxes and abatements per the Tax Collector's trial balance reports should be reconciled to the amounts as approved or warranted by the Board of Selectmen.

Status - This was done during the year 1998.

**RETENTION OF DOCUMENTATION**

Finding/Recommendation - We noted that adequate documentation was not retained for adjustments that had been posted to taxpayers' accounts. Adequate documentation should be retained in the files to document monthly reconciliations and adjustments posted to accounts.

Status - We did not have any problems with proper documentation being retained during the year.

# 1999 Selectmen's Report

## Land

Current Use Values	\$	792,442.00
Residential		44,325,648.00
Commercial		11,112,700.00
Industrial		164,500.00
Total Taxable Property	\$	56,395,290.00

## Buildings

Residential	\$	74,985,650.00
Mobile Homes		7,259,300.00
Commercial		13,489,728.00
Industrial		764,150.00

Total Taxable Buildings	\$	96,498,828.00
Total Public Utilities		2,504,678.00
Total Value Before Exemptions	\$	155,398,796.00
Less Blind Exemptions		60,000.00
Less elderly Exemptions		812,050.00

Net Valuation on which the Tax Rate for Municipality County and Local Education Tax is Computed	\$	154,526,746.00
Less Public Utilities		2,504,678.00
Net Valuation without utilities on which Tax Rate for State Education Tax is Computed	\$	152,022,068.00

Total Property Taxes Assessed	\$	3,047,409.11
Less estimated War Service Tax Credits		35,600.00
Plus unapplied War Service Tax Credits		1,597.18

New Property Tax Commitment	\$	3,013,406.29
Late Inventory Penalties Levied		7,160.56

TOTAL PROPERTY TAX COMMITMENT	\$	3,020,566.85
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## BREAKDOWN OF TAX RATE

Town.....	\$ 2.75
Local School.....	8.21
County.....	2.14
State Educational Tax.....	<u>6.73</u>
Total	\$19.83

Property Tax Rate Total per \$1,000 of Valuation  
Equalization Ratio 99%

## SELECTMEN'S REPORT

This has been an interesting year. To begin with, Epsom voters elected two Selectmen, both were new to the working procedures of the town. One Selectman has been involved with state politics for many years, and was knowledgeable about the relationship between state and local government. The second Selectman has been a foreman for District #5, he's familiar with the roads and how to repair them. Both have been a tremendous help to me and made a positive contribution to the town.

The school funding issue provided an eye opening experience for all of us involved and concerned about educational funding. Our town was fortunate to have a \$7.13 decrease in property taxes in the second billing. Hopefully, we will see this educational funding issue settled soon.

This year, the Selectmen implemented monthly meetings with department heads. We meet with them to review their expense reports to help keep their budgets in check. This has worked quite well. We try to anticipate and resolve problems, which might arise within the departments and try to keep all departments working together.

As we move into the year 2000, it is our intent to keep spending in line, taxes under control, and still keep town services up to standard.

We would like to thank all the many volunteers who, throughout the year have worked many hours on various boards and committees. Without the volunteers and the work they do, it would be impossible for the Town of Epsom to function. We invite anyone who cares about the town and wants to get involved to get in touch with us. There is always room for committed individuals to serve on the Planning, Zoning, Conservation, Budget and other boards. If you are interested in helping out your town, please call 736-9002 and ask where help is needed.

Let's make the step into the new century a big one. We should all work together to make Epsom a great place to live, work, and play. Thank you to everyone who has made our town a better place to live.

Respectfully submitted,

Board of Selectmen

COMPARATIVE STATEMENT OF APPROPRIATIONS  
AND  
EXPENDITURES FOR 1999

Purpose of Appropriation	1999 Actual Appropriation	1999 Reimb.	1999 Total Available	1999 Actual Expenditures	Under/(Over) Expended	Encumbered 2000 Expenses
Executive Office	114,719		114,719	81,722	32,997	
Election & Registration	30,125		30,125	31,336	( 1,211 )	240
Financial Administration	65,417		65,417	49,486	15,931	241
Legal Expenses	1		1	0	1	
Planning & Zoning	36,800		36,800	21,295	15,505	8,500
General Govt. Bldgs.	6,800		6,800	4,188	2,612	
Generies	5,000	1,200	6,200	4,973	1,227	
Insurance	700		700	830	( 130 )	
Police Department	249,810		249,810	5,115		
Fire Department	81,500	1,383	82,883	1,482	24,545	
Ambulance	144,434		144,434	119,889	230	
Emergency Management	230		230	0		
Highway Administration	62,770		62,770	70,466	( 7,696 )	
Highway Summer/Winter	219,500		219,500	211,101	( 8,399 )	
Highway-Bridges	100		100	5,769	( 5,669 )	
Street Lighting	500		500	483	17	
Fire Roads	1,000		1,000	0	1,000	
Solid Waste Disposal	154,137		154,137	154,137	0	
Water Services	3,000		3,000	3,000	0	
Health Officer	1,293		1,293	1,304	( 11 )	
Pest Control	4,390		4,390	901	3,489	
VNA & Comm. Action	7,392		7,392	7,392	0	
Welfare Administration	12,895		12,895	10,416	2,479	
Welfare-Vendor Payments	85,885	10,913	96,798	82,293	14,505	
Parks & Recreation	8,325		8,325	5,121	3,204	
Library	46,950		46,950	46,950	0	
Patriotic Purposes	600		600	600	0	
Town Band	1,000		1,000	1,000	0	
Conservation Commission	1,875		1,875	1,878	( 3 )	
Interest-Tans	1,000		1,000	0	1,000	
Special Revenue Funds	10,000		10,000	0	10,000	
To Capital Project Funds	20,200		20,200	0	20,200	
Expendable Trust Fund	3,000		3,000	3,000	0	
TOTALS	1,381,348	13,496	1,394,844	1,245,626	149,218	18,981

## SCHEDULE OF TOWN PROPERTY

U-04-52, U-04-02	
Town Hall, Land and building	130,400.00
Furniture and equipment	39,300.00
U-05-05	
Library, Land and building	109,800.00
Furniture and equipment	24,850.00
U-05-53	
Police Station, Land and building	532,050.00
Furniture and equipment	77,050.00
U-04-41, U-04-43-02	
Fire Station, Land and building	570,200.00
Furniture and equipment	451,000.00
U-15-06, U-15-08	
Parks, Commons and Playground	
Land and buildings	221,500.00
U-01-01, U-04-34, U-13-54	
Water Precinct facilities	
Land and building	114,250.00
Equipment	184,778.00
U-13-58	
School, Land and building	4,714,200.00
Furniture and equipment	285,000.00
U-06-03	
Highway Department, Land	22,800.00
Equipment	15,000.00
R-02-03	
Land, New Rye Road, .34Acres	14,600.00
R-04-01	
Land, Tarleton Road (Conservation Deed)	
148 Acres	64,400.00

R-04-02	
Land, Tarleton Road (Forest, Conservation Deed)	68,200.00
170 Acres	
R-12-05	
Land, near Deer Meadow 2.3 Acres	21,300.00
R-04-04	
Land, Fort Mountain (Forest, Conservation Deed)	64,200.00
R-14-14	
Land, Range Road 10 Acres	14,500.00
R-07-04	
Land, Off Suncook Valley Highway	3,200.00
R-09-51	
Land, Part of Echo Valley subdivision	
12 Acres	16,000.00
R-03-18B	
Land, Kettle Rock Road 12.9 Acres	12,800.00
R-03-41-01	
Land, Mount Delight Road 15.26 Acres	11,150.00
R-10-08A	
Land, Lillian Bronstein Conservation Area	3,400.00
R-14-19-01	
Land, Off Locke Hill Road 50 acres	19,000.00
U-16-07-049	
M/H, 35 King's Row	<u>16,100.00</u>
	\$ 7,821,028.00



## SUMMARY OF RECEIPTS 1999

Property Tax Revenues	\$2,809,011.08
Property Tax Revenues - previous years	426,799.42
1998 Redeemed Tax	78,453.75
Redeemed Tax - prior years	114,079.53
Current Use Tax - current year	20,006.30
Current Use Tax - prior years	2,194.64
Yield Tax - current year	8,033.79
Yield Tax - prior years	8,093.58
Excavation Tax	7,442.20
Interest and costs on property taxes	26,816.04
Miscellaneous	98.45
Current tax lien charges	5,600.33
Other interest	1,985.84
Redeemed interest and costs	36,010.06
Inventory Penalties	6,868.96
Motor Vehicle Permit Fees	567,008.50
Motor Vehicle Registration Fees	2,724.00
UCC Filing Fees	3,543.63
Municipal Fees	10,915.50
Building Permits	7,500.00
Occupancy Permits	535.00
Dog Licenses	4,277.50
Dog License Fines	970.00
State Marriage License Fees	836.00
Town Marriage License Fees	154.00
Vital Statistics- Birth and Death (State)	699.00
Vital Statistics - Birth and Death (Town)	533.00
Current Use Registrations	90.00
Federal Government - CopsFast program	9,700.85
Candidate Fees	9.00
Shared Revenue Block Grant	52,864.90
Highway Block Grant	64,279.46
Federal Dredge	47,325.00
State Witness Fees	1,971.25
DWI	950.90
Rooms and Meals Tax	73,730.11
State Grants and Reimbursements (disaster)	9,378.00
Cost of State Wide Property Tax	12,000.00
Board of Adjustment Fees	608.00
Planning and Zoning Fees	3,348.50
Pistol Permits	840.00
Office Expense	1,931.97
Ambulance Revenue	98,361.54

Ambulance Use	1,380.00
Income from Franchise Services	9,431.01
N.S.F. Charges	50.00
Sale of Town owned Properties	5,136.00
Sale of Tax Deeded Properties	29,256.42
Sale of Cemetery Lots	1,750.00
Interest on Checking Account	45,038.74
Court Fines	4,054.00
Police Reports	2,925.00
Reimbursements - Health Insurance	16,735.87
Revenue from W/C Insurance	12,145.31
Revenue from Insurance Dividends	2,988.82
Revenue from Welfare Reimbursement	10,912.56
Payroll Taxes – Library	4,714.32
Revenue from Fire Department Reimbursement	1,382.62
Revenue from Police Department	3,076.80
Revenue from Boat Tax	16,662.25
Morrison Account - Police	2,740.00
Morrison Account - Fire	2,452.42
Cemetery Trustees Reimbursement	1,200.00
Revenue from Legal Fees	1,632.32
Trustee of Trust Funds - North Pembroke Road	2,206.00
Junk Yard Permits	75.00
Revenue from Engineering Deposits	<u>1,261.17</u>
<b>TOTAL</b>	<b>\$ 4,707,786.21</b>

## STATEMENT OF PAYMENTS

Executive Office	\$ 81,721.72
Election and Registration	31,355.60
Financial Administration	262,583.53
Legal Expense	10,287.87
Personnel Administration-Worker's Compensation	11,927.00
Planning Board	12,409.33
Zoning Board of Adjustment	1,452.84
Zoning Compliance Officer	7,432.53
General Government Buildings	4,187.92
Cemeteries	4,973.10
Insurance - computers	830.00
Police Department	244,694.82
Ambulance Department	81,401.68
Fire Department	119,889.02
Highway Department Administration	70,466.48
Highways - Street Maintenance	211,101.35
Street Lighting	482.82
Bridge Expense	5,769.21
Solid Waste Disposal	154,136.71
Water-Hydrant Rental and Water usage	3,000.00
Health Administration	1,304.27
Animal Control	900.90
Visiting Nurse Association	5,000.00
Community Action Program	2,392.00
Welfare Administration	10,415.82
Welfare-Vendor Payments	82,292.98
Parks & Recreation	5,120.99
Library	46,950.00
Patriotic Purposes	600.00
Band	1,000.00
Conservation Commission	1,877.94
Capital Outlay	33,041.38
Expendable Trust Funds - Cemeteries	3,000.00

Health Insurance Payments	16,735.87
Payments to County	335,024.00
Payments to School District	2,933,944.00
Suncook River Dredging	47,325.00
Witness Reimbursement	30.00
Planning Board Escrow	6,041.24
*Unreconciled to Treasurer's Report	<u>2,912.77</u>
	\$4,856,012.69*

\*Auditors in process of researching

## EMPLOYEE WAGES 1999

Roger W. Amadon, Police Chief	\$ 37,017.00
Paula S. Anderson, Treasurer	2,000.00
Adam Angwin, Fire/Rescue	488.25
Steven Auger	1,314.00
Barbara M. Barton, Fire/Rescue	698.00
Larry D. Barton, Fire/Rescue	300.00
Sheryl G. Belair, Selectmen's Recording Secretary	2,160.00
Richard R. Bilodeau, former Animal Control Officer	600.00
Deborah Black, Fire/Rescue	895.50
Dawn Blackwell, Tax Collector/Town Clerk	24,519.27
Peter Bosiak, Selectman	1,600.00
Eric A. Bourn, former Full Time Police Officer	22,662.45
Gregory S. Bowen, Road Agent	33,558.95
Michael L. Briggs, Part Time Police Officer	2,860.73
Bryan Bruce, Fire/Rescue	3,085.50
Derek W. Carignan, Fire/Rescue	300.00
Frank Cassidy, Full Time Police Officer	28,295.30
Nancy Y. Claris, Librarian	16,491.35
Brenda J. Corliss, Secretary/Bookkeeper	8,859.05
Lisa A. Cote, Deputy Town Clerk/Deputy Tax Collector	5,054.75
Matthew Cox, Fire/Rescue	1,494.00
Stephanie D. Cross, Fire/Rescue	150.00
Marcia F. Crouse, Supervisor of Checklist	175.00
Michael S. Crowley, Fire/Rescue	43.56
David L. Cushing, Fire/Rescue	500.00
Joel P. Dail, Full Time Highway Dept.	19,648.81
Ron Delgado, Fire/Rescue	300.00
Shirley M. Demers, Supervisor of Checklist	175.00
Judith M. DeWitt, Health Officer, Recording Secretary for Planning, Zoning & Budget Comm.	3,130.00
Jason D. Ellington, Fire/Rescue	297.00
Henry L. Farrin, Jr., Full Time Police Lt.	31,814.71
Thomas H. Ferguson, Fire/Rescue	1,786.50
Joel S. French, Fire/Rescue	3,126.72
William L. French, Fire/Rescue	300.00
Robert Gauthier, Fire/Rescue	517.76
Floyd P. Graham, Full Time Ambulance Dept.	33,409.61
Rita Graham, Fire/Rescue	543.00
Jon E. Harwood, Jr., Fire/Rescue	100.00
Patricia L. Hickey, Welfare Officer	9,360.00
Robert A. Hill, Part-time Police Officer	2,616.72
Michael L. Hoisington, Fire/Rescue	381.00

Travis J. Keeler, Fire/Rescue	218.78
Robert C. Kitson, Part-time Police Officer	1,177.18
Beverly LaFleur, Trustee of Trust Funds	200.00
Peter Lennon, Full-time Fire Dept.	16,150.87
Brenda Levesque, Library Page	478.50
Stacey L. Manning, Library Page	489.00
Robert A. Martel, Fire/Rescue	150.00
Anastasia F. McIntire, Fire/Rescue	1,032.75
David Minnis, Selectman	1,600.00
Allana Mitchell, Fire/Rescue	2,103.25
Matthew M. Moulton, Fire/Rescue	2,199.00
Amy Orff, Fire/Rescue	150.00
David M. Palermo, Fire/Rescue	1,436.72
Elmer H. Palmer, Jr., Fire/Rescue	59.61
James S. Perier, Fire/Rescue	859.50
Lawrence S. Phillips, Part Time Police Officer	1,345.50
Sarah Pickard, Library Page	478.50
Michael A. Pickering, Fire/Rescue	150.00
Antonio Piertripaoli, Fire/Rescue	162.00
Wayne Preve, Part Time Police Officer	6,210.25
Alan S. Quimby, Fire/Rescue	750.00
Gail M. Quimby, Secretary, Police Dept.	13,753.80
Lee C. Ransom, Part Time Police Officer	1,425.50
Robert G. Reed, Fire/Rescue	351.48
Gloria J. Reeves, Office Manager	20,169.01
M. Lois Rook, Selectmen's Recording Sec/bookkeeper	421.27
Robert E. Sawyer, Jr., Fire/Rescue	300.00
Linda E. Sawyer, Fire/Rescue	300.00
Daniel E. Silva, Fire/Rescue	603.00
Barbara A. Smith, Supervisor of Checklist	175.00
Christina M. Virgin, Fire/Rescue	300.00
Warren T. Virgin, Fire/Rescue	341.00
Jeanette E. Winslow, Assistant Librarian	3,070.50
Keith L. Yeaton, Fire/Rescue	300.00
Laurence D. Yeaton, Selectman	1,600.00
Matthew R. Yeaton, Fire/Rescue	300.00
R. Stewart Yeaton, Fire Chief	<u>1,300.00</u>
TOTAL	\$ 384,741.56

## HIGHWAY DEPARTMENT ADMINISTRATION

Gregory S. Bowen	\$ 33,558.95
Town's Share of Social Security	2,080.58
Town's Share of Medicare	486.66
SEA Consultants, Inc.	13,864.00
Joel Dail	19,025.45
Town's Share of Social Security	1,175.85
Town's Share of Medicare	<u>274.99</u>
	\$ 70,466.48

## CONTRACTED LABOR

Steve Kimball	2,082.50
Randy Cutter	25.00
B & B Contractors	<u>90.00</u>
	\$ 2,197.50

## RENTALS & LEASES (Sub-Contractors)

Steve Kimball	\$ 15,990.00
B & B Contractors	1,220.00
Ponderosa Enterprises	4,182.50
Cutter Transportation	10,335.00
Advanced Excavating & Paving	2,560.00
Stewart Yeaton	140.00
Taylor Rental	88.00
Howard Fairfield, Inc.	350.00
William Stevens	2,200.00
Herbert Bartlett	300.00
E. W. Sleeper	465.00
Randy Cutter	<u>200.00</u>
	\$ 38,030.50

## PIPES AND CULVERTS

Phoenix Precast Products	\$ 525.00
Jaf Industries, Inc.	<u>4,000.00</u>
	\$ 4,525.00

## HIGHWAY AND STREET MAINTENANCE

Pike Industries, Inc.	\$ 13,975.11
MTS	1,099.98
Heritage True Value Hardware	4.90
Concord Sand & Gravel	1,775.73
Kol-Tar	366.00
Eastern Propane Gas, Inc.	37.94
Reed Minerals Harsco Corp.	125.50
Brox Industries, Inc.	34,240.80
Solutions	5,225.85
William Stevens	1,460.00
John's Truck Service	6,000.00
Catch Basin Cleaners	1,665.00
N. H. State Prison Correction	659.65
Steve Kimball	475.00
E. W. Sleeper	2,450.00
B & B Contractors	3,460.00
David O'Neal	3,102.75
Merriam-Graves Corp.	<u>97.50</u>
	\$ 76,221.71

## RENTALS & LEASES

Dave's Mobile Pressure	\$ 135.00
Carl Matthews Equipment Co.	2,210.00
Ford Motor Credit Co.	25,738.11
Taylor Rental	<u>123.07</u>
	\$ 28,206.18

## SALT AND SAND

Granite State Minerals	\$ 1,732.51
Concord Sand and Gravel	3,618.59
B & B Contractors	6,300.00
Clark's Grain Store	381.73
Morton Salt	18,986.63
Agway, Inc.	<u>449.97</u>
	\$ 31,469.43



## VEHICLE MAINTENANCE

Portland Glass	\$ 84.05
Carparts Distribution Center	1,236.98
Southworth-Milton, Inc.	7,757.31
Howard Fairfield, Inc.	2,674.83
Cohen Steel Supply, Inc.	61.16
M & M Ford	751.91
E & K Auto Parts	130.55
Sanel Auto Parts	579.24
N. E. Truck Tire Center	965.10
Grappone Auto Junction	4,813.43
Suncook Valley Sun	35.00
Sullivan Tire, Inc.	10.00
Phelps Aerial Lift, Inc.	76.20
Treasurer, State of N. H. -F. S.	100.00
Neehan Foundry Co.	413.00
Sam's Club	67.07
Grappone, Inc.	<u>334.22</u>
	\$ 20,090.05

## HIGHWAY FUEL

Davis Fuels of Epsom	\$ 3,105.85
Evans Express Mart-Motor Fuels	1,406.02
Webber Energy Fuels	<u>74.00</u>
	\$ 4,585.87

## HIGHWAY OPERATING SUPPLIES

Heritage True Value Hardware	\$ 428.89
Bell Atlantic Mobile	231.73
Merriam-Graves Corp.	253.28
Alltex	807.80
Arch	242.91
NHDES NH Dept. Environmental Services	241.00
Vermeer Sales & Service	183.97
Parts Associates, Inc.	428.68
Dave's Meter Service	106.92
U. S. Cellular	631.23
Sam's Club	86.71
Reed Minerals Harsco Corp	99.75
Sanel Auto Parts	74.98



Treasurer State of N. H. – F. S.	75.00
Clark's Grain Store	18.85
Howard Fairfield, Inc.	183.86
Wead's Auto Repair	20.00
E & K Auto Parts	21.99
Jordan Equipment	25.90
Ossipee Mountain Electric	<u>40.00</u>
	\$ 4,387.45

#### EQUIPMENT PURCHASE

Donbeck Sales	\$ 380.50
Alltex	167.40
Howard Fairfield, Inc.	629.75
Heritage True Value Hardware	110.01
Treasurer, State of N. H. – SS	<u>135.00</u>
	\$ 1,422.66

#### STREET LIGHTING

Concord Electric Co.	\$ 366.72
NH Electric Cooperative	<u>116.10</u>
	\$ 482.82

#### BRIDGE EXPENSE

Barton Lumber Co., Inc.	\$ 3,059.61
Cohen Steel Supply, Inc.	1,549.60
Steve Kimball	<u>1,160.00</u>
	\$ 5,769.21

TOWN CLERK'S REPORT  
For the Year Ending December 31, 1999

DEBITS

Auto Registration Permits for 1999	\$567,008.50
Candidate Fees	9.00
Dog License Fees	4,277.50
Dog Fines	970.00
State Marriage License Fees	836.00
State Vital Records Certified Copies Fees	699.00
Town Marriage License Fees	154.00
Town Vital Records Certified Copies Fees	533.00
Motor Vehicle Title Fees	2,724.00
UCC Filing Fees	3,543.63
Municipal Agent Fees	10,915.50
Miscellaneous	98.45
 TOTAL RECEIPTS	 \$591,768.58

CREDITS

Auto Registration Permits for 1999	\$567,008.50
Candidate Fees	9.00
Dog License Fees	4,277.50
Dog Fines	970.00
State Marriage License Fees	836.00
State Vital Records Certified Copies Fees	699.00
Town Marriage License Fees	154.00
Town Vital Records Certified Copies Fees	533.00
Motor Vehicle Title Fees	2,724.00
UCC Filing Fees	3,543.63
Municipal Agent Fees	10,915.50
Miscellaneous	98.45
 TOTAL RECEIPTS TO TREASURER	 \$591,768.58

## TOWN CLERK'S REPORT FOR 1999

Hours for the Town Clerk and Tax Collector have once again been increased. The new hours are: Mondays – 8:00 to 1:00 and 4:30 to 6:30; Tuesdays – 10:00 to 3:00; Thursdays and Fridays – 8:00 to 3:00 and the second and last Saturday of each month from 8:00 to noon. The office is closed to the public on Wednesdays.

The office will be closed for holidays on the following days in the year 2000: February 21, May 29, July 4, September 4, November 10, November 23 and December 25. The office will also be closed on election days because we will be working at the polls. The Presidential Primary will be February 1, 2000. The Town Election will be held on March 14, 2000. The State Primary Election will be September 12, 2000. The General Election will be held on November 7, 2000. Polls are located at the American Legion Hall at Short Falls and are open from 8:00 AM to 7:00 PM.

**DOGS MUST BE LICENSED BY APRIL 30<sup>TH</sup> EVERY YEAR.** This is a state law. Beginning June 1<sup>st</sup> there is a \$1.00 per month late fee added to the cost. We will be issuing notices to the Epsom Police Department for unlicensed dogs and you will receive a visit from a police officer along with a civil forfeiture fine of \$25.00 if your dog is not licensed. Please notify us if you no longer own any dogs so they can be removed from our records. A dog license is \$9.00; \$6.50 if the dog is neutered or spayed; \$4.50 if the dog is 4 to 7 months old and \$2.00 for the first dog licensed by a person over 65 (additional dogs are the regular price). We also offer a kennel license for five or more dogs licensed at the same time. A kennel license is \$20.00. We do receive copies of rabies certificates from most vets. But, it is a good idea to bring your copy with you. If you would care to license your dog by mail, send in your rabies certificate and check made out to the Town of Epsom along with a self-addressed stamped envelope.

We licensed 701 dogs this past year. This is an increase of over 200 from last year. However, there are still unlicensed dogs out there. **PLEASE LICENSE YOUR DOG!** Licensing helps insure that all dogs are vaccinated for rabies and identifies your dog if he is lost. The police department and clerk's office spend a lot of time, effort and money to track down unlicensed dogs.

Respectfully submitted,

Dawn Blackwell  
Town Clerk/Tax Collector

MS-61

FOR THE MUNICIPALITY OF Epsom YEAR ENDING 1999

DEBITS	Levy for Year of this Report	PRIOR LEVIES (Please specify years)		
UNCOLLECTED TAXES- BEG. OF YEAR* :	1999	1998	1997	
Property Taxes		437,187.68		
<del>Resident Taxes</del> Inventory Penalty		2,367.55		
Land Use Change		2,192.53		
Yield Taxes		5,898.86	2,195.83	
Utilities				
Excavation Tax @ 5.02/yd.		5,176.32		
TAXES COMMITTED- THIS YEAR:				
Property Taxes #3110	3,018,412.19			
<del>Resident Taxes</del> Inventory #3180	7,160.56			
Land Use Change #3120	43,809.94			
Yield Taxes #3185	7,574.70			
Excavation Tax #3187	2,265.88			
Utilities #3189				
OVERPAYMENT:				
Property Taxes #3110	12,200.11	469.41		
Resident Taxes #3180				
Land Use Change #3120	47.00			
Yield Taxes Timber Tax Bond #3185	631.00			
Excavation Tax #3187				
Interest - Late Tax #3190	6,377.64	21,488.40	533.86	
Resident Tax Penalty #3190				
TOTAL DEBITS	\$ 3,098,479.02	\$ 474,780.75	\$ 2,729.69	\$

\* This amount should be the same as the last year's ending balance. If not, please explain.

# TAX COLLECTOR'S REPORT

MS-61

MS-61

FOR THE MUNICIPALITY OF Epsom YEAR ENDING 1999

CREDITS	Levy for Year of this Report	PRIOR LEVIES (Please specify years)		
REMITTED TO TREASURER:	1999	1998	1997	
Property Taxes	2,809,094.41	426,322.74		
<del>XXXXXX</del> Inventory Penalty	5,045.04	2,367.55		
Land Use Change	20,006.30	2,192.53		
Yield Taxes	8,033.82	5,898.86	2,195.83	
Utilities				
Interest	6,377.64	21,488.40	533.86	
Penalties				
Excavation Tax @ \$.02/yd.	2,265.88	5,176.32		
Conversion to Lien (should equal line 2, pg.3)				
DISCOUNTS ALLOWED:				
ABATEMENTS MADE:				
Property Taxes	4,254.22	6,629.09		
<del>XXXXXX</del> Inventory Penalty	40.00			
Land Use Change	15,996.66			
Yield Taxes				
Utilities				
Excavation Tax @ \$.02/yd.				
CURRENT LEVY DEEDED		4,705.26		
UNCOLLECTED TAXES - END OF YEAR #1080				
Property Taxes	217,263.67			
<del>XXXXXX</del> Inventory Penalty	2,075.52			
Land Use Change	7,853.98			
Yield Taxes	171.88			
Utilities				
TOTAL CREDITS	3,098,479.02	\$ 474,780.75	\$ 2,729.69	\$

# TAX COLLECTOR'S REPORT MS-61

MS-61

FOR THE MUNICIPALITY OF Epsom YEAR ENDING 1999

DEBITS	Last Year's Levy	PRIOR LEVIES (Please specify years)			
		1998	1997	1996	1995
Unredeemed Liens Balance at Beg. of Fiscal Yr.	185,051.64	105,186.40	46,525.18	6,843.04	
Liens Executed During Fiscal Yr.					
Interest & Costs Collected (After Lien Execution)	7,075.05	18,914.07	13,639.66	2,387.25	
Refunds	17.51				
Other Charges		107.32			
<b>TOTAL DEBITS</b>	<b>\$192,144.20</b>	<b>\$124,207.79</b>	<b>\$60,164.84</b>	<b>\$9,230.29</b>	

## CREDITS

REMITTED TO TREASURER:	Last Year's Levy	PRIOR LEVIES (Please specify years)			
		1998	1997	1996	1995
Redemptions	78,453.76	65,435.14	41,655.51	6,843.04	
Interest & Costs Collected (After Lien Execution) #3190	7,067.91	18,914.07	13,639.66	2,387.25	
Costs	7.14	107.32			
Abatements of Unredeemed Taxes	5,956.34	462.88			
Liens Deeded To Municipality		5,052.28	4,869.67		
Unredeemed Liens Bal. End of Yr. #1110	100,659.05	34,236.10			
<b>TOTAL CREDITS</b>	<b>\$192,144.20</b>	<b>\$124,207.79</b>	<b>\$60,164.84</b>	<b>\$9,230.29</b>	

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? yes

TAX COLLECTOR'S SIGNATURE Dawn Blackwell DATE: 2/3/00



## TAX COLLECTOR'S REPORT FOR 1999

Effective April 1, 1999, New Hampshire's property tax system includes a state education property tax which will be assessed and collected by local municipalities. The Legislature enacted a provision, which requires each municipality to administer the statewide education property tax by assessing an amount equal to \$6.60 per \$1,000 of the total equalized value of all non-utility property in the community. However, because the taxes levied upon each individual property are based upon the local assessed value, not an equalized value, the state education property tax rate appearing on the tax bill is not necessarily \$6.60. Several other factors that influence this rate include the exemptions that we provide to elderly residents, payments we receive in lieu of property taxes, and any new construction, which has taken place since last year. Our rate is \$6.73 per \$1,000.

Epsom's local school budget for 1999 is \$3,866,078. The State has calculated that the cost of an adequate education in Epsom is \$2,597,631. The State property tax will raise \$1,023,596. We will receive an adequate education grant for \$1,574,035. This leaves \$1,268,447 to be raised by our local school tax. This rate has been set at \$8.21 per \$1,000.

Epsom also has a Town tax rate of \$2.75 and a County tax of \$2.14 per \$1,000. Our total tax rate is \$19.83, which is a \$7.13 decrease from last year. Enjoy the decrease this year, as we have no idea what will happen next year.

The total property tax warrants this year were \$3,024,104.25. Warrants for current use change tax totaled \$33,383.29. Warrants for the earth excavation tax totaled \$379.08. The excavation activity tax warrants totaled \$1,886.80. The total timber tax or yield tax warrants were \$7,574.70.

\$185,051.64 was liened in 1999. This is a decrease from last year of 44%. Properties were liened a few months later this year, which allowed people extra time to pay their taxes. Five properties were deeded to the town this year. This is down from the eleven that were deeded last year. The previous owners have redeemed all but one of these properties.

Respectfully submitted,

Dawn Blackwell  
Town Clerk/Tax Collector

# REPORT OF TOWN TREASURER

Building Permits	\$ 7,500.00
Occupancy Permits	535.00
Planningboard & Zoning	3,348.50
ZBA	608.00
Junk Yard Permits	75.00
Pistol Permits	840.00
Current Use Registrations	90.00
	<u>\$ 12,996.50</u>

## Dawn Blackwell, Town Clerk

1999 Auto Permits	\$ 567,008.50
1999 Dog Tax	4,277.50
Dog Fines	970.00
Ucc Filings	3,543.63
Municipal Fees	10,915.80
Title Fees	2,724.00
Marriage State	836.00
Marriage Town	154.00
Vital Records State	699.00
Vital Records Town	533.00
Candidate Fees	9.00
Miscellaneous Tax	98.45
	<u>\$ 591,768.58</u>

## Dawn Blackwell, Tax Collector

Prior Yr. Redeemed Tax	\$ 114,079.53
Redeemed Tax	78,453.75
Redeemed Int. & Cost	36,010.06
Mort. Notice & Tax Lein Charges	5,600.33
	<u>\$ 234,143.67</u>

Prior Yr. Property Tax	\$ 426,799.42
Prior Yr. Interest	26,816.04
Prior Yr. Current Use	2,194.64
Prior Yr. Yield Tax	8,093.58
Other Interest	1,985.84
	<u>\$ 465,889.52</u>

1999 Property Tax	\$2,809,011.08
1999 Current Use	20,006.30
1999 Yield Tax	8,033.79
Inventory Penalties	6,868.96
Excavation Tax	7,442.20
	<u>\$2,851,362.33</u>

## State of NH

Shared Rev. Block Grant	\$ 52,864.90
Highway Block Grant	64,279.46
State Witness Fees	1,971.25
Rooms & Meals Tax	73,730.11
Cost for State Wide Prop. Tax	12,000.00
Federal Dredging	47,325.00
Diaster Reim. From State	9,378.00
DWI	950.90
	<u>\$ 262,499.62</u>

# Miscellaneous Receipts

Federal Cops Program	\$ 9,700.85
Town Office Expense	1,931.97
Ambulance Use	98,361.54
Police Detail	1,380.00
Franchise Income	9,431.01
NSF Charges	50.00
Tax Deeded Property	29,256.42
Sale of Town Property	5,136.00
Sale of Cemetary Lots	1,750.00
Interest on Checking Acct.	45,038.74
Court Fines	4,054.00
Police Reports	2,925.00
Dividend W.C. Ins.	12,145.31
Insurance Dividends	2,988.82
Health Ins. Reim.	16,735.87
Escrow Accounts	1,261.17
Welfare Reim.	10,912.56
SS/WT Library	4,714.32
Revenue Fire Dept.	1,382.62
Revenue Police Dept.	3,076.80
1999 Boat Tax	16,662.25
Legal Reim.	1,632.32
Cemetary Trustee	1,200.00
Morrison Acct. Police	2,740.00
Morrison Acct. Fire	2,452.42
Trustee Trust Funds	2,206.00
	<u>\$ 289,125.99</u>

TOTAL AVAILABLE RECEIPTS	\$ 4,707,786.21
Balance brought forward Jan. 1999	2,285,008.94
Less Selectments Orders	<u>4,856,012.69</u>

CASH ON HAND JANUARY 1, 2000	\$ 2,136,782.46
------------------------------	-----------------

Respectfully submitted

Paula S. Smith  
Town Treasurer

CONSERVATION FUND

Balance on Hand January 1, 1999	\$ 9563.46
Deposit 2/11/99	504.18
Deposit 12/31/99	1519.00
Interest	<u>210.28</u>
Balance in Fund	\$ 11796.92

AMBULANCE REPLACEMENT FUND

Balance on Hand January 1, 1999	\$ 41901.51
Interest	<u>992.22</u>
Balance in Fund	\$ 42893.73

Escrow Acct. N. Pembroke Rd.

Balance on Hand January 1, 1999	\$ 1367.26
Interest	<u>28.82</u>
Balance in Fund	\$ 1396.08

ESCROW ACCT. AM BUILDERS

Balance on Hand January 1, 1999	\$ 9709.14
Interest	<u>204.71</u>
Balance in Fund	\$ 9913.85

ESCROW ACCT. POST OFFICE

Balance on Hand January 1, 1999	\$ 727.82
Interest	<u>15.34</u>
Balance in Fund	\$ 743.16

ESCROW ACCT. FRANK MERRILL

Balance on Hand January 1, 1999	\$ 1007.70
Interest	19.08
Withdrawal 99	- 281.60
Balance in Fund	\$ 745.18

WATER EXPANSION FOR FIRE PROTECTION

Balance on Hand January 1, 1999	\$ 3041.76
Interest	<u>64.14</u>
Balance in Fund	\$ 3105.90

ESCROW ACCT. ROAD PROJECT

Balance on Hand January 1, 1999	\$ 988.59
Interest	18.51
Deposit 8/31/99	300.00
Deposit 9/23/99	500.00
Deposit 12/13/99	705.05
Withdrawal 99	- 979.57
Bank Charge	- 2.00
Balance in Fund	\$ 1530.58

ESCROW ACCT. KINGS GRANT

Balance on Hand January 1, 1999	\$ 428.43
Deposit 7/28/99	2000.00
Deposit 10/1/99	15000.00
Interest	<u>99.89</u>
Balance in Fund	\$ 17,528.32

Respectfully submitted  
Town Treasurer  
Paula S. Smith

## TOWN COUNSEL'S REPORT

1999 marks the second consecutive year during which the town has avoided the payment of any claims of any kind to any person. The town's administrators, boards, and committees are mainly responsible for this landmark achievement. The elected and appointed officials have made a concentrated effort to inform themselves of their legal obligations and to comply with the same. Moreover, the proper management of the resources has resulted in the steady decline of the town's legal expenses. Epsom continues to reduce its legal exposure through proactive education, prevention and aggressive defense against unfounded claims. Nevertheless, we do recognize that there may be instances which could give rise to legitimate claims against the town.

The town's government has continued its work of updating policies and ordinances in a proactive manner. These efforts have resulted in great savings to the town. During the year 1999 the town spent a total sum of \$8,079.92 in legal and related expenses. Of this sum, the town's net attorneys' fees were \$4,572.00. This marks yet another reduction from last year. The town's net attorneys' fees were reduced by sixty-seven percent (67%) in one year. This also represents a reduction of fifty-six percent (56%) in the town's total legal expenses in a single year. Mainly due to the efforts of the town's government, Epsom maintains the lowest contract rate for its municipal counsel in Merrimack County.

Respectfully submitted,  
Municipal Law Associates  
by Tony F. Soltani

## **EPSOM 2000 ZONING BALLOT QUESTIONS**

- 1- Are you in favor of the adoption of a comprehensive amendment which would regulate the construction and use of telecommunications towers subjecting the same to the approval of the Planning Board and a special exception from the Zoning Board? (Recommended by the Planning Board).
- 2- Are you in favor of the adoption of a comprehensive amendment which would restrict the construction of manufactured housing units to the manufactured housing parks and, among other requirements, would limit the possible number of permits to construct manufactured housing units in Epsom until 2005? (Recommended by the Planning Board).
- 3- Are you in favor of the adoption of an amendment which would increase the set back requirement in both the Residential/Agriculture and Residential/Commercial zones from thirty (30) feet to fifty (50) feet? (Recommended by the Planning Board).

# REPORT OF THE TRUST FUNDS OF THE CITY/TOWN OF Epsom, NH

Please duplicate these pages if you need additional lines.

DATE OF CREATION	NAME OF TRUST FUND <small>Start with common trust funds</small>	Purpose of Trust	HOW INVESTED Bank, deposits, stocks, bond, etc.	%	***PRINCIPAL***		
					Balance Beg. Of Year	New Funds Created	Cash Gains or Losses on Securities
1 1903/99	Cemeteries	Perpetual Care	1 Yr. CD 12/2/98-99		36,273.14	1,950.00	
2 1916/84	Library	Library	1 Yr. CD 12/2/98-99		4,400.00		
3 1989	Lillian Morrison	Town	NH Public Invest. Pool		100,000.00		
4 1990	Lillian Morrison	Fire Dept.	" "		50,000.00		
5 1990	Lillian Morrison	Police Dept.	" "		50,000.00		
6	TRUST FUNDS				240,673.14	1,950.00	
7							
8	Capitol Reserve						
9 1995	Library Bldg. Fund	Library	NH Public Invest. Pool		132,399.68		6,410.55
10 1997	Epsom Rd. Construction	Road Const.	" "		246,332.77		11,919.67
11 1997	Library Book Fund	Library Books	" "		10,263.80		497.02
12 1998	Epsom Reval Fund	Revaluation	" "		10,001.43		484.21
13 1998	Epsom Fire Apparatus Fund	Fire Apparatus	" "		10,201.46		493.95
14	CAPITOL RESERVE				409,199.14		19,805.40
15							
16 1996	Epsom School Dist.	Technology	Sav. Book Bank of NH		632.56		12.22
17							
18 1990	Village Dist. Fund	Tank Maint.	1 Yr. CD 12/21/98-99		32,824.21	2,000.00	1,511.22
19 1990	Village Dist. Fund	Water System	1 Yr. CD 12/4/98-99		33,903.04	2,000.00	1,575.15
20					66,727.25	4,000.00	3,086.37
21	TOTAL ACCOUNTS				717,232.09	5,950.00	22,903.99



FOR YEAR ENDING December 31, 1999

PRINCIPAL		***INCOME***				GRAND TOTAL Principal & Income End of Year	
Withdrawals	Balance End Of Year	Balance Beg. Of Year	Income During Year		Expended During Year		Balance End Of Year
			%	Amount			
	38,223.14	4,179.37	1,760.78	1,620.59	4,319.56	42,542.70	
	4,400.00		206.05	206.05		4,400.00	
	100,000.00	7,928.11	5,172.77	1,200.00	11,900.88	111,900.88	
	50,000.00	464.03	2,427.80	2,452.42	439.41	50,439.41	
	50,000.00	3,302.46	2,500.55	2,740.00	3,063.01	53,063.01	
	242,623.14	15,873.97	12,067.95	8,219.06	19,722.86	262,346.00	
	138,810.23					138,810.23	
2,206.00	256,046.44					256,046.44	
	10,760.82					10,760.82	
	10,485.64					10,485.64	
	10,695.41					10,695.41	
2,206.00	426,798.54					426,798.54	
	644.78					644.78	
	36,335.43					36,335.43	
	37,478.19					37,478.19	
	73,813.62					73,813.62	
2,206.00	743,880.08	15,873.97	12,067.95	8,219.06	19,722.86	763,602.94	

## Epsom Public Library Annual Report 1999

The final year in 1900 was a busy one for the Epsom Public Library Trustees and staff. As in years past, top priority was given to maintaining a well rounded collection of books and periodicals, including current fiction from the best seller list. Programs for adults and children are limited by space constraints however are still offered. There is an adult Book Discussion Group, Preschool Craft and Story time, the Summer Reading Program as well as the Summer Children Program coordinated by Mary Ellen LaRiviere. The library is open 31 hours per week. Next year the Trustees plan to expand this to 33 hours weekly.

Lack of space has been an ongoing issue for several years. The present size of the library is inadequate for the needs of the community. Every inch of available shelf space is packed with books so that additional piles of books must be "stacked" on the floor. A fire inspection in August 1999 revealed several areas that did not meet the Life Safety Code. Much work was needed to address these code deficiencies.

The most urgent violations to the Code were found in the furnace room. For years it had been used for storage of art supplies, periodicals and other miscellaneous items. Since all combustibles had to be removed from this room, a storage unit was rented and placed on the property. Supplies, back issues of periodicals, and 1,500 books have been transferred to storage.. A fire wall was installed to help retard progression of a fire into the assembly area. Estimates to install necessary emergency lights were obtained so that these could be put into the 2000 budget.

A major project during 1999 was participation in a Committee to study and suggest plans to build a Town Center that would house the Epsom Public Library and also the Town Offices. Unfortunately, the proposal to build a new facility on Route 4 behind the Old Town Hall was narrowly defeated when the town voted in March. A similar proposal will be resubmitted for another vote at this year's Town Meeting. The Trustees appreciate all the work done by the committee members and the community, as they try to make this dream a reality.

Personnel at the library has also grown. Two pages were hired during the past year. Each page works a total of 5 hours a week. They have been assisting with shelving books, working at the circulation desk, as well as data entry required for entering the collection into the computer. Another employee has been hired for 20 hours a week and is paid by the Community Action Senior Employment Program. The library is also fortunate to have approximately 10 active volunteers. These volunteers have donated many hours and the Trustees wish to thank them for all their efforts.

Technology has also been a major focus during the past year. The Trustees developed and approved a Technology Plan for the library. A lap top computer was purchased for use at the circulation desk. The Department of Employment Security provided the Library with a computer that gives the public access to the NH Jobline and to resume writing software. These two computers have been networked with the already existing computer in the librarian's office. Many hours of staff and volunteer time has been dedicated to getting the collection entered into the computer and we are getting closer to the goal of having the entire collection online.

As we enter into the New Millennium, the Trustees take pride in the strides that have been made in technology, staffing and maintaining a comprehensive collection and are hopeful that the town will vote to fund the building of a new library that will provide adequate space to continue and expand upon the present programming.

**EPSOM PUBLIC LIBRARY**  
**1999 APPROPRIATIONS/OPERATING BUDGET**

	Appropriation	Expenditures*
<b>BOOKS</b>	<b>\$10,000</b>	<b>\$9,562.64</b>
<b>REFERENCE BOOKS</b>	<b>1,000</b>	<b>1,399.60</b>
<b>AUDIO BOOKS</b>	<b>1,000</b>	<b>1,020.84</b>
<b>VIDEOS</b>	<b>500</b>	<b>489.37</b>
<b>PERIODICALS</b>	<b>900</b>	<b>899.46</b>
<b>TECHNOLOGY</b>	<b>4,450</b>	<b>4,516.34</b>
(Hardware, Software, Services)		
 <b>BUILDING MAINTENANCE</b>		
and <b>REPAIRS</b>	<b>1,000</b>	<b>1,913.71</b>
<b>UTILITIES</b>	<b>1,900</b>	<b>1,856.84</b>
<b>FUEL</b>	<b>600</b>	<b>367.40</b>
 <b>SALARIES</b>		
<b>LIBRARIANS</b>	<b>20,150</b>	<b>19, 936.56</b>
<b>PAGES</b>	<b>2,600</b>	<b>1,028.46</b>
 <b>LIBRARY PROGRAMS</b>	<b>500</b>	<b>359.49</b>
<b>POSTAGE and SUPPLIES</b>	<b>1,500</b>	<b>1,179.53</b>
<b>PROFESSIONAL</b>	<b>500</b>	<b>334.50</b>
<b>INSURANCE</b>	<b>150</b>	<b>00</b>
<b>MISCELLANEOUS</b>	<b>200</b>	<b>102.56</b>
	<hr/>	<hr/>
<b>TOTAL</b>	<b>\$46,950</b>	<b>\$44,967.30</b>

\*Expenditures include non-appropriated contributions of:  
 Books - Donation of \$50.00 for childrens' books  
 Reference - Trust Funds allocation of \$425  
 Childrens' Program - Grant of \$120

# EPSOM PUBLIC LIBRARY 1999 ANNUAL REPORT

## MEMORIAL FUNDS

Memoriam Certificate of Deposit (opened 5/1998)	\$3,756.83
Jonathan Crafts Memoriam CD (opened 8/1998)	\$1,606.75

\*\*\*\*\*

## LIBRARY BUILDING FUND

New Hampshire Public Deposit Investment Pool	
Beginning Balance	\$27,880.00
Interest Income	1,317.36
Expense: Transfer to Building Checking Account	<u>(1,500.00)</u>
Ending Balance	\$27,697.36
Savings and Checking Accounts	
1999 Beginning Balances	\$2,002.61
Income	
Donations	\$330.00
Fundraising	
Winston Cup Tickets	337.12
Mile of Pennies	46.27
Recycling Project	183.52
Troll	10.75
Interest	25.89
Transfer from PDIP	<u>1,500.00</u>
Total	\$2,433.55
Expenses	
Town Center Proposal	\$2,509.00
Fundraising	82.27
Bank Fee	<u>6.00</u>
Total	\$2,597.27
1999 Ending Balances	\$1,838.89

\*\*\*\*\*

## NONLAPSING FUND

1999 Beginning Balance	\$2,181.55
Income	
Trust Funds (1998)	\$226.59
Book Sales	92.00
Conscience Contributions	320.83
Damaged /Lost Books	53.00
Non Resident Cards	10.00
Photocopier	79.50
Donations	<u>110.00</u>
Total	\$891.92
Expenditures	
Photocopier	\$124.99
Transfers to Appropriations Accounts	
Book/Reference Book Categories	<u>475.00</u>
Total	\$599.99
1999 Ending Balance	\$2,478.48

# EPSOM PUBLIC LIBRARY

<u>BOOK COLLECTION</u>	<u>ADULT</u>	<u>JUVENILE</u>	<u>TOTAL</u>
January 1, 1999.....	9,392	5,821	15,213
Accession.....	391	200	591
Discarded.....	52	66	118
Total December 31, 1999.....	9,731	5,955	15,686
Cassettes.....			262
Audio Books.....			235
Video.....			234
Periodical Subscriptions.....			31

## INTERLIBRARY LOAN

Loaned.....	278
Borrowed.....	2 37
Active Borrowers, Approximate	1,350

## MEMORIAL BOOKS

Deadlines & Datelines by Dan Rather - Given in memory of Frances Allen by Irma and Howard Allen  
Simple Gifts : A Memoir of a Shaker Vallage by June Sprigg - Given in memory of Frances Allen by Michael and Brenda Allen, Christopher, Kerry and Madison Allen, and Jeffrey Allen  
The Very Lonely Firefly by Eric Carle, Swine Lake by James Marshall, Five Trucks by Brian Floca, Basket Moon by Mary Lyn Ray, The Top of the World : Climbing Mount Everest by Steve Jenkins - Given in memory of Betty Hardy by Sandy Keeler  
Chocolate for a Woman's Heart - Given in memory of Nina Matteson by the Epsom Woman's Club  
Chocolate for a Woman's Soul - Given in memory of Lee Traver by the Epsom Woman's Club

## NOTES



**MASON+RICH**

PROFESSIONAL  
ASSOCIATION  
  
CERTIFIED  
PUBLIC  
ACCOUNTANTS

February 3, 2000

Board of Selectmen  
Town of Epsom  
Town Hall  
Epsom, New Hampshire 03234

We will perform our audit field work at the Town Office for the 1999 audit in late March or early April 2000. We expect at this time that you would have draft reports for your review and comment within three weeks of the completion of our audit field work, with final reports being issued shortly after that date.

If you have any questions, please do not hesitate to contact our office.

Very truly yours,

MASON + RICH PROFESSIONAL ASSOCIATION  
Certified Public Accountants

SIX  
BICENTENNIAL  
SQUARE  
  
CONCORD  
NEW HAMPSHIRE  
03301  
  
FAX: (603) 224-2613  
(603) 224-2000

1247  
WASHINGTON  
ROAD  
SUITE B  
P.O. BOX 520  
  
RYE  
NEW HAMPSHIRE  
03870-0520  
  
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# **EPSOM POLICE DEPARTMENT**

## **1999 ANNUAL REPORT**

### **CHIEF**

Roger W. Amadon

### **SUPERVISOR**

Lt. Henry L. Farrin Jr.

### **SECRETARY**

Gail Quimby

### **ANIMAL CONTROL**

Patrol Personnel

### **FULL TIME PATROLMEN**

Officer Frank Cassidy

Officer Eric Bourn

### **PART TIME PATROLMEN**

Officer Wayne Preve

Officer Michael Briggs

Officer Robert Hill

Officer Robert Gauthier

It is my pleasure to present to the Citizens of Epsom, the Police Department's 1999 Annual Report.

It has been a very productive year, with an increase in Criminal and Motor Vehicle activity, as well as Arrests and Calls for Service. Although calls for service were up this year, intense, concentrated patrol efforts, kept overall criminal activity and traffic accidents to a minimum. Unfortunately, one of these accidents turned fatal and resulted in the death of a young pedestrian on Route 28.

As a result of NH Highway Safety Grants, special traffic enforcement details were made available that enabled the department to put additional officers on the road during peak traffic hours to apprehend speeders and the impaired driver at no additional cost to the town. Another positive direction this year was the introduction of the "Officer Phil" Program into the Elementary School as well as a Dare Officer provided by the Merrimack County Sheriff's Office.

The department underwent staffing changes with both full and part time personnel that required putting three new part-time officers through the New Hampshire Police Academy for training. By adjusting full time officer's schedules and rotating the existing staff of part time officers, we continued to provide the maximum possible coverage and protection for the community.

The town's support of the police department has been well recognized, and I wish to extend our sincere appreciation. As we enter into the new millenium and look forward to the challenges the year 2000 may bring, you may rest assured that we will continue to provide the highest degree of professional service and excellence, with commitment and dedication without compromise, to the citizens of Epsom.

Respectfully Submitted,

Roger W. Amadon  
Chief of Police

Jurisdictions: ALL  
Location: ALL  
Street: ALL  
Street Range: (Odd/Even)  
Intersecting Street: ALL  
Zones: ALL

Accident Statistics By Time of Day

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	0	0	1	0	0	0	0	1
2 AM	0	0	0	0	0	0	0	0
3 AM	0	0	0	0	0	0	0	0
4 AM	0	0	0	0	0	0	0	0
5 AM	0	0	0	0	0	0	0	0
6 AM	0	2	1	1	1	2	0	7
7 AM	0	0	2	0	0	1	0	3
8 AM	0	2	0	0	0	2	2	6
9 AM	1	0	1	0	1	1	0	4
10 AM	1	2	1	1	1	0	3	9
11 AM	1	1	0	0	2	4	4	12
12 PM	1	0	0	2	3	1	2	9
1 PM	0	0	0	0	2	1	1	4
2 PM	2	2	0	0	0	2	3	9
3 PM	1	1	1	1	2	0	5	11
4 PM	1	2	1	0	1	2	2	9
5 PM	2	0	1	2	1	0	3	9
6 PM	1	2	0	1	0	0	0	4
7 PM	0	1	0	0	0	0	0	1
8 PM	0	0	1	1	0	0	2	4
9 PM	1	0	0	0	1	1	3	6
10 PM	1	2	0	0	0	1	1	5
11 PM	1	0	0	0	0	0	0	1
12 AM	0	0	0	0	0	1	0	1
TOTALS	14	17	10	9	15	19	31	115

Accident Particulars

	Occurrence(s)	Percentage
Average posted speed at the accident scene		31 MPH
Occurred at On-ramps	0	0.0
Occurred at Off-ramps	0	0.0
Occurred at an intersection	5	4.3
Occurred at a rotary	16	13.9
Occurred on a one lane road/highway	5	4.3
Occurred on a two lane road/highway	55	47.8
Occurred on a three lane road/highway	9	7.8
Occurred on a four lane road/highway	2	1.7
Occurred on other number of lanes	44	38.3
Involved OUI violation(s)	3	2.6
Photos were taken	17	14.8
Measurements were taken	9	7.8
Investigation took place	91	79.1

Jurisdictions: ALL  
 Location: ALL  
 Street: ALL  
 Zones: ALL  
 Citation Action: ALL  
 Officers: ALL

## Citation Analysis by Day Time

From: 01/01/1999 Thru: 12/30/1999

<u>Time</u>	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
12 AM	47	9	3	7	8	18	34	126
1	32	4	0	6	3	7	31	83
2	12	1	1	1	5	3	21	44
3	7	0	0	4	1	4	12	28
4	2	1	0	9	10	5	4	31
5	7	1	2	18	16	11	14	69
6	6	0	3	7	11	10	16	53
7	3	0	2	2	2	14	4	27
8	15	3	1	1	2	15	22	59
9	16	6	2	6	2	11	11	54
10	16	6	2	2	0	14	19	59
11	14	7	1	1	2	11	20	56
12 PM	20	4	2	3	3	10	23	65
1	18	4	2	0	4	11	12	51
2	17	6	8	6	2	10	12	61
3	12	14	17	10	8	9	12	82
4	14	11	15	11	12	14	13	90
5	24	9	3	13	11	21	18	99
6	20	10	4	5	4	20	13	76
7	15	5	11	10	10	21	16	88
8	22	12	17	14	16	33	21	135
9	15	15	19	18	17	27	26	137
10	20	23	29	16	18	40	35	181
11	21	8	12	17	8	37	53	156
<u>TOTAL</u>	<u>395</u>	<u>159</u>	<u>156</u>	<u>187</u>	<u>175</u>	<u>376</u>	<u>462</u>	<u>1910</u>

12/30/1999

Records Analysis Report  
01/01/1999 - 12/30/1999

## Offenses (IBR) By Month

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
KIDNAPPING / ABDUCTION					1		1		1	1	2		3
SEXUAL ASSAULT WITH AN OBJECT													1
FORCIBLE FONDLING										1			3
AGGRAVATED ASSAULT													1
SIMPLE ASSAULT	1	9	3		5	2	5	3	1	3	8	3	45
INTIMIDATION		1	2	5	4	10	2	3	7	2	3	6	45
BURGLARY / BREAKING AND ENTERI		1	1	1	2	2	2	1	1	1	2	5	19
THEFT FROM BUILDING				3	3	1	2						9
THEFT FROM MOTOR VEHICLE				1						1			2
THEFT OF MOTOR VEHICLE PARTS O					1		1	1	1				3
ALL OTHER LARCENY						2	1	5	3	3	4		19
MOTOR VEHICLE THEFT	1				1							1	3
COUNTERFEITING / FORGERY		1					2	1	1	1	1		4
FALSE PRETENSES / SWINDLE / CO				1	3	4	2	6	2	2	3	7	31
CREDIT CARD / AUTOMATIC TELLER				2			1	1			3		7
IMPERSONATION							1						1
STOLEN PROPERTY OFFENSES					5	6	4	2	3	1	4	4	22
DESTRUCTION / DAMAGE / VANDALI	1	1	1	9	2	1	9	1	5	3	7	11	57
DRUG / NARCOTIC VIOLATIONS										2			3
DRUG EQUIPMENT VIOLATIONS										1			1
INCEST											1		1
STATUTORY RAPE											1		1
WEAPON LAW VIOLATIONS							1						1
OPEN DOOR					2	1	1		3		3	4	14
BAD CHECKS		1			1	1	1						4
DISORDERLY CONDUCT										1			2
DRIVING UNDER THE INFLUENCE	2	3	6	9	5	6	6	6	1		2	7	47
DRUNKENNESS	1	2	9	8	6	7	6	2	12	2	7	1	63
FAMILY OFFENSES, NONVIOLENT			1	4	3		1		2				11
LIQUOR LAW VIOLATIONS	1		8	17	6	24	4	4	2		4	2	68
RUNAWAY					1		1			1	1		4
TRESPASS OF REAL PROPERTY		1			2	2							6
ALL OTHER OFFENSES	4	7	8	85	109	87	49	25	40	21	25	126	586
TRAFFIC, TOWN BY-LAW OFFENSES	15	24	18	66	61	138	200	172	197	141	128	81	1241
TOTALS	26	51	71	212	222	298	293	235	277	193	204	269	2351

**Epsom Fire Department  
1714 Dover Road  
Epsom, New Hampshire 03234**

## **1999 Fire Department Report 1999**

Once again the Epsom Fire Department experienced a busy year responding to over 700 emergencies. These emergencies consisted of medical assistance, motor vehicle accidents, building fires, brush fires, various service calls, as well as mutual aid to surrounding towns. In order to provide for this increased demand, the Department has needed to implement several changes. Some of these changes consisted of increasing the fulltime employees from a 43 hour work week to 45. We have added part-time weekend coverage, which has helped to lighten the demand on the volunteers. Also, Peter Lennon was hired in June to fill the vacant, full-time position. The Department continues to strive for new members. As such, we will be doing an extensive membership drive into the year 2000.

The Fire Department conducts training sessions twice a month. These trainings are designed to prepare our members for the broad spectrum of emergencies that could arise. Some of these trainings included auto extrication, pump training, ladder work, SCBA training (self-contained breathing apparatus), propane emergencies, wilderness rescues, electrical emergencies, pre-planning our response to target areas within Epsom, and mutual aid drills. In addition to this training, the Department has been fortunate to have some members attend classes at the N.H. State Fire Academy. We are proud to recognize Firefighter Joel French on his completion of the Inaugural Firefighter Rookie School Program offered at the Academy. We would also like to recognize Firefighter Bob Reed on his completion of the Firefighter 1A & B Program also held at the Fire Academy.

The Department takes an active role in providing Fire Prevention Education. This year, over 600 children, as well as many adults, participated in the Fire Prevention Program, which included educational handouts, demonstrations, and tours of the Fire Station and the apparatus. Fire inspections of public buildings are also conducted to further increase the fire safety of the Town. Our goal is to protect the residents of Epsom from the hazards of fire and other related emergencies.

As I am composing the final draft of this report, members of our Department are preparing to attend the memorial service for the six fallen firefighters from Worcester, MA. The magnitude of this tragedy certainly makes each of us more respectful and attentive to the potential danger that, even we in Epsom, face with each call. With this in mind, I would like to recognize the Firefighters, EMT's, and our Auxiliary Members for all of their countless hours that they have provided to the Department throughout this year. I am proud of their dedication and commitment to our community. I look forward to a very challenging and rewarding year 2000.

Respectfully Submitted,

R. Stewart Yeaton, Chief



# **EPSOM FIRE & RESCUE**

---

1714 Dover Road  
Epsom, NH 03234  
Phone: (603) 736-9291  
Fax: (603) 736-9299

## **EPSOM FIRE AND RESCUE AMBULANCE BILLING REPORT**

**January 18, 2000**

**Billing period of 12/27/98 to 12/31/99**

<b>TOTAL BILLED FOR 1999</b>	<b>\$118,972.00</b>
<b>AMOUNT RECEIVED</b>	<b>\$ 97,398.87</b>
<b>AMOUNT ADJUSTED</b>	<b>\$ 22,875.08</b>
<b>AMOUNT OUTSTANDING</b>	<b>\$ 24,813.85</b>



## **EPSOM FIRE & RESCUE**

---

1714 Dover Road  
Epsom, NH 03234  
Phone: (603) 736-9291  
Fax: (603) 736-9299

The Epsom Fire and Rescue responded to 705 emergencies during 1999. The following is a breakdown by type of call.

Alarm Activations	45
Drills	5
Fires	145
Medical Emergencies	386
Service Calls	42
Motor vehicle accidents	85
Total	705

# EPSOM RESCUE SQUAD

## ANNUAL REPORT

**12-31-99**

It's this time again and what a year we had. The call volume for the response of the Ambulance was incredible. We responded to 485 calls and transported 304 patients to area hospitals. (these numbers include medical emergencies, motor vehicle accidents, building fires, alarm activation's, service calls and a number of other incidents)

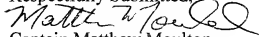
The Rescue members has been able to spend some quality time with their families thanks to the Part Time help the Town of Epsom approved last year. I don't know how things would have gone without the weekend help.

We added the new defibrillator this year and other needed equipment which is working out well.

Training once again has taken up a lot of our time this year. We need to keep our skills up as well as keep adding to our knowledge base. We are still running the ambulance with eleven volunteers. There levels are 1-PARAMEDIC, 3-EMT-I's, 6 EMT's, 1 FIRST RESPONDER and 1 TRAINEE. They are the reason why the Epsom Rescue Squad is so successful and why the residents of the Town of Epsom can be proud of the Service they receive.

The last thing I would like to bring up is membership. The Rescue with the weekend help was a good fix for the time being but who knows how long with the call volume increase we have year after year how long it will be enough. The Rescue is being pushed pretty hard. We need Town's people that want to help their town and learn the necessary skills needed (we will provide the training) to do this job. It is a very rewarding feeling knowing you have helped someone during their time of need. Please come down and be a part.

Respectfully Submitted,



Captain Matthew Moulton  
Epsom Rescue Squad



## REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are required for any open burning unless the ground is completely covered with snow where the burning will be done. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are eleven Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. During the 1999 season Forest Rangers were busy assisting communities with suppression of difficult and remote multi-day fires. Forest Rangers have also investigated numerous complaints regarding violations of the timber harvest and forest fire laws, and taken enforcement action to ensure compliance. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. The 1999 fire season was a challenging but safe year for wildland firefighters in New Hampshire. The severe drought conditions throughout the spring and summer months combined with residual effects of 1998 Ice Storm, resulted in a dramatic increase in wildland fires. In addition to burning in excess of 452 acres, 35 structures were also impacted by wildfire. Wildland fires in the urban interface is a serious concern for both landowners and firefighters. Homeowners can help protect their structures by maintaining adequate green space around them and making sure that houses are properly identified with street numbers.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

Please contact your local fire department before doing ANY outside burning.

**REMEMBER ONLY YOU CAN PREVENT FOREST FIRES!!**

### 1999 FIRE STATISTICS

(All Fires Reported thru December 10, 1999)

<u>TOTALS BY COUNTY</u>			<u>CAUSES OF FIRES REPORTED</u>	
	<u>Numbers</u>	<u>Acres</u>		
Hillsborough	271	50	Debris Burning	352
Rockingham	218	111	Miscellaneous *	279
Merrimack	213	115	Smoking	188
Belknap	139	66	Children	176
Cheshire	131	28	Campfire	161
Strafford	98	26	Arson/Suspicious	54
Carroll	81	17	Equipment Use	43
Grafton	70	18	Lightning	42
Sullivan	62	17	Railroad	6
Coos	18	3.25		
	<u>Total Fires</u>	<u>Total Acres</u>		
1999	1301	452.28	* Miscellaneous (powerlines, fireworks, structures, OHRV)	
1998	798	442.86		

## **PLANNING BOARD REPORT**

To the residents of Epsom,

The past year has been an extremely busy one for the Epsom Planning Board and Master Plan sub-committee.

The Planning Board approved the construction of 66 King's Grant Manufactured Housing Park on Route 28 South. The approval was based upon a Settlement Agreement between the Town and Mr. Nealon and would not have been permitted with fewer than 2-acre lots in today's Zoning Ordinances. While this will have an impact on some town services, as an "elderly" park where 80% of the residents must be aged 55 and up, it will have none on the schools. (Other than potential volunteers.)

The Planning Board also approved site plans for a used car dealer on Route 4 East and a retail store and restaurant on Route 28 North. We also updated an earlier sub-division approval for residential development at "Lords Mills."

The Master Plan sub-committee, chaired by Connie Catanese, Vice-chair of the Planning Board, crafted the process, held two Town visioning sessions and developed and distributed a resident survey. The response rate, exceeding 30%, is testimony to the fine work of Connie, Betsy Pickering, Harvey Harkness and Bernadette Pelczar. I appreciate their tremendous effort toward making the Master Plan and effective planning tool.

On behalf of the entire Board, a special thanks to other Town departments and the general citizenry for cooperating with our best effort to balance the interest of the Town and the land owners in Town. I also thank the hard-working members of the Board for working through a challenging year.

Very truly yours,

Paul Bradley, Chairman

# BOARD OF ADJUSTMENT

## 1999 REPORT

The Board of Adjustment was established through the adoption of the zoning ordinances and given the powers to 1) hear and decide appeals due to administrative decisions, 2) issuance of a "special use permit" for junk yard use, 3) grant "special exceptions" to the terms of the zoning ordinances and 4) grant waivers to the zoning ordinances by "variance". The appeals for an administrative decision are usually the result of non-issuance of a building permit or other land use permits due to the interpretation of the zoning ordinances by the administrative officer such as the Zoning Compliance Officer and/or the Board of Selectmen.

The Epsom Board of Adjustment consists of five appointed members, three alternate appointed members and a secretary. All Board members are appointed by the Board of Selectmen and serve in a three-year volunteer position. The Board meets only when specific applications are submitted and these meetings are public meetings generally held on Wednesday evenings.

During the last year of the millennium (1999), the Board of Adjustment processed four (4) applications for appeals to the zoning ordinances and held four Public Hearings concerning those appeals. The Board also held one additional Public Hearing concerning an endorsement of a land use Agreement between the Board of Selectmen and property owner for the abandonment of a section of Town Road. The zoning appeals consisted of four (4) requests for special exceptions. The results of these appeals are as follows:

CASE NO. (Month)	APPLICANT NAME	TAX MAP (LOT NO.)	TYPE OF APPEAL	APPEAL DESCRIPTION	DECISION
99-01 (March)	K. Hayes-Carruth	U-05 (79)	Special Exception	Sought approval for commercial use on non-conforming lot	Approved
99-02 (May)	K. Smith L. Adams	U-03 (23)	Special Exception	Sought approval for Car Dealership	Approved
99-03 (April)	P. Yeaton R. Reeves K. Reeves	U-13 (44)	Special Exception	Sought approval for three residential units (Two attached, one unattached)	Denied
99-04 (July)	D & C O'Connell	R-01 (23)	Special Exception	Sought approval for single family home on non-conforming lot	Approved
99-05 (Oct.)	L & J Caraway	U-04 (27)	Special Agreement	Sought agreement for maintaining land use rights should Black Hall Road Extension be discontinued.	Approved

While Case 99-05 was not a zoning appeal, it did involve establishing an Agreement between the Town and property owner for consideration of discontinuance and/or abandonment of a short section of Black Hall Road Extension, adjacent to the Baptist Church. The Agreement outlines certain protection of existing land use rights to the property owner should the Town proceed to discontinue the Class V highway. The Agreement was initiated at the request of the Board of Selectmen and generally involved certain level of protection to the property owner for the loss of frontage along public highway. The Board of Adjustment decided after the formal public hearing that entering into the Agreement was in the best interest of the Town.

I would like to extend my appreciation to the Board of Adjustment members for their dedication and commitment throughout the year. While this year was not as busy as past years, their volunteered service continues to provide an essential "safety value" for the citizens of Epsom for appeals to the zoning ordinances as they are administered by the zoning compliance officer and the Board of Selectmen. While the Board's decisions can be emotionally difficult and trying at times to undertake, a solid understanding of the regulations remains an important ingredient for making these decisions, as well as, common sense.

In closing, the Board wishes to express our appreciation for the services rendered by our secretary, Judith DeWitt, throughout the year. Without Ms. DeWitt's support, our job would be more difficult to complete.

Should anyone be interested in serving on the Board of Adjustment, please feel free to contact the Board of Selectmen. Remember, Town of Epsom is your community. Take the time to serve your community and get involved as we grow into the next century. Thank you.

Respectfully Submitted By,  
Keith A. Cota, Chairman

**EPSOM ZONING COMPLIANCE OFFICER'S REPORT**  
**1999**

It has been a busy year we've had zoning changes and problems with zoning violations. If you have any doubt about the regulations please call me. I'm always available to try and help anyone.

The following is a break down of zoning permits for the year 1999.

Single Family Residence	19
Residential additions	10
Mobile Homes	18
Commercial improvements	1
Sheds	16
Decks and Porches	13
Garages	14
Barns	4
Occupancy Permits	28
Seasonal Business	0
Renewals	2
Swimming Pools	1
Commercial Business	7
Replacement of burnt structure	1
Home Business	1
Commercial Buildings	2
Sign Permits	6

Respectfully submitted,

Alfred Bickford  
Zoning Compliance Officer

## Epsom Welfare

It was a tremendously challenging year in the Epsom Welfare Department.

Clients were, for the most part, cooperative, willing and wanting to work and actually gaining employment. We had enough money in our budget for rents. One challenge came, and continues, when the vacancy rate in this area is less than 1/2 per cent. We can have plenty of money in the budget, but if there are no apartments or rental units available, the family is hard pressed. They can live in a campground, live, work, and send their children to school. However, without a "permanent" address, some towns will not allow the children to be enrolled in the public school(s). Most campgrounds close for the winter. This type of scenario is not unique to Epsom. Towns and cities in all but the northern part of our state have extremely low vacancy rates. Towns in northern New Hampshire have greater vacancy rates, but don't have employment opportunities. It seemed we were not always talking "affordable" housing, but any housing.

Another challenge is the time honored tradition of encouraging our teens to stay in school, get an education, get a diploma. I work closely with parents in an effort to have them teach their children the consequences of quitting school. Without a high school diploma, it is next to impossible to find *any* job. Even the jobs after high school render wages that will not support a family without second and sometimes third jobs. Some children quit school to work to help the family with the bills. And round it goes.

The largest portion of the 1999 Epsom welfare budget went to help people who are disabled and fighting for state assistance. Some are seniors and disabled. Some are terminally ill. The process of applying for benefits and dealing with the state is absolutely terrifying for some who really need and deserve the help. It's a lengthy process that defies time and patience.

Thank you all for your generous contributions to keep our community members warm and fed. Thank you all for the monumental giving during the holiday season. Most recipients are astounded and grateful that people care enough to give to someone they don't even know. Thank you for all your heartfelt generosity.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patricia L. Hickey". The signature is fluid and elegant, with a large, stylized 'P' and 'H'.

Patricia L. Hickey

## WEBSTER PARK COMMISSION REPORT

Jan.01 through Dec. 31 1999

Webster park opened it's official summer season with activities and events that run from April 01 to October 31.

**Earth Day** fell on April 22 and during that week the park was cleaned up and brush was chipped in the effort to get the park ready for the summer season. The electricity was turned on, the toilets put in operation and the trash canister was delivered.

The pavilion was reserved on weekends for Epsom's residents who held receptions, reunions and events.

The park was used during the week by EYAA and other organizations for baseball and softball games.

On Saturday June 05, was **free**, fresh water, **fishing day** for residents and nonresidents in N.H. No license was required for that day. The park comisioners would like to have family outings that day to teach their children, grandchildren and any and all children (young or old) how to cast or fly fish. It would be a great day for picnic lunches and games too. Charcoal and gas grills are allowed in the park.

On August 06 the American Legion sponsored **Robert's Circus** at the ball park.

On August 13 to 15 the park was reserved for the annual **Epsom's Old Home Day** events. The Park Commissioners congratulate **Ivan Rutherford** for being named **Epsom's Citizen of the Year** for his work in and around the park. It is through his efforts that the park looks so neat and clean.

**Band Concerts**, sponsored by Johnny B. Yeaton, were held on every other Friday evenings at the park bandstand during the months of July and August.

On September 11 & 12, the **Antique Auto Club** reserved the ball field and held a public bean-hole luncheon.

During the fall months, EYAA sponsored **soccer** games.

Towards the end of October, strong winds blew down some rather large trees and power lines at the pavilion area. Effort has been made to clear area of debris by Bruce Graham and volunteer help.

The 35 foot fiberglass **flag pole** was finally erected in October. It replaces the existing old iron flag pole.

The park closed for the summer activities season on October 31, 1999.

The Park Commissioners wish to thank everyone who has helped to improve the park. It is because of the volunteers who donate their time and energy, the park is kept in such good condition. Special thanks to Ivan Rutherford who has spent many hours clearing out the brush and dead trees. Thanks to Philip Revitsky for special electrical work done at the park. Thanks also to Norman Chateaufneuf and Leon Corbett for their help in spring clean up and brush chipping.

**The Webster Park Commissioners.**



**EPSOM, NEW HAMPSHIRE 03234**

**Health Officer Year-End Report**

**In 1999 I have had these calls:**

**Problems with water-2**

**Problems with sewers, (failed etc.) -5**

**Problems with tenants-2**

**Offensive Matter-1**

**Inspections:**

**Day Care-3**

**Foster Homes-1**

**Nursing Home Facility-1**

**Public Pool-1**

**Sincerely,**

**Judith DeWitt, Health Officer To The Town Of Epsom.**



## EPSOM CONSERVATION COMMISSION REPORT

1999

This was the 10<sup>th</sup> year the Conservation Commission encouraged town folk, organizations and the school to participate in Epsom's Annual Roadside Clean up in respect for Earth Day. Thanks to all who participated and volunteered their time and energy to keeping our roadsides and community area clean. We encourage all town folk to take pride in their town and help clean-up roadsides, trails and community areas. Experience has taught us that early spring is a good time to collect roadside trash. We know that many of you have adopted some areas of roads and do them yearly. We appreciate your efforts on behalf of the town. I've heard from neighborhoods, families, children and numerous individuals who contribute to this effort. Hope you will help out in the worthwhile effort so we can take pride in our neighborhoods and community.

The weather has been strange this year. Many animal sightings have been reported, moose, deer, coyotes, fisher cats, mink, raccoons, porcupines, hare, beaver, skunk, otter, bats, many types of ducks, geese, birds and even "wild chickens". Signs of all these species can be found on the Town Forest Land where a series of trails will allow you to explore almost 500 acres of the Tarleton Homestead. The land includes foundations, mill pond, cascading brook, and many other features visible to the nature lover and amateur archaeologists. Our Guided Tour De Forest this summer was accompanied by extremely warm weather and many opted to stay in the shade, but we hope you will join us on one of our tours of Epsom's Conservation Lands and Easements. In monitoring this land the commission has met up with hikers, hunters, loggers, mountain bikers, snowshoers, cross country skiers and others. My favorite trail takes you to the Epsom Summit of Nottingham Mountain. On a clear day Mount Washington can be seen from here. If you are interested in helping manage and monitor conservation land, working on conservation issues and projects, we encourage you to consider contacting the selectpersons about procedures for being appointed to the Epsom Conservation Commission. We also have representation on Bear Paw Regional Greenways, which is a collaboration of neighboring towns. They are working to identify wildlife and recreation corridors, land with conservation value and educate landowners about the benefits of conservation easements. In April we will host Phi Auger from Bear Paw Greenways and the UNH Cooperative Extension to run a workshop on land protection and easements. We hope if you have an interest in protecting the conservation value of your land you will contact a commission member or come to this informational meeting. Thanks to commission members, kids learned about maple sugaring, the town conservation easements were managed, and wetland applications were reviewed. What could you share with your community?

So if you appreciate nature and the conservation of natural resources, waterways, wetlands, farms, forest, open undeveloped land, flora, fauna, and more and you have the time to contribute to conservation give us a call. Remember to adopt a section of road, trail or community area.

Submitted by the Epsom Conservation Commission

Alison Parodi-Bieling 736-9744  
Glen Horner 736-8214

Elsie Fife 736-4475    Elliott Sampson 736-9607  
Al Bickford 736-4411

## **HIGHWAY DEPARTMENT REPORT**

### **1999**

January, started with snow storms that turned to freezing rain, and turned roads into ice skating rinks.

When spring sprung, we put out one thousand pounds of rubber crack seal on all hot top roads. We also installed approximately five hundred feet of underground culverts and catch basins.

New Rye Road received new surfaces, coats of hot top on two sections of road, and about three thousand feet of shoulder work. This cost about Forty Five Thousand Dollars. When the wind hit twice, we spent two weeks cutting and chipping trees that fell, but were still not caught up.

North Road received one hundred and fifty tons of cold patch at a cost of Six Thousand Dollars, we also ditched one mile of road. We could have spent three times this amount and not put a dent in the road.

We ditched the following roads, and about one thousand yards of material was hauled away:

New Rye Road  
Swamp Road  
North Road  
Barton Road  
Highland Drive

Goboro Road  
Towle Pasture Drive  
Old Town Road  
Woodland Drive

I want to thank Buddy Palmer once again for all the hours he volunteered for the Highway Department.

Respectfully submitted,  
Gregory Bowen, Road Agent

## ANNUAL REPORT OF THE TOWN OF EPSOM

The Concord Regional Visiting Nurse Association (CRVNA) continues to offer comprehensive health services to the residents of Epsom. The following is a description of these services:

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting. Patients who receive services range from children who have a complex medical condition to frail elders who require supportive assistance to stay in their own homes.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

CRVNA's Hospice House provides residential care to terminally ill patients who have no primary caregiver or need a supported residential setting. Often times patients are transferred into the Hospice House when a caregiver is exhausted and unable to care for them at home any longer. To date, this house has provided a home to approximately 500 terminally ill residents.

Community Health services include health education, health maintenance and preventive health services. The program includes preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, supportive services to school districts parent education and support, health education and nutritional counseling.

Community Health includes health promotion services which focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, adult screening, and immunizations. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregate housing sites.

Over the past two years Senior Health Clinics have expanded to reach out to seniors who may require a monthly check by a nurse of their blood sugar, blood pressure, and/or diabetes management. The expansion of these services was in response to the decrease in Medicare services to seniors.

Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Epsom may request service; patient, doctor, health facility, pastor, friend or neighbor. The nurse who completes an assessment will coordinate with the patient's physician a plan of care to meet the patient's specific needs. If the patient does not have a physician the nurse will assist the patient to identify one and schedule a visit. The agency has developed a program with the NH-Dartmouth Family Practice Residency Program to coordinate a house call visit by a resident to a frail elder's home who is unable to leave his/her home.

A call to Concord Regional Visiting Nurse Association (1-800-924-8620) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call twenty-four hours a day. The On-Call Nurse can be reached by calling 1-800-924-8620.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. The community health services are provided to residents often times free of charge. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) with commendation and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 1998 through September 30, 1999:

	<u>No of Clients</u>	<u>Visits</u>
Home Care/Hospice	85	2,174
Community Health Services		
- Immunizations	45	45
- Dental	14	28
- Child Health	14	14
- Senior Health	35	136
- Baby's Homecoming	<u>25</u>	<u>25</u>
Community Health Total	133	248
<b>Total Clients and Visits</b>	<b>218</b>	<b>2,422</b>

#### 12 Senior Health Clinics

- 1 Flu Clinic
- 3 Adult Bereavement Support Groups
- 2 Children Bereavement Support Group
- 2 Hospice Volunteer Training Group
- 1 Hospice Teleconference
- 7 Community Education Visits

COMMUNITY ACTION PROGRAM  
BELKNAP-MERRIMACK COUNTIES, INC.

2000 SUNCOOK AREA CENTER  
PROJECTED OPERATING BUDGET

PERSONNEL:

Area Center Director	\$ 20,348
Outreach Worker	17,277
Part-Time Substitute Office Clerk	1,500
Payroll Taxes/Fringe Benefits	<u>15,216</u>
	\$ 54,341

OTHER COSTS:

Program Travel 10,000 miles x .28	2,800
Rent	9,600
Electricity	600
Telephone	2,933
Postage	230
Office/Copier/Computer/Supplies	1,575
Advertising	50
Staff Development/Training	100
Publications	135
Liability/Malpractice/Contents/Bond	
Insurance	<u>400</u>
	<u>18,423</u>

TOTAL BUDGET: \$ 72,764

Federal Share:	35% - \$ 25,935
All Town Share:	<u>65% - 46,829</u>
Total:	100% - \$ 72,764

SUMMARY OF SERVICES 1999  
PROVIDED TO  
EPSOM RESIDENTS  
BY THE SUNCOOK AREA CENTER  
COMMUNITY ACTION PROGRAM  
BELKNAP-MERRIMACK COUNTIES, INC.

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<b>COMMODITY SUPPLEMENTAL FOOD PROGRAM</b> is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Value \$21.99 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.)			
	PACKAGES--222	PERSONS--19	\$ 4,881.78
<b>CONGREGATE MEALS-</b> All elders are welcome to our congregate meal sites/ Senior Centers for nutritious hot meals, social/recreational activities and special events. Value \$5.99 per meal.			
	MEALS--1061	PERSONS--69	\$ 6,355.39
<b>EMERGENCY FOOD PANTRIES</b> provide up to three days of food for people facing temporary food crisis. Value \$3.00 per meal.			
	MEALS--3264	PERSONS--156	\$ 9,792.00
<b>FUEL ASSISTANCE</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 1998-99 program was \$385.00.			
	APPLICATIONS--60	PERSONS--126	\$ 21,184.59
<b>SUPPLEMENTAL ENERGY ASSISTANCE</b> was authorized due to the extreme heat this summer. A \$100 payment was made on eligible clients behalf to their electric companies.			
	APPLICATIONS--29		\$ 2,900.00
<b>MEALS-ON-WHEELS</b> provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.17 per meal			
	MEALS--4469	PERSONS--45	\$ 27,573.73
<b>NEIGHBOR HELPING NEIGHBOR</b> provides emergency energy assistance up to \$250 for those not eligible for fuel assistance.			
	GRANTS--1	PERSONS--2	\$ 236.03
<b>SENIOR COMPANION PROGRAM</b> provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, weekly stipend (\$4.56 per hour). Value to visitees is comparable to similar private sector services(\$4.56 per hour).			
	HOURS--650	COMPANIONS--1	\$ 2,964.00
	HOURS--824	VISITEES--8	\$ 3,757.44

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<b>WOMEN, INFANTS AND CHILDREN</b> provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes value of vouchers and clinical services at \$38.50 per unit.	VOUCHERS--593	PERSONS--50	\$ 22,830.50
<b>WEATHERIZATION</b> improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.	HOMES--1	PERSONS--2	\$ 1,400.67
<b>TRANSPORTATION</b> provides regularly scheduled demand response to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$4.69 per ridership.	RIDES--28	PEOPLE--13	\$ 131.32
<b>HEAD START</b> is a child development program serving children before they enter public school. Classroom and in-home learning services are provided for both children and their families. Value \$6445 per child.	CHILDREN--1		\$ 6,445.00
		<b>GRAND TOTAL</b>	<b>\$ 110,452.45</b>
<b>INFORMATION AND REFERRAL</b> --CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.			

# B.C.E.P. Solid Waste District

*towns of*

**Barnstead - Chichester - Epsom - Pittsfield**

115 Laconia Road - P.O. Box 426 - Pittsfield, NH 03263-0426

Tel: (603) 435-6237 - Fax: (603) 435-7258

December 17, 1999

Town of Epsom  
Board of Selectmen  
P.O. Box 10  
Epsom, NH 03234

Dear Board Members:

Below is your FY 2000 apportionment and payment schedule for the B.C.E.P. Solid Waste District. As soon as 1999 actuals have been finalized we will forward the budget to you for publication in your Town Report.

Please note that the first installment is due on or before January 10, 2000.

## Apportionment

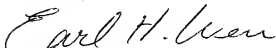
<b>Town</b>	<b>*Population</b>	<b>Percentage</b>	<b>Amount</b>
Barnstead .....	3186	24.8809	144,357.77
Chichester .....	2021	15.7829	91,571.58
Epsom .....	3742	29.2230	169,550.15
Pittsfield .....	<u>3856</u>	<u>30.1132</u>	<u>174,715.49</u>
<b>Totals</b> .....	12,805	100.0000	580,194.99

\*Populations are 1995 Office of State Planning projections, based on the 1990 U.S. census.

## Payment Schedule

<b>Date Due</b>	<b>Barnstead</b>	<b>Chichester</b>	<b>Epsom</b>	<b>Pittsfield</b>
01/10/2000	47,285.85	29,995.19	55,537.86	57,229.82
04/01/2000	32,357.30	20,525.46	38,004.09	39,161.88
07/01/2000	32,357.30	20,525.46	38,004.09	39,161.88
10/01/2000	<u>32,357.32</u>	<u>20,525.47</u>	<u>38,004.11</u>	<u>39,161.91</u>
<b>Totals</b>	<b>144,357.77</b>	<b>91,571.58</b>	<b>169,550.15</b>	<b>174,715.49</b>

Sincerely,



Earl H. Weir  
District Administrator



## BCEP SOLID WASTE DISTRICT

### A Message from the District Committee

1999 saw the District substantially finish its rebuilding program. It was also the first full year of recycling since the fire. While the percentage of materials recycled is not yet back to its prefire levels, the District was able to recycle almost 800 tons of material, saving some \$48,839.04 in tipping fees and generating \$42,432.23 in revenue. This provided a total real cash benefit to the taxpayers of \$91,271.27.

Unfortunately, 1999 also saw a substantial increase in fees for materials that are still landfilled or incinerated. In fact, fees increased 20% during the year. To make matters worse, it appears that this type of annual increase can be expected in 2000 and for the next few years. Currently, the District has only one company, within affordable trucking range, for disposal of materials. In simple terms, a monopoly has developed in southern New Hampshire which has eliminated any price competition for the disposal of waste. The District has no choice but to pay whatever tipping fee is demanded. You will note that the 2000 budget for tipping fees has increased by \$70,000.00. As a result of this increase, the District has been forced to pass a portion on to the four towns (\$52,745.00). While tax increases are always a negative, the amount is less than the cost increases to the District, and is the first tax increase from the District in six years.

The good news is that there are some things the general public can do to help the District control disposal costs. During 1999 the District paid to dispose of almost 3,200 ton of waste. Realistically, as much as one third (1,000 ton) of this waste was recyclable materials in the trash due to poor separation by some residents. Had this material been properly separated during 1999, the additional savings and revenue would have avoided any need for a tax increase in 2000.

The District Committee is specifically requesting that each and every resident who uses the facility squeeze every recyclable item possible from their trash. If everyone cooperates, the District will be able to avoid, or at least limit, future tax increases. For those facility users that don't have time to properly separate, the District Committee has instructed the Administrator and staff at the facility to aggressively enforce separation of materials for recycling. Enforcement will involve guidance first, followed by a warning, and for those who still don't separate, a substantial charge for each pound of material not properly separated.

If you have comments or suggestions please pass them on the staff at the facility. If you would like to attend a District meeting, the Committee meets the last Thursday of each month, at 7:00 PM, at the Facility. If you would like to be on the agenda for a Committee meeting, please let the Administrator know prior to the day of the meeting.

#### Waste Tonnage Shipped in 1999

Garbage	2,468.5 tons
Demolition	696.7 tons
Tires	73.4 tons

<b>Total Waste</b>	<b>3,238.6 tons</b>
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Recycling Revenue	42,432.23
Avoided Tip Fees	48,839.04

<b>Total Benefit</b>	<b>\$ 91,271.27</b>
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#### Recycled Tonnage Shipped in 1999

Cardboard	196.2 tons
Newspaper	165.3 tons
Mixed Paper	210.6 tons
Aluminum Cans	17.8 tons
Tin Cans	60.1 tons
Plastic	45.9 tons
Auto Batteries	32.9 tons
All Other Materials	71.1 tons

<b>Total Recycled</b>	<b>799.9 tons</b>
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# B.C.E.P. SOLID WASTE DISTRICT

## PITTSFIELD, NEW HAMPSHIRE

EXPENDITURE BUDGET		CURRENT YEAR		ENSUING YEAR		
(ZREVBUD)	JAN 21 00	Adopted 1999	Expended 1999	Proposed 2000	Budget Committee	Adopted 2000
<b>Administrative</b>						
1.01	Void Documents	0.00	0.00	0.00	0.00	0.00
1.02	Administrator's Salary	41,350.40	41,350.40	41,350.40	0.00	41,350.40
1.03	Telephone	1,500.00	2,242.30	2,000.00	0.00	2,000.00
1.04	Office Supplies	1,500.00	2,444.13	2,000.00	0.00	2,000.00
1.05	Legal Fees	50.00	35.00	50.00	0.00	50.00
1.06	Accounting Fees	3,500.00	3,275.22	3,300.00	0.00	3,300.00
1.07	District Report & SOP Manuals	0.00	0.00	0.00	0.00	0.00
1.08	Secretary-Treasurer	24,000.00	26,000.00	28,000.00	0.00	28,000.00
1.09	Postage	350.00	417.80	350.00	0.00	350.00
1.10	Advertising	250.00	603.50	600.00	0.00	600.00
1.11	Dues	250.00	249.00	250.00	0.00	250.00
1.12	Office Furniture	1,000.00	766.50	200.00	0.00	200.00
1.13	Permits & Licenses	100.00	835.50	800.00	0.00	800.00
1.14	Transfers to Petty Cash	0.00	11.61	0.00	0.00	0.00
1.15	Bottled Water, Coffee, etc.	1,250.00	1,856.23	1,800.00	0.00	1,800.00
1.16	Unclassified Payments	0.00	2,314.19	0.00	0.00	0.00
1.17	Reimbursed Expenditures	0.00	0.00	0.00	0.00	0.00
SUBTOTAL FOR Administrative		75,100.40	82,401.38	80,700.40	0.00	80,700.40
<b>Maintenance</b>						
2.01	Tools	1,000.00	951.75	1,000.00	0.00	1,000.00
2.02	Building	2,500.00	1,814.57	2,500.00	0.00	2,500.00
2.03	Machinery & Equipment	3,500.00	0.00	2,500.00	0.00	2,500.00
2.04	Spare Parts & Supplies	5,000.00	6,916.53	6,500.00	0.00	6,500.00
2.05	Cleaning Supplies	1,000.00	941.75	1,000.00	0.00	1,000.00
2.07	Fuel Tanks	500.00	561.24	200.00	0.00	200.00
2.09	95 Ford PkUp	250.00	82.60	250.00	0.00	250.00
2.10	Conveyer	250.00	3,689.95	500.00	0.00	500.00
2.11	New Horizontal Bailer	5,000.00	2,274.30	2,500.00	0.00	2,500.00
2.13	Glass Breaker	500.00	0.00	0.00	0.00	0.00
2.14	Trailers	0.00	0.00	0.00	0.00	0.00
2.18	Forklift	1,000.00	93.54	500.00	0.00	500.00
2.19	Compactors	2,000.00	24.95	1,000.00	0.00	1,000.00
2.20	Site Work	0.00	1,015.00	1,000.00	0.00	1,000.00
2.21	Oil Collection System	0.00	0.00	250.00	0.00	250.00
2.22	Skid Steer	2,000.00	635.68	500.00	0.00	500.00
2.23	Power Screen	1,000.00	211.08	500.00	0.00	500.00
2.24	Roll Off Truck	1,000.00	3,927.35	5,000.00	0.00	5,000.00
SUBTOTAL FOR MAINTENANCE		26,500.00	23,140.29	25,700.00	0.00	25,700.00
<b>Operations</b>						
3.01	Fuel	6,000.00	8,202.59	7,000.00	0.00	7,000.00
3.02	Propane	1,500.00	1,519.08	1,500.00	0.00	1,500.00
3.03	Electric	8,000.00	10,992.73	10,000.00	0.00	10,000.00
3.04	Operations Wages	118,440.00	136,834.10	124,488.00	0.00	124,488.00
3.05	FICA	11,705.01	13,447.27	11,935.25	0.00	11,935.25
3.06	Hospital Insurance Tax	2,737.46	3,145.12	2,791.31	0.00	2,791.31
3.07	Health Insurance	13,251.00	18,108.44	28,523.40	0.00	28,523.40
3.08	Workman's Compensation	13,000.00	12,673.00	9,539.46	0.00	9,539.46
3.09	Unemployment Comp/FUTA	3,000.00	3,301.67	3,704.13	0.00	3,704.13
3.10	Materials Testing	0.00	0.00	500.00	0.00	500.00

**B.C.E.P. SOLID WASTE DISTRICT**  
PITTSFIELD, NEW HAMPSHIRE

EXPENDITURE BUDGET		CURRENT YEAR		ENSUING YEAR		
(ZREVBUD)	JAN 21 00	Adopted 1999	Expended 1999	Proposed 2000	Budget Committee	Adopted 2000
3.11	Safety Equipment	4,500.00	5,216.51	5,000.00	0.00	5,000.00
3.12	Machine Rental	1,320.00	1,440.00	1,320.00	0.00	1,320.00
3.13	Retirement	7,853.68	8,285.60	7,932.87	0.00	7,932.87
3.14	Employee Training	500.00	150.00	500.00	0.00	500.00
3.15	Purchase of Recyclables	0.00	357.24	0.00	0.00	0.00
3.16	Mileage	0.00	0.00	0.00	0.00	0.00
3.17	Service Fee to Pittsfield	6,500.00	6,300.00	6,300.00	0.00	6,300.00
3.18	Employee Tax Deposits	0.00	0.00	0.00	0.00	0.00
3.19	Signs	0.00	0.00	200.00	0.00	200.00
3.20	Insurance (Liability)	7,000.00	5,065.00	6,000.00	0.00	6,000.00
3.21	Pittsfield Salvage Contract	58,440.82	58,440.82	0.00	0.00	0.00
3.22	Incentive Plans	5,000.00	7,278.60	6,000.00	0.00	6,000.00
SUBTOTAL FOR Operations		268,747.97	300,757.77	233,234.42	0.00	233,234.42
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Hauling						
4.01	Demolition Tipping Fees	5,000.00	18,335.50	30,000.00	0.00	30,000.00
4.02	Freight for Recyclables	0.00	0.00	0.00	0.00	0.00
4.03	MSW Tipping Fees	140,000.00	156,081.50	185,000.00	0.00	185,000.00
4.04	Tire Removal	5,000.00	6,835.70	7,500.00	0.00	7,500.00
4.05	Paint/HazMat Removal	1,500.00	0.00	1,500.00	0.00	1,500.00
4.06	Septage Removal	300.00	160.00	250.00	0.00	250.00
4.07	Equipment Rental	0.00	4,020.35	0.00	0.00	0.00
SUBTOTAL FOR Hauling		151,800.00	185,433.05	224,250.00	0.00	224,250.00
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Capital						
5.01	Canister Purchase	9,000.00	0.00	2,000.00	0.00	2,000.00
5.02	Used Oil Grant	0.00	4,223.80	0.00	0.00	0.00
5.03	Fencing & Gates	2,000.00	0.00	0.00	0.00	0.00
5.06	Storage/Handling	0.00	0.00	0.00	0.00	0.00
5.07	Other Equipment Purchases	54,451.63	134,055.59	8,027.27	0.00	8,027.28
5.08	Conveyor System	0.00	5,281.35	5,000.00	0.00	5,000.00
5.09	Skid Steer	0.00	0.00	0.00	0.00	0.00
5.10	Transfers to Reserve	0.00	100,000.00	0.00	0.00	26,372.50
5.11	Grant Expenditures	0.00	2,262.97	0.00	0.00	0.00
5.12	Roll-Off Truck	0.00	0.00	25,480.39	0.00	25,480.39
5.13	Loader	0.00	0.00	21,000.00	0.00	21,000.00
SUBTOTAL FOR Capital		65,451.63	245,823.71	61,507.66	0.00	87,880.17
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Landfill						
6.01	Engineering Costs	0.00	0.00	3,830.00	0.00	3,830.00
6.02	Materials	0.00	0.00	0.00	0.00	0.00
6.03	Contracted Services	0.00	0.00	0.00	0.00	0.00
6.04	Land Purchase	0.00	0.00	0.00	0.00	0.00
6.05	Groundwater Monitoring	0.00	0.00	6,500.00	0.00	6,500.00
SUBTOTAL FOR Landfill		0.00	0.00	10,330.00	0.00	10,330.00
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TOTAL EXPENDITURES		587,600.00	837,556.20	635,722.48	0.00	662,094.99

# B.C.E.P. SOLID WASTE DISTRICT

PITTSFIELD, NEW HAMPSHIRE

REVENUE BUDGET		CURRENT YEAR		ENSUING YEAR		
(ZREVBUD)	JAN 21 00	Adopted 1999	Actual 1999	Proposed 2000	Budget Committee	Adopted 2000
<b>General</b>						
10.01	Disposal Fees	5,500.00	6,519.00	5,000.00	0.00	5,000.00
10.02	Interest on Accounts	500.00	675.95	500.00	0.00	500.00
10.03	Refunds & Dividends	7,500.00	9,796.97	8,000.00	0.00	8,000.00
10.04	Demolition Fees	15,000.00	26,629.72	30,000.00	0.00	30,000.00
10.05	Sale of Equipment/Other	0.00	34,000.00	0.00	0.00	0.00
10.06	Tonic Machine	250.00	0.00	0.00	0.00	0.00
10.07	Transfers from Petty Cash	0.00	11.61	0.00	0.00	0.00
10.08	Permit Stickers	400.00	0.00	0.00	0.00	0.00
10.09	Grants	0.00	2,262.97	0.00	0.00	0.00
10.11	Service Revenue	0.00	300.00	0.00	0.00	0.00
10.14	Reimbursements	0.00	35.00	0.00	0.00	0.00
SUBTOTAL FOR General		29,150.00	80,231.22	43,500.00	0.00	43,500.00
<b>Reserve</b>						
11.01	Transfers from Reserve	0.00	100,000.00	0.00	0.00	0.00
SUBTOTAL FOR Reserve		0.00	100,000.00	0.00	0.00	0.00
<b>Recycling</b>						
12.01	Aluminum Cans	12,000.00	17,583.56	15,000.00	0.00	15,000.00
12.03	Cardboard	7,600.00	11,847.23	8,000.00	0.00	8,000.00
12.04	Scrap Metal	0.00	0.00	5,000.00	0.00	5,000.00
12.05	Grants	5,000.00	0.00	2,500.00	0.00	2,500.00
12.06	Newspaper	2,000.00	7,028.71	3,000.00	0.00	3,000.00
12.07	Plastic	1,000.00	252.61	250.00	0.00	250.00
12.08	Tin Cans	1,000.00	692.64	500.00	0.00	500.00
12.10	#1 Copper	1,000.00	506.54	500.00	0.00	500.00
12.11	Wet Cell Batteries	750.00	1,047.91	750.00	0.00	750.00
12.14	Mixed Paper	150.00	2,987.42	500.00	0.00	500.00
12.16	CFC Pumping Serv.	0.00	1,211.94	400.00	0.00	400.00
12.17	Aluminum Copper Radiation	0.00	749.49	500.00	0.00	500.00
12.18	Brass	0.00	353.85	250.00	0.00	250.00
12.19	Old Aluminum	500.00	514.11	500.00	0.00	500.00
12.20	Radiators	0.00	230.48	250.00	0.00	250.00
12.21	Shop Wire	0.00	631.26	500.00	0.00	500.00
12.22	#2 Copper	0.00	222.32	0.00	0.00	0.00
12.23	Irony Aluminum	0.00	12.55	0.00	0.00	0.00
SUBTOTAL FOR Recycling		31,000.00	45,872.62	38,400.00	0.00	38,400.00
<b>Tax Revenue</b>						
13.01	Barnstead Tax	131,234.34	131,234.31	137,796.02	0.00	144,357.77
13.02	Chichester Tax	83,246.90	83,246.91	87,409.25	0.00	91,571.58
13.03	Epsom Tax	154,136.50	154,136.71	161,843.54	0.00	169,550.15
13.04	Pittsfield Tax	158,832.26	158,832.07	166,773.67	0.00	174,715.49
SUBTOTAL FOR Tax Revenue		527,450.00	527,450.00	553,822.48	0.00	580,194.99
<b>Fire</b>						
14.01	Fire Related Revenue	0.00	106,558.27	0.00	0.00	0.00
SUBTOTAL FOR Fire		0.00	106,558.27	0.00	0.00	0.00
TOTAL REVENUE ALL SOURCES		587,600.00	860,112.11	635,722.48	0.00	662,094.99

# CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road

P.O. Box 7206

Concord, New Hampshire 03301

Telephone: 225-8988

FAX: 228-0983

## 1999 ANNUAL REPORT TO BOARD OF DIRECTORS

This report is prepared for the Board of Directors as a summary of Compact activities during the year 1999.

The Compact continues to serve eighteen communities in the Capital Area encompassing 644 square miles. The latest population estimates are 97,307. This population fluctuates constantly depending on day of week and time of day. Major events, transportation route activity, and weather conditions also impact the types and volume of emergencies that our departments respond to.

We continue to purchase dispatch service through contract with the City of Concord Fire Department. Call volume increased by 7.6% over 1998 to a total of 13,108 incidents in 1999. Detailed statistics for 1999, and a summary of incidents by department from 1977 to present are attached to this report. Our computer aided dispatch hardware and software were upgraded with additional features and speed, including Y2K compliance. The appointment of Lt. Ernest Petrin as full-time Communications Supervisor has greatly enhanced the operation of the dispatch center. This management position provides quicker resolution to data conflicts, improves data entry capability, and provides special reporting and documentation when needed. An additional full-time dispatcher position is being added in the year 2000.

The Chief Coordinator participated in numerous local and regional planning events concerning Y2K issues. Compact owned computers were checked and upgraded as necessary. There were no Y2K related failures at year end.

The Compact operated within its 1999 budget appropriation of \$ 507,902. This amount included dispatch service, Compact operations, and the major computer aided dispatch upgrade which was funded from Compact reserves.

Federal grants were received in the amount of \$ 19,343.75 for Regional Hazardous Materials projects and Emergency Management planning.

The following members served the Compact in 1999 in the following positions:

President:	Chief H. Dana Abbott, Bow
Vice President:	Chief Paul Welcome, Webster
Secretary:	Chief Peter Russell, Hopkinton
Treasurer:	Firefighter John R. Burton, Bow
Chief Coordinator:	Chief Richard E. Wright, Loudon

# CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road

P.O. Box 7206

Concord, New Hampshire 03301

Telephone: 225-8988

FAX: 228-0983

## Page 2 (1999 Annual Report)

Executive Committee: Chief H. Dana Abbott, Pres., Bow  
Chief Paul Welcome, V. Pres., Webster  
Chief Peter Russell, Hopkinton  
Chief John Swindlehurst Jr., Past Pres., Dunbarton  
Chief Richard Brown, Warner  
Chief Leonard Deane, Pittsfield

Dispatch Committee Chair: Chief Harold Paulsen, Pembroke

Training Committee Chair: Captain Richard Pistey, Bow

Haz-Mat Team Chief: Batt. Chief Andy Paskalis, Concord (1999)  
Dep. Chief Richard Siegel, Belmont (2000)

The Dispatch Committee under the direction of Chief Paulsen continues to assist with CAD issues, and makes recommendations for standardized dispatch procedures. Chief Paulsen, Battalion Chief Hills Grove, Lt. Peloquin, and Lt. Petrin all spent a week out of their busy schedules to attend classes in New Jersey and familiarize themselves with the upgraded computer operating functions.

Captain Dick Pistey and his Training Committee once again provided the opportunity for all departments to host a mutual aid drill. Drills were held throughout the Compact with practice in several subject areas.

The Central New Hampshire Haz-Mat Team, comprised of Capital Area and Lakes Region members continues to train bi-weekly and responded to 18 incidents in 1999. A used Coca Cola Bottling delivery truck was donated to the team, has been retrofitted and equipped and is now in service. This unit is designated 66U3 and is housed in the Lakes Region area. Units 66U1 and 66U2 are housed in Bow through the generosity of Bow Fire and Rescue.

The Chief Coordinator responded to 105 mutual aid incidents, and actively participated in several state and area organizations that impact the Compact. He is again serving as a member of the Legislative Committee of the New Hampshire Association of Fire Chiefs.

# CAPITAL AREA MUTUAL AID FIRE COMPACT

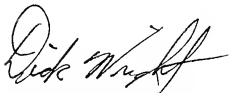
105 Loudon Road  
P.O. Box 7206  
Concord, New Hampshire 03301  
Telephone: 225-8988  
FAX: 228-0983

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The year 2000 will bring new challenges. We anticipate emphasis in the areas of regional Emergency Medical Services, advancements in down loading of Enhanced 9 1 1 data to local dispatch centers, new fire suppression aids and equipment, and the opportunities for further education.

We encourage all departments to send representatives and actively participate in all Compact meetings. Your input is needed on all issues and your members need to be informed of Compact activities and planning.

Please contact any Compact officer or the Chief Coordinator if we may be of assistance.



Dick Wright, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

cc: Fire Chiefs  
Boards of Selectmen

01/20/2000

**DEATHS RECORDED IN THE TOWN OF EPSOM**  
**Year Ending December 31, 1999**

Name of Deceased:	Date:	Father's Name:	Mother's Name:
Audet, Raymond P.	03/01/99	Raymond Audet	Roberta Hale
Bartlett, Eleanor E.	07/16/99	Elbridge Bartlett	Mabel Towle
Beardsley, John A.	05/15/99	Donald Beardsley	Betty LaFleur
Bergevin, Gladys E.	03/28/99	Jesse Nason	Bertha Beck
Berry, Katherine T.	04/04/99	Frederick Fleischbein	Katherine Mourirot
Bickford, Assunta V.	07/03/99	Alexander Coccia	Carmela Carrino
Bockus, Lois E.	05/31/99	Edwin Storrs	Mary Gunderson
Brown, Theresa M.	03/02/99	Dominic Melanson	Elma (Unknown)
Cargill, Ruth E.	08/19/99	Charles Allen	Bula Winchester
Carter, Thomas	07/10/99	Bernard Carter	Beatrice Courtemarch
Cass, Hazel E.	04/11/99	Cyrus Welch	Addie Locke
Cheney, William C.	12/30/99	Robert Cheney	Peggy Russom
Clough, Robert E.	05/03/99	Harvard Clough	Minnie Harriman
Coats, Dorothy M.	02/26/99	Joseph Price	Phoebe Sparkman
Conlon, Doris V.	12/25/99	Clinton Doak	Katherine Kelley
Connor, Jeanne B.	01/21/99	Edgar Lavallee	Malvina Desruisseaux
Corey, Evelyn M.	09/01/99	Peter Corey	Evan Ganem
Cosseboom, Alan R.	11/28/99	Jefferson Cosseboom	Evelyn Thompson
Crooker, Dorothy	10/11/99	Robert Page	Gladys Buffum
Dauteuil, Edward R.	05/05/99	Nazaire Dauteuil	Lena Felix
Davenport, Miriam M.	02/10/99	William Gascoigne	Frances Dewing
Demeritt, Edna	11/04/99	Unknown	Unknown
Dowst, Louise E.	09/19/99	William Manion	Mabel Ramsey
Fennell, Ethel	03/13/99	Thomas Hamill	Mary Duffy
Foss, Edna M.	06/29/99	Charles Dahlin	Jeannette Dearing
Fuller, Maude	04/22/99	Samuel Collier	Alice Upshaw
Gentry, C F T.	07/01/99	C F Gentry	Elizabeth Krim
Grundy, John J.	04/15/99	John Grundy	Mary Sullivan
Hirota, Hazel W.	06/23/99	Carl Wells	Alice Blodgett
Jenisch, Odn G.	03/10/99	Howard McIntosh	Edith Sargent
Johnston, Freda V.	03/31/99	(Unknown)	(Unknown)
Jutras, Anne E.	07/18/99	(Unknown)	Martha Miller
Kelley, Esther	03/10/99	(Unknown) Rowe	(Unknown)
Klemiata, Anne	05/13/99	Leon Young	Hazel Dodge
Lee, Orissa M.	03/09/99	Oliver Armstrong	Drew, Cora
MacCallum, Donald A.	04/02/99	Donald MacCallum	Mary Howell
Mason, Mildred E.	01/22/99	Frank Kendall	Mildred Sherrick
Matheson, Nina E.	02/22/99	George Robbins	Effie Gordon
McLaughlin, Grace M.	11/04/99	Proctor Melvin	Clara Winch
Messier, Frank J.	01/15/99	Joseph Messier	Anna Delisle
Pickering, John F.	02/21/99	John Pickering	Augusta Forsaith
Porter, Hazel	11/10/99	Frank Wiggin	Mabel Pike
Priolo, Ann B.	06/27/99	Thomas Simington	Mary Knotts
Robinson, Sidney F.	06/01/99	Kenneth Robinson	Georgiana Brown
Ryan, Millie D.	06/14/99	Sam Desjardine	Daisy Smart
Sanborn, Dorothy M.	01/10/99	Frank Omally	Mary (Unknown)



DEATHS RECORDED IN THE TOWN OF EPSOM  
Year Ending December 31, 1999

Name of Deceased:	Date:	Father's Name:	Mother's Name:
Schneider, Victoria A.	02/26/99	Edward Pawlowski	Anna (Unknown)
Stone, Gladys M.	12/03/99	James Cahill	Margaret Porter
Sykes, Viola S.	06/05/99	Alden Sprague	Amanda Hacala
Towle, Edgar K.	09/06/99	George Towle	Clara (Unknown)
Veno, Joseph J.	10/27/99	Michael Antonelli	Thelma Atkins
Wead, Donald S.	11/15/99	Samuel Wead	Luella Waite
Wilson, Violet	10/16/99	Roy Smith	Stella Streeter

**MARRIAGES RECORDED IN THE TOWN OF EPSOM**  
**For the Year Ending December 31, 1999**

DATE:	PLACE:	GROOM & BRIDE:	RESIDENCE:
11/07/98	Milford	James A. Brisson Denise J. Roy	Epsom Epsom
12/26/98	Chichester	John F. French Shelly J. Norton	Contoocook Epsom
01/24/99	Epsom	Richard W. Burns Janel M. Maxfield	Epsom Epsom
02/28/99	Epsom	Billy J. Stowe Nina P. Golubeva	Epsom Epsom
03/26/99	Epsom	Richard S. Clark Pamela A. Grund	Epsom Epsom
04/15/99	Concord	Bradley C. Harris Victoria H. Plante	Epsom Epsom
04/24/99	Northwood	Brian S. Anthony Shelly E. Farrin	Epsom Epsom
05/09/99	Concord	David L. Siress Joyce A. Heck	Epsom Epsom
05/22/99	Concord	Robert A. Bryant Shannon V. Ward	Fremont Epsom
05/22/99	Epsom	Christopher L. Saffici Kristin L. Piper	Epsom Epsom
05/22/99	Chichester	Scott M. Nickerson Autumn M. Paine	Epsom Epsom
06/03/99	Concord	Edward K. Ellsworth Beth A. Cooper	Epsom Epsom
06/12/99	Laconia	Jack A. Forward Jill Milligan	Epsom Epsom
06/19/99	Epsom	Bryan J. Demeo Georgette M. Brasley	Epsom Epsom
06/19/99	Manchester	Dennis A. Drapp Carol R. Borawski	Peru, IN Epsom
07/03/99	Bristol	Scott D. Hoadley Jolyn K. Glines	Epsom Danbury

**MARRIAGES RECORDED IN THE TOWN OF EPSOM**  
For the Year Ending December 31, 1999

DATE:	PLACE:	GROOM & BRIDE:	RESIDENCE:
07/23/99	Epsom	Geoff L. Graybill Brenda L. Boomgaarn	Epsom Epsom
08/07/99	Manchester	Kevin A. Davis Robbin T. Kline	Epsom Northwood
08/27/99	Bow	Terry L. King Donna M. Rousseau	Epsom Epsom
09/06/99	Epsom	David L. Smith Paula S. Anderson	Epsom Epsom
09/09/99	Epsom	Clint P. Labonte Kathy A. Partridge	Epsom Epsom
09/11/99	Bedford	Jon P. Dulude Tracie A. Winslow	Epsom Bedford
09/25/99	Chichester	Roy H. Cox Valerie S. Flanders	Epsom Epsom
09/25/99	Epsom	Michael S. Mavity Kathryn L. Reeves	Epsom Epsom
10/02/99	Manchester	Mark D. Lamontagne Kathleen G. Lund	Epsom Epsom
10/09/99	Hooksett	Daniel A. O'Gara Lara A. Cailler	Epsom Bow
11/07/99	Epsom	Michael D. Bellemore Laura S. Olson	Epsom Epsom
12/30/99	Epsom	Ethan R. Harkness Chih-lan Lu	Epsom Taichung
12/31/99	Epsom	Stephen A. Grivois Cecile J. Hardy	Epsom Epsom

BIRTHS RECORDED IN THE TOWN OF EPSOM, NH  
For the Year Ending December 31, 1999

NAME OF CHILD:	DATE:	PLACE:	FATHER & MOTHER:
Allen, Morgan Brett	11/19/99	Concord	Allen, Christopher Allen, Kerry
Auger, Cody Steven	07/20/99	Manchester	Auger, Steven Auger, Kerry
Bardier, Casey Taylor	09/08/99	Manchester	Bardier, Scott Bardier, Monica
Baum, Jessica Lynn	05/23/99	Manchester	Baum, Michael Baum, Kathleen
Bergeron, Harrison Ray	11/05/99	Concord	Bergeron, Raymond Bergeron, Carolyn
Carter, Miranda Deirdre	10/15/99	Concord	Carter, Mark Carter, Nicole
Davis, Evan Joseph	06/17/99	Concord	Davis, Benjamin Davis, Bonita
Giuda, Ian Michael	09/13/99	Concord	Guida, Bradley Giuda, Colleen
Glavin, Luke Edward	10/13/99	Concord	Glavin, Mark Glavin, Brandy
Goduti, Cameron Cullen	10/05/99	Concord	Goduti, Cullen Goduti, Jennifer
Graham, McKenna Suzanne	01/19/99	Concord	Graham, Floyd Graham, Jennifer
Harris, Naomi Faith	11/25/99	Concord	Harris, Scott Harris, Sharon
Hood, Taylor Payson	06/26/99	Concord	Hood, Sean Hood, Catherine
Jacques, Courtney Elizabeth	09/21/99	Concord	Jacques, Christopher Jacques, Kristin
Jones, Tucker Michael	10/29/99	Concord	Jones, Bryan McMaster Jones, Johnna
Kelsea, Samantha Rose	05/03/99	Manchester	Kelsea, Robert Kelsea, Shanandoah
Ladd, Derek Eugene	08/17/99	Concord	Ladd, Eugene Ladd, Robyn
Levesque, Alexander Noel	02/08/99	Concord	Levesque, Kirk Levesque, Julie
MacCallum, Donald Peter	07/28/99	Dover	MacCallum, Peter MacCallum, Tracy
Marston, Emily Anne	09/23/99	Manchester	Marston, Gary Marston, Brenda
Mitchell, Sabrina Mary	05/26/99	Manchester	Mitchell, William Mitchell, Christine
Munson, James Christopher	05/20/99	Concord	Munson, Christopher Munson, Heidi

BIRTHS RECORDED IN THE TOWN OF EPSOM, NH  
For the Year Ending December 31, 1999

NAME OF CHILD:	DATE:	PLACE:	FATHER & MOTHER:
Noyes, Lindsey Jean	08/11/99	Manchester	Noyes, Brandon Noyes, Tammy
O'Connell, Matthew Derek	11/16/99	Concord	O'Connell, Derek O'Connell, Christina
Parison, Alaina Renee	03/18/99	Dover	Parison, Joshua Parison, Renee
Payeur, Aimee Lyn	07/15/99	Concord	Payeur, Alan Payeur, Christine
Pearson, Samuel Andrew	05/15/99	Concord	Pearson, Paul Pearson, Cynthia
Perry, Michael William	04/13/99	Concord	Perry, William Perry, Stephanie
Pettigrew, Mackenzie Helen	06/09/99	Concord	Pettigrew, David Pettigrew, Denise
Piper, Emily Ann	07/28/99	Concord	Piper, Corey Piper, Katherine
Plourde, Bailey Ann	08/23/99	Derry	Plourde, Robert Plourde, Lynne
Proulx, Rebecca Mae	05/22/99	Concord	Proulx, Dennis Proulx, Bonnie
Rondeau, Chandler Elisabeth	06/09/99	Concord	Rondeau, Rene Rondeau, Tracy
Roy, Jakob Owen	06/29/99	Concord	Roy, Frederick Roy, Dawn
Santiago, Jacob O'Neil	10/31/99	Manchester	Santiago, Samuel O'Neil, Kathleen
Shaw, Brooke Anne	08/15/99	Concord	Shaw, Michael Shaw, Barbara
Stam, Jensen Michelle	03/11/99	Concord	Stam, Craig Stam, Nancy
Thomas, Jackson Matthew	11/25/99	Concord	Thomas, Layne Thomas, Bobbie
Thompson, Gabrielle Rose	06/20/99	Concord	Thompson, Benjamin Thompson, Venise
Ueland, Kamar Ole	06/10/99	Concord	Ueland, Thomas Ueland, Amy
Virgin, Cameron Merrick	04/13/99	Concord	Virgin, Warren Virgin, Christina

**EPSOM VILLAGE DISTRICT  
EPSOM, NEW HAMPSHIRE 03234**

**OFFICERS**

Lawrence Ward, Commissioner	Term Expires 2000
Gary Kitson, Commissioner	Term Expires 2001
William Clark, Commissioner	Term Expires 2002
Joni Kitson, Treasurer	
Wendi Stiles, Clerk	Term Expires 2000
David Siress, Moderator	Term Expires 2000

**EPSOM VILLAGE DISTRICT  
TREASURERS REPORT  
JANUARY 1 - DECEMBER 31, 1999**

**CASH ON HAND:**

December 31, 1998	\$29,599.19
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**REVENUE:**

Hydrant Rental	\$ 3,000.00	
Interest on Checking Account	356.71	
Miscellaneous Income	3,995.08	
Reimbursed Expenses	2,708.52	
Revenue Sharing	1,117.29	
Water Usage	81,402.60	\$92,580.20

**TOTAL REVENUE**

**\$122,179.39**

**EXPENDITURES:**

Electric	\$ 6,353.10	
Heat	632.67	
Insurance	1,115.00	
Lab Testing	3,248.00	
Interest on Debt	1,930.00	
Materials	11,234.92	
Office Expenses	3,984.37	
Officers Salaries	3,950.00	
Operator Contract	27,192.00	
Principal on Debt	3,600.00	
Professional Fees	0.00	
Reimbursable Expenses	663.76	
Repairs and Maintenance	9,389.96	
Telephone	1,157.42	
Water System Update	2,000.00	(\$76,451.20)

TRANSFER to Tank Maintenance Fund

(\$2,000.00)

**CASH ON HAND:**

December 31, 1999	\$43,728.19
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**THE STATE OF NEW HAMPSHIRE**  
**EPSOM VILLAGE DISTRICT WARRANT**

To the Inhabitants of the Epsom Village District in the County of Merrimack in said State,  
qualified to vote in Town affairs:

You are hereby notified to meet at the **Epsom Town Hall** in said Epsom on **Thursday**, the  
**Ninth** (9th) day of **March**, next at **7:00pm** of the clock to act upon the following subjects:

1. To choose a Moderator for ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Commissioner for a term of three (3) years.
4. To hear reports of Agents, Committees, or Officers chosen, and to pass any vote relating thereto.
5. To see if the District will vote to authorize the continuance of a Trust Fund previously established pursuant to RSA 31:19(a), and known as the Epsom Village Tank Maintenance Fund; and to raise and appropriate the sum of Two Thousand Dollars (\$2000.00) to be placed in the Fund for the purpose of Tank Maintenance; and to authorize the use/transfer of \$2000.00 from the December 31, 1999 Fund Balance for this purpose. (Recommended by the Budget Committee)
6. To see what action the District will take upon the Budget (**\$89,710.00**) as submitted by the Budget Committee. Said sum includes \$2,000.00 from article 5.  
( Recommended by the Budget Committee)
7. To transact any other business which may be brought before this meeting.

Given under our hand and seal, this 11th day of January, in the year of our Lord, two thousand.

  
Gary P. Kitson, Commissioner

  
William E. Clark, Commissioner

  
Lawrence Ward, Commissioner



# Epsom Village District

## Proposed 2000 Budget

<b>Expense</b>	<b>1999 Budget</b>	<b>Proposed 2000 Budget</b>
Electric	\$8,100.00	\$7,500.00
Heat	1,200.00	800.00
Insurance	1,400.00	1,300.00
Lab Testing	1,200.00	2,000.00
Interest on Debt	2,000.00	1,800.00
Materials	12,000.00	11,000.00
Office Expenses	1,000.00	1,500.00
Officers Salaries	3,950.00	1,750.00
Operator Contract	27,192.00	33,420.00
Principal of Debt	3,600.00	3,600.00
Professional Fees	1,000.00	800.00
Reimbursable Expenses	1,000.00	1,000.00
Repairs and Maintenance	15,000.00	13,000.00
Telephone	1,300.00	1,200.00
Water System Update	2,000.00	2,000.00
Billing and Finance	0.00	5040.00

### **Warrant Article**

Tank Maintenance Fund	2,000.00	2,000.00
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<b>Total Expense</b>	<b>\$83,942.00</b>	<b>\$89,710.00</b>
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### **Income**

Hydrant Rental	\$3,000.00	\$3,000.00
Interest on Checking Acct.	500.00	500.00
Miscellaneous Income	2,000.00	2,000.00
Reimbursed Expenses	1,000.00	1,000.00
Revenue Sharing	1,117.00	1,117.00
Surplus Fund Transfer	12,000.00	12,000.00
Water Usage	64,325.00	70,093.00

<b>Total Income</b>	<b>\$83,942.00</b>	<b>\$89,710.00</b>
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**OFFICERS OF EPSOM SCHOOL DISTRICT**  
**For the Year Ending June 1999**

**Moderator**  
ASHTON WELCH

**District Clerk**  
DAWN BLACKWELL

<b>School Board</b>	
GORDON ELLIS	Term Expires 2000
DONALD HARTY	Term Expires 2000
TIM RIEL	Term Expires 2001
KEITH COTA	Term Expires 2002
VIRGINIA DREW	Term Expires 2002

**Superintendent of Schools**  
THOMAS HALEY

**Asst. Superintendent of Schools**  
DAVID DZIURA

**Business Administrator**  
PETER AUBREY

**Principal**  
MARY DEVLIN

**Treasurer**  
LINDA MARTEL

**Auditor**  
BRENT W. WASHBURN, C.P.A.

**Truant Officer**  
SHIRLEY PARKER

**School Nurse**  
JOAN POZNER

**MINUTES  
ANNUAL SCHOOL DISTRICT MEETING  
FEBRUARY 4, 1999**

The annual meeting was called to order at 7:00 P.M. on Thursday, February 4, 1999. The Moderator, Ashton E. Welch, explained the procedures that would be followed for the meeting. He explained that those present could deliberate and amend the articles, but no final action could be taken. Voting on the articles will be done at the polls. The Moderator asked that all amendments be relative to the warrant articles and be submitted to him in writing.

**Article 1:** TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

Article 1 was read. Mary Devlin reported that for several years the theme of the School Board has been building success for Kindergarten through twelfth grade students. Parents, businesses, Epsom school staff, Pembroke Academy, the Superintendent, SAU #53 staff and Epsom School Board all help to make this happen. This is the fourth year in a row the school has received the Blue Ribbon Award for volunteerism. Parents work in the classroom, sports field and on the Space Needs Committee. Volunteers worked to get the bleachers. During February vacation the school will be getting a speaker system as a result of mutual fundraisers of the PTA and Epsom Central School Staff. The staff has been working on Language Arts, Math, Social Studies and Science curriculums. Mary stated that as of June, 1998 the school is aligned with all state and national standards. For the past two years the school has heavily budgeted for K through 5 reading, writing, speaking and listening programs. The Language Arts curriculum received national recognition and will be in a national Prentiss Hall curriculum book. The School Board is currently looking at a homework policy. The school has an excellent music curriculum in place and have budgeted to go from a 3 day to a 5 day program. Almost every computer is connected to the Internet. They have received a grant for 20 additional computers and every classroom should have a computer. A partnership has been developed with Epsom Manor and fifth graders. The school received a Technology Grant from the State Library for over \$5,000 for additional computer hardware. Spanish has gone from 2 days to 2½ days per week. Last year with a Drug Free Schools Grant all SAU #53 8<sup>th</sup> graders and their parents got together for a day long seminar and this will be repeated this year.

**Article 2:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES, THE AMOUNTS SET FORTH ON THE BUDGET POSTED WITH THE WARRANT OR AS AMENDED BY VOTE OF THE FIRST SESSION, FOR THE PURPOSES SET FORTH THEREIN, TOTALING \$4,234,800. SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$4,103,302 WHICH IS THE SAME AS LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA 40:13, X AND XVI TO TAKE UP THE ISSUE OF A REVISED OPERATING BUDGET ONLY. (SCHOOL BOARD RECOMMENDS APPROVAL) (BUDGET COMMITTEE RECOMMENDS APPROVAL).

Article 2 was read. Keith Cota summarized the following highlights of the budget: Items listed under the Regular Program line include funding for the third year of the teachers' contract. This is an increase of 4.2%, which includes 1.9% for cost of living increase and a step increase of 2.3%. The music program is being extended to a full-time position. We continue to co-share the foreign language and technology positions with Chichester. Adjustments have been made to transfer one of the aide positions to the school administrative-secretary line. This position is basically clerical work. There is an increase in computer maintenance to cover the additional 20 computers received from the grant. Tuition for P.A. is budgeted for 156 students next year, currently there are 152. The tuition cost for P.A. bonding issue has been placed in the budget. P.A. is looking for a bond of \$8.4 million to upgrade the school. If the bond passes, first year tuition for us is approximately \$35,500 with the second year being estimated at \$95,000 to \$100,000. The Teaching Supplies line includes the purchase of foreign language textbooks along with 7<sup>th</sup> and 8<sup>th</sup> grade science textbooks which tie into the P.A. curriculum. Also, have included replacement of desks in grades 3 and 5. Under Technology Initiative we are looking for 5 more computers, software, printers, tables and a digital camera. The Special Education line consists of the 3<sup>rd</sup> year of the contract for certified teacher salaries. Also, moving one aide position to the secretary line where it actually belongs. There is a Special Placement increase for funding 5 out-of-district students. The Co-curricular Programs line includes \$450 to start a Computer Club. The Library has been working on bar coding all their books and have budgeted for software to allow that system to work. Under the School Board line a contract fixed assets line has been added. The auditors have been telling us for years that we need to inventory fixed assets. We have budgeted for a joint contract with SAU for a 3-year period of approximately \$600 per year. Also, have added S.B.2 voting expenses for the March ballots. Under School Administration Services and additional item for criminal record checks has been added to fund for 25 criminal checks for volunteers. Under Operation and Maintenance looking to slightly adjust the 3 custodial positions so that we have one head custodian at a salaried position of \$23,056 and one daytime and one evening general custodian funded at \$10 and \$9 per hour. The Electricity Costs has decreased from \$53,000 to \$19,000 after energy fixing was done last summer to get better savings. There is an additional cost to add an additional phone line to the school. The school currently has 6 phone lines, two dedicated to the office, one special education office, one fax, one elevator and one for emergencies. \$15,000 to update the phone system has been set aside and will also allow internal voice mail for teachers and staff. There is a marginal increase in Pupil Transportation as the contract requires. This is the last year of that contract, looking for bids next year. Special Education Transportation increased due to out-of-district transportation. Health Insurance has increased by a maximum of 9% under Other Support Services. Under Life Insurance annuities we are looking to fund an increase for annuities to offer non-certified staff a maximum of up to \$500. This is in lieu of their request to participate in the New Hampshire Retirement System which would cost more. The Non-Bargaining Unit Increase contains a 3.5% increase for the principal, a 3% increase for the Assistant principal and a 2.5% increase for Special Education Coordinator. It also includes a 2.5% up to 3% increase for non-certified staff. The Construction Line covers additional improvements to the athletic fields, \$9,500 to cover the actual cost of an automated water system, which volunteers will install. It also includes \$1,000 to cover erosion problems and \$400 for playground mulch. Keith reported that we have been paying \$200,000 yearly towards the principal on our current bond and are in the 6<sup>th</sup> year of the 10-year loan.

\$740,000 principal is still owed. The total budget requested is \$4,234,800 which is a 2.4% increase over last year. He noted that we received State Foundation Aid of \$344,000. Additional state aid for special education has also been increased to \$66,000. We have received Medicaid reimbursement for medically related special education needs in the amount of \$37,000. There is also a \$125,000 surplus from last year's budget. The overall tax impact which includes the capital reserve warrant is \$20.85 per \$1,000. We are dropping the tax rate as last year the impact was \$21.50.

Frank Catanese clarified that of the \$53,000 in the 1997/98 electrical budget, \$16,832 was for electricity, the rest for other items including update of lighting. This year's budgeted amount is \$19,158.

Robert Topik questioned how often we see an increase on the revenue side of the budget. Keith replied that we are fortunate to have the \$344,000 foundation aid. We do not know if we will receive it again and are looking to the Legislature for answers. He feels that the revenue from the state will increase. Robert Topik then asked if we have an opportunity to participate in P.A.'s decisions. Keith replied that we operate under an A.R.E.A. agreement which designates Pembroke as our receiving district. Epsom, Allenstown and Chichester are the sending districts. The cost is prorated on the percentage of students. We belong to an A.R.E.A. Board which meets four times per year. We also have three committees which include the Curriculum Committee, Building Facility Committee and Budget Committee. The Pembroke School Board has invited the Budget Committee to attend all their public meetings and provide input. However, Pembroke has the final say, we are at the mercy of the Pembroke voters.

Charlie Yeaton stated that there are lots of plans for funding schools and all indicate a substantial revenue increase from the State.

Norm Roberge asked how many teachers Epsom has, how many live in Epsom, how many are here, how many students there are, the average classroom size and what the Chichester decision means to us.

Tom Haley replied that Chichester has taken a hard look at their high school options. They decided their best option is to continue with the A.R.E.A. agreement provided that Pembroke supports the building renovation and addition. They are formulating a high school options study committee to study leaving the A.R.E.A. agreement. They will cancel that study if Pembroke voters vote in favor of the building project. If Chichester decides to leave the agreement, they would not actually leave until about 3 years after the study is started. When this occurs, if no one else comes into the agreement to take the place of the 100 students that come from Chichester, the other partners would pick up the slack. This would result in some tuition increase to the remaining members.

Mary Devlin reported that there are 465 students, 45 professional staff, 25 classroom teachers, 3 special education case managers, 3 administrative staff and 45 other staff. The average classroom size is 15.6.

There being no further discussion, Article 2 shall appear on the ballot as presented.

**Article 3:** TO SEE IF THE SCHOOL DISTRICT WILL VOTE TO CREATE A CAPITAL RESERVE FUND UNDER THE PROVISIONS OF RSA 35:1 AND 35:3 TO BE KNOWN AS THE SCHOOL CONSTRUCTION AND RENOVATION CAPITAL RESERVE FUND FOR THE PURPOSES OF CONSTRUCTING, RENOVATING AND EQUIPPING EPSOM SCHOOL DISTRICT FACILITIES, AND TO RAISE AND APPROPRIATE \$150,000 FOR THIS PURPOSE. THIS SUM IS TO COME FROM FUND BALANCE (SURPLUS) AND NO AMOUNT IS TO BE RAISED FROM TAXATION. (NOTE: STATE FOUNDATION AID REVENUE RECEIVED BY THE DISTRICT IS PROJECTED TO BE \$344,221 MORE IN THE 1999/00 FISCAL YEAR THAN IN THE CURRENT (1998/99) FISCAL YEAR. THIS INCREASE IN REVENUE IS MORE THAN DOUBLE THE AMOUNT SOUGHT TO FUND THE CAPITAL RESERVE.) (SCHOOL BOARD RECOMMENDS APPROVAL) (BUDGET COMMITTEE RECOMMENDS APPROVAL).

Article 3 was read. Virginia Drew stated that Epsom has been in the process of evaluating the weaknesses and strengths of the school. They have established a Space Needs Committee which is made up of a School Board member, the Assistant Principal, 3 staff members and 5 community members. They determined that regular classroom size is currently adequate, however, space for administration, support staff and academic initiatives is not. The library media center, special education department, language arts department, Title I, main office, administrative offices, storage, teacher's lunchroom, computer lab, nurse's office, conference rooms and student management counseling area all need more space. Also, additional parking space is needed. They are not looking for a large amount of space for these items. The School Board is currently seeking additional input. Anyone that wants to help explore options to solve these space needs is welcome.

Keith Cota stated the article is looking to set aside \$150,000 out of the surplus to allow for future expansions. They may need to come forward in two to three years to ask for some type of expansion. The building has been designed to add four additional classrooms. The septic system has been designed to allow for that additional space. If this money is not needed, it will be turned back to offset taxes.

There being no further discussion, Article 3 shall appear on ballot as presented.

**Article 4:** BY PETITION: WE, THE UNDERSIGNED REGISTERED VOTERS OF EPSOM, DO HEREBY PETITION THE EPSOM SCHOOL DISTRICT TO ADD A WARRANT ARTICLE TO THIS YEAR'S SCHOOL BALLOT, THE SUBJECT OF WHICH IS THE S.B. 2 METHOD OF SCHOOL MEETING AND BALLOTING. WE REQUEST THE ABOLITION OF THE S.B. 2 SYSTEM WHEREBY NO VOTES ARE CAST DURING SCHOOL MEETING, SUCH THAT THE SCHOOL WARRANT ARTICLES APPEAR AT A LATER DATE ON A SECRET BALLOT. AT THE SAME TIME, WE REQUEST THE REINSTATEMENT OF THE FORMER SCHOOL MEETING SYSTEM, WHEREBY WARRANT ARTICLES ARE DISCUSSED, AMENDED AND VOTED UPON DURING THE ANNUAL SCHOOL MEETING (AS WAS THE CUSTOM IN EPSOM PRIOR TO THE 1998 SCHOOL MEETING AND ELECTION).

Article 4 was read. Peggy Tucker stated that she started the petition and longs for the days of the old school and town meetings when people were informed when they voted.

Frank Catanese questioned the legality of the wording of the article. He stated that the Town has presented the same article and has worded it through their attorney. Tom Haley replied that the article was brought before their attorney and the Department of Revenue and was accepted.

Charlie Yeaton stated he supports this article and that the school and town meeting system has worked well for a couple of hundred years. He would rather have a fewer informed people vote, than more uninformed voters.

Robert Topik asked how many years S.B. 2 has been in effect and how many people used to attend the school meeting. The Moderator replied that this is the second year and that we used have an average of 200 people attend the meeting. Last year there were 100 and this year there are 59. There are 2400 registered voters in Epsom. Mr. Topik stated many of the people who come to the meetings inform others of what took place. He feels it is a little premature to repeal S.B. 2 after only one year.

Virginia Drew congratulated and thanked everyone who took the time to attend the meeting and become informed voters. She feels that S.B. 2 takes away people's need and desire to come to the meeting. She feels you need to attend to really hear and understand the issues before you vote. When you go into the voting booth and are presented a sheet of warrant articles, it is sometimes difficult to understand what you are voting on. She encourage people to vote yes on Article 4.

The Moderator explained that to rescind S.B. 2 you need 3/5 of the number of votes cast on that specific article. Blank ballots do not count towards that 3/5.

John Spring stated that some clarification is needed on the wording. Tom Haley stated that when a petition is submitted, they write it exactly as the petitioner gives it to them. An addition will be made to the article to include the RSA wording and a yes or no question when it is put on the ballot.

There being no further discussion, Article 4 shall appear on the ballot as presented with the wording possibly modified.

**Article 5: TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THIS WARRANT.**

Article 5 was read. There were no agents or committees to be chosen.

**Article 6: TO TRANSACT OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.**

Article 6 was read. Keith Cota gave special thanks to Mary Devlin and the staff at Epsom Central School. He also thanked the volunteers, School Board members, SAU office, Budget Committee and people attending the meeting.

At 8:45 P.M. a motion to adjourn was made by Frank Catanese, seconded by Gordon Ellis. Motion passed. The meeting was adjourned to the second session on March 9 at 8:00 A.M. at the Legion Hall.

Respectfully submitted,  
Dawn E. Blackwell, Clerk  
Epsom School District

The following is the result of the March 9, 1999 vote of the School District of Epsom, New Hampshire:

SCHOOL BOARD FOR THREE YEARS (Vote for 2)

Keith Cota	655 votes
Virginia Drew	675 votes

SCHOOL BOARD FOR ONE YEAR (Vote for 1)

Donald Harty (write-in)	82 votes
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ARTICLES:

Article 1: SHALL THE SCHOOL DISTRICT VOTE TO RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES, THE AMOUNTS SET FORTH ON THE BUDGET POSTED WITH THE WARRANT OR AS AMENDED BY VOTE OF THE FIRST SESSION, FOR THE PURPOSES SET FORTH THEREIN, TOTALING \$4,234,800? SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$4,103,302 WHICH IS THE SAME AS LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA 40:13, X AND XVI TO TAKE UP THE ISSUE OF A REVISED OPERATING BUDGET ONLY. (THE SCHOOL BOARD AND BUDGET COMMITTEE BOTH RECOMMEND APPROVAL OF THIS ARTICLE.)

YES-----546

NO -----272

Article 2: SHALL THE SCHOOL DISTRICT VOTE TO CREATE A CAPITAL RESERVE FUND UNDER THE PROVISIONS OF RSA 35:1 AND 35:3 TO BE KNOWN AS THE SCHOOL CONSTRUCTION AND RENOVATION CAPITAL RESERVE FUND FOR THE PURPOSES OF CONSTRUCTING, RENOVATING AND EQUIPPING EPSOM SCHOOL DISTRICT FACILITIES, AND RAISE AND APPROPRIATE \$150,000 FOR THIS PURPOSE. THIS SUM IS TO COME FROM FUND BALANCE (SURPLUS) AND NO AMOUNT IS TO BE RAISED FROM TAXATION.



(Note: State foundation aid revenue received by the District is projected to be \$344,321 more in the 1999/00 fiscal year than in the current (1998/99) fiscal year. This increase in revenue is more than double the amount sought to fund the Capital Reserve.) (THE SCHOOL BOARD AND BUDGET COMMITTEE BOTH RECOMMEND APPROVAL OF THIS ARTICLE.)

YES-----619

NO -----197

Article 3: BY PETITION: WE, THE UNDERSIGNED REGISTERED VOTERS OF EPSOM, DO HEREBY PETITION THE EPSOM SCHOOL DISTRICT TO ADD A WARRANT ARTICLE TO THIS YEAR'S SCHOOL BALLOT, THE SUBJECT OF WHICH IS THE S.B. 2 METHOD OF SCHOOL MEETING AND BALLOTING. WE REQUEST THE ABOLITION OF THE S.B. 2 SYSTEM WHEREBY NO VOTES ARE CAST DURING SCHOOL MEETING, SUCH THAT THE SCHOOL WARRANT ARTICLES APPEAR AT A LATER DATE ON A SECRET BALLOT. AT THE SAME TIME, WE REQUEST THE REINSTATEMENT OF THE FORMER SCHOOL MEETING SYSTEM, WHEREBY WARRANT ARTICLES ARE DISCUSSED, AMENDED AND VOTED UPON DURING AN ANNUAL (OR SPECIAL) SCHOOL MEETING (AS WAS THE CUSTOM IN EPSOM PRIOR TO THE 1998 SCHOOL MEETING AND ELECTION). THEREFORE, "SHALL THE PROVISIONS FOR VOTING BY OFFICIAL BALLOT ON ALL ISSUES BEFORE THE EPSOM SCHOOL DISTRICT UNDER RSA 40:13 BE LIMITED TO ELECTION OF OFFICERS AND CERTAIN OTHER QUESTIONS?

YES-----450

NO -----355

483 NEEDED TO PASS

EPSOM SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF EPSOM,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the American Legion in said District on the 14th day of March, 2000 at 8:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the ensuing three years.
2. To choose a Clerk for the ensuing three years.
3. To choose two members of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing three years.

The polls are to open at 8:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Epsom this 30th day of January, 2000.

Keith Cota, Chair  
Virginia Drew  
Gordon Ellis  
Donald Harty  
Timothy Riel  
EPSOM SCHOOL BOARD

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF EPSOM, QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Epsom Central School in said District on the 5th day of February, 2000 at 8:30 o'clock in the morning to deliberate upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to make any recommendation relating thereto.

2. To see if the District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,583,735. Should this article be defeated, the operating budget shall be \$4,471,140 which is the same as last year, with certain adjustments required by previous action of the school district, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

[Approval of the proposed School District budget will result in a projected \$2.32 per \$1,000 increase in the tax rate. Rejection of the proposed budget will result in a projected \$1.59 per \$1,000 increase in the tax rate.]

School Board Recommends Approval  
Budget Committee Recommends Approval

3. To see if the District will vote to approve the cost items as set forth in the collective bargaining agreement reached between the Epsom School Board and the Epsom Teachers Association for the 2000/01, 2001/02 and 2002/03 fiscal years which calls for the following estimated increases in salaries and benefits:

Year 2000/01	\$93,780
Year 2001/02	\$79,516
Year 2002/03	\$75,436

and further to raise and appropriate the sum of \$93,780 for the 2000/01 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits agreed to by the Epsom School Board and the Epsom Teachers Association.

[Approval of the collective bargaining agreement will result in a \$.61 per \$1,000 increase in the tax rate.]

School Board Recommends Approval  
Budget Committee Recommends Approval

4. To choose Agents and Committees in relation to any subjects embraced in the Warrant.

5. To transact other business that may legally come before said meeting.

Given under our hands and seal this 30th day of January, 2000.

Keith Cota, Chair  
Virginia Drew  
Gordon Ellis  
Donald Hart  
Timothy Riel  
Epsom School Board

EPSOM SCHOOL DISTRICT 2000-01 PROPOSED BUDGET					
ACCOUNT #	DESCRIPTION	1998-99 EXPENDED	1999/00 VOTED BUD.	2000/01 PROP. BUD.	BUDGET COMMITTEE RECOMMENDED NOT RECOMMENDED
<b>1000 INSTRUCTION</b>					
<b>1100 REGULAR PROGRAMS</b>					
110 Teachers' Salaries		939,021.10	1,013,335.00	969,552.00	969,552.00
112 Substitute Salaries		24,568.55	30,830.00	33,640.00	33,640.00
114 Aides' Salaries		53,814.91	41,382.00	41,444.00	41,444.00
321 Computer Training		0.00	0.00	750.00	750.00
430 Computer Maintenance		12,921.45	8,310.00	7,000.00	7,000.00
431 Repairs to Equipment		703.68	775.00	775.00	775.00
432 Server/Network Upgrade		0.00	0.00	5,259.00	5,259.00
550 Rebinding of Books		200.00	200.00	200.00	200.00
561 Tuition-Other-Districts		812,122.72	900,588.00	1,189,365.00	1,189,365.00
610 Teaching Supplies		36,215.75	36,429.00	38,166.00	38,166.00
641 Textbooks		14,381.80	12,717.00	7,724.00	7,724.00
642 Audio Visual		4,382.86	6,141.00	7,395.00	7,395.00
649 Student Publications		75.00	225.00	75.00	75.00
650 Audio Visual-Computer		862.20	1.00	7,438.00	7,438.00
733 New Instructional Equipment		3,102.49	4,585.00	493.00	493.00
734 Technology Equipment		0.00	0.00	17,750.00	17,750.00
737 Repl. Instructional Equipment		4,137.40	2,245.00	823.00	823.00
739 New Equipment-Physical Ed		0.00	0.00	395.00	395.00
890 Technology Initiative		7,081.87	18,265.00	0.00	0.00
<b>SUBTOTAL 1100</b>		<b>1,913,591.78</b>	<b>2,076,028.00</b>	<b>2,328,244.00</b>	<b>2,328,244.00</b>
<b>1200 SPECIAL PROGRAMS</b>					
110 Salaries		118,827.01	119,077.00	115,201.00	115,201.00
114 Aides' Salaries		131,990.77	124,978.00	129,955.00	129,955.00
115 Special Education Tutor		2,318.00	1.00	1.00	1.00
116 Special Education Coordinator		30,500.00	30,600.00	35,000.00	35,000.00
117 Summer Tutorial		0.00	1.00	1.00	1.00
330 EH Consultant		0.00	0.00	500.00	500.00
569 Special Education Tuition		217,109.80	245,247.00	200,454.00	200,454.00
610 Special Education Supplies		1,004.55	1,535.00	1,789.00	1,789.00
641 Special Education Books		357.52	1.00	1,184.00	1,184.00

ACCOUNT #	DESCRIPTION	1998/99 EXPENDED	1999/00 VOTED BUD.	2000/01 PROP. BUD.	BUDGET COMMITTEE	
					RECOMMENDED	NOT RECOMMENDED
642 Special Education Audio Visual		557.82	1,400.00	380.00		380.00
734 New Equipment		3,538.20	2,750.00	822.00		822.00
<b>SUBTOTAL 1200</b>		<b>506,203.67</b>	<b>525,590.00</b>	<b>485,287.00</b>	<b>485,287.00</b>	
<b>1410 CO-CURRICULAR PROGRAMS</b>						
110 Cocurricular Salaries		4,775.00	7,600.00	8,875.00		8,875.00
340 Cocurricular Officials		2,124.00	2,976.00	2,976.00		2,976.00
610 Cocurricular Supplies		3,045.68	3,068.00	4,136.00		4,136.00
<b>SUBTOTAL 1410</b>		<b>9,944.68</b>	<b>13,644.00</b>	<b>15,987.00</b>	<b>15,987.00</b>	
<b>2000 SUPPORT SERVICES</b>						
<b>2112 ATTENDANCE &amp; SOCIAL WORK</b>						
330 Tuant Officer		750.00	750.00	750.00		750.00
<b>SUBTOTAL 2110</b>		<b>750.00</b>	<b>750.00</b>	<b>750.00</b>	<b>750.00</b>	
<b>2120 GUIDANCE</b>						
330 Guidance Salary		32,917.00	34,588.00	34,588.00		34,588.00
610 Guidance Supplies		554.23	568.00	440.00		440.00
642 A/V Guidance		0.00	0.00	225.00		225.00
330 Special Education Diagnostic		24,992.10	37,875.00	18,781.00		18,781.00
610 Testing Supplies		3,181.51	3,783.00	3,783.00		3,783.00
<b>SUBTOTAL 2123</b>		<b>61,644.84</b>	<b>76,814.00</b>	<b>57,817.00</b>	<b>57,817.00</b>	
<b>2130 HEALTH</b>						
110 Nurse's Salary		32,702.00	34,422.00	34,422.00		34,422.00
430 Equip. Calibration		0.00	0.00	115.00		115.00
610 Medical Supplies		563.09	758.00	800.00		800.00
641 Health Instruction		323.85	0.00	1.00		1.00
739 Health Equipment		670.95	116.00	1.00		1.00
430 Software Support		0.00	0.00	254.00		254.00
580 Travel		60.00	70.00	1.00		1.00
610 Office Supplies		1,297.87	25.00	198.00		198.00
810 Memberships/Dues		0.00	0.00	75.00		75.00
<b>SUBTOTAL 2130</b>		<b>35,617.76</b>	<b>35,391.00</b>	<b>35,867.00</b>	<b>35,867.00</b>	
<b>2190 OTHER PUPIL SERVICES</b>						
321 Other Instructional Services		0.00	0.00	35.00		35.00
810 Membership/Dues		0.00	0.00	215.00		215.00
890 Assembly		1,000.00	1,100.00	2,000.00		2,000.00
<b>SUBTOTAL 2190</b>		<b>1,000.00</b>	<b>1,100.00</b>	<b>2,250.00</b>	<b>2,250.00</b>	
<b>2210 IMPROVEMENT OF INSTRUCTION</b>						
322 Curriculum Development		1,970.03	2,000.00	2,000.00		2,000.00

ACCOUNT #	DESCRIPTION	1998/99 EXPENDED	1999/00 VOTED BUD.	2000/01 PROP. BUD.	BUDGET COMMITTEE RECOMMENDED	NOT RECOMMENDED
322	Inservice Training	2,495.32	3,000.00	3,000.00	3,000.00	
329	Course Reimbursement	4,756.50	5,250.00	5,250.00	5,250.00	
641	Professional Books/Subscriptions	500.00	500.00	500.00	500.00	
	<b>SUBTOTAL 2210</b>	<b>9,751.85</b>	<b>10,750.00</b>	<b>10,750.00</b>	<b>10,750.00</b>	
<b>2222</b>	<b>LIBRARY</b>					
110	Librarian's Salary	28,391.00	29,882.00	29,882.00	29,882.00	
610	Library/General Supplies	0.00	140.00	140.00	140.00	
641	Library Books	0.00	4,025.00	4,200.00	4,200.00	
642	Library/General Reference	7,013.97	955.00	955.00	955.00	
650	Computer Software	23.06	825.00	1,345.00	1,345.00	
733	Furniture & Fixtures	0.00	800.00	764.00	764.00	
610	Video Cassettes	142.68	225.00	225.00	225.00	
642	Library Film Rental	0.00	350.00	350.00	350.00	
	<b>SUBTOTAL 2222</b>	<b>35,570.71</b>	<b>37,202.00</b>	<b>37,861.00</b>	<b>37,861.00</b>	
<b>2290</b>	<b>OTHER INSTRUCTION SERVICES</b>					
580	Travel and Conference	3,875.46	5,500.00	5,500.00	5,500.00	
	<b>SUBTOTAL 2290</b>	<b>3,875.46</b>	<b>5,500.00</b>	<b>5,500.00</b>	<b>5,500.00</b>	
<b>2310</b>	<b>SCHOOL BOARD</b>					
110	Board Salaries	0.00	1.00	1.00	1.00	
115	Secretary to the Board	260.00	600.00	720.00	720.00	
300	Contr-Fixed Assets	0.00	609.00	609.00	609.00	
540	Advertising	2,774.50	3,000.00	3,000.00	3,000.00	
610	Board Expense	4,334.54	900.00	900.00	900.00	
810	Dues NHSBA	2,479.44	2,481.00	2,881.00	2,881.00	
2312-116	Clerk	50.00	175.00	175.00	175.00	
2313-110	Treasurer's Salary	375.00	375.00	375.00	375.00	
610	Treasurer's Expense	687.65	939.00	939.00	939.00	
2314-121	Moderator	0.00	75.00	75.00	75.00	
340	Legal Notices	129.69	400.00	400.00	400.00	
610	SB 2 Voting Expenses	0.00	800.00	800.00	800.00	
2317-300	Auditors	2,142.00	2,142.00	2,142.00	2,142.00	
2318-380	Attorneys	925.21	1,550.00	1,550.00	1,550.00	
	<b>SUBTOTAL 2310</b>	<b>14,158.03</b>	<b>14,047.00</b>	<b>14,567.00</b>	<b>14,567.00</b>	
<b>2321</b>	<b>SAU MANAGEMENT SERVICES</b>					
312	S.A.U. #53	105,064.00	110,095.00	124,410.00	124,410.00	
	<b>SUBTOTAL 2320</b>	<b>105,064.00</b>	<b>110,095.00</b>	<b>124,410.00</b>	<b>124,410.00</b>	

ACCOUNT #	DESCRIPTION	1998/99 EXPENDED	1999/00 VOTED BUD.	2000/01 PROP. BUD.	BUDGET COMMITTEE RECOMMENDED	NOT RECOMMENDED
<b>2400 SCHOOL ADMINISTRATION SERVICES</b>						
110	Principal's Salary	54,178.00	56,074.00	55,804.00	55,804.00	
111	Assistant Principal's Salary	42,500.00	43,775.00	43,775.00	43,775.00	
112	Team Leaders	6,000.00	6,000.00	6,000.00	6,000.00	
550	Report Cards	764.00	1,000.00	1,000.00	1,000.00	
		0.00	550.00	550.00	550.00	
580	Principal's Travel	506.00	1,000.00	1,000.00	1,000.00	
810	Professional Dues	0.00	0.00	31,000.00	31,000.00	
111	Tech. Coord. Salary	18,403.20	43,657.00	44,896.00	44,896.00	
115	Secretaries Salaries	499.80	400.00	400.00	400.00	
116	Extra Typing Services	0.00	1,040.00	590.00	590.00	
300	Criminal Records	1,080.00	1,500.00	1,500.00	1,500.00	
320	Workshops & Conferences	0.00	0.00	477.00	477.00	
430	Software Support	678.36	1,025.00	1,025.00	1,025.00	
580	Adm. Travel	5,083.36	5,100.00	7,001.00	7,001.00	
		(2.58)	1.00	1.00	1.00	
610	Office Supplies	179.78	360.00	1.00	1.00	
641	Professional Books/Subscriptions	797.89	800.00	800.00	800.00	
650	Office Software					
890	Commencement					
	<b>SUBTOTAL 2400</b>	<b>130,667.81</b>	<b>162,822.00</b>	<b>195,820.00</b>	<b>195,820.00</b>	
<b>2600 OPERATION/MAINTENANCE</b>						
110	Custodian Salaries	48,645.78	62,880.00	62,880.00	62,880.00	
411	Water	2,498.67	1,200.00	3,000.00	3,000.00	
531	Utility Telephone	4,895.44	6,400.00	6,400.00	6,400.00	
600	Supplies	10,720.56	14,000.00	14,000.00	14,000.00	
622	Utility Electricity	21,326.38	19,158.00	21,400.00	21,400.00	
624	Utility Oil	8,397.62	9,445.00	13,324.00	13,324.00	
430	Other Repairs to Building	12,293.00	6,600.00	12,157.00	12,157.00	
431	Repairs-Electricity/Plumbing	6,254.17	7,500.00	7,500.00	7,500.00	
520	SMP Insurance	13,446.00	13,446.00	14,517.00	14,517.00	
430	Equipment Repair	105.65	600.00	600.00	600.00	
432	Contracted Services	8,453.08	7,170.00	7,804.00	7,804.00	
731	New Equipment	6,631.96	15,575.00	1,075.00	1,075.00	
735	Equipment Replacement	0.00	1,000.00	1,737.00	1,737.00	
	<b>SUBTOTAL 2540</b>	<b>143,668.31</b>	<b>164,974.00</b>	<b>166,394.00</b>	<b>166,394.00</b>	
<b>2720 PUPIL TRANSPORTATION</b>						
519	Contracted Services	114,283.00	116,287.00	167,265.00	167,265.00	
519	Special Education Transportation	31,347.25	52,850.00	29,950.00	29,950.00	

ACCOUNT #	DESCRIPTION	1998/99 EXPENDED	1999/00 VOTED BUD.	2000/01 PROP. BUD.	BUDGET COMMITTEE	
					RECOMMENDED	NOT RECOMMENDED
443	Athletic Trips	1,716.80	2,300.00	2,350.00		2,350.00
443	Field Trips	1,999.56	2,500.00	3,600.00		3,600.00
	<b>SUBTOTAL 2550</b>	<b>149,346.61</b>	<b>173,937.00</b>	<b>203,165.00</b>	<b>203,165.00</b>	
2900	OTHER SUPPORT SERVICES					
211	Health Insurance	169,695.06	211,303.00	244,060.00		244,060.00
212	Dental Insurance	10,414.67	11,709.00	11,874.00		11,874.00
213	Life Insurance/Annuity	4,375.67	12,403.00	14,506.00		14,506.00
230	FICA	116,518.43	128,449.00	123,637.00		123,637.00
232	Teachers' Retirement	36,864.15	39,957.00	40,432.00		40,432.00
260	Unemployment Compensation	(72.16)	1,961.00	1,984.00		1,984.00
260	Workers' Compensation	(1,688.76)	11,271.00	11,536.00		11,536.00
290	Non-Bargaining Unit Increase	0.00	0.00	10,247.00		10,247.00
291	Administrators Increase	0.00	0.00	5,000.00		5,000.00
292	Negotiated Agreement	0.00	0.00	93,780.00		93,780.00
	<b>SUBTOTAL 2900</b>	<b>336,107.06</b>	<b>417,053.00</b>	<b>557,056.00</b>	<b>557,056.00</b>	
4200	FACILITIES AQU/CONSTR.					
424	Site Improvements-Grounds	0.00	0.00	13,799.00		13,799.00
450	Site Improvements-Building	42,495.00	11,066.00	21,130.00		21,130.00
	<b>SUBTOTAL 4200</b>	<b>42,495.00</b>	<b>11,066.00</b>	<b>34,929.00</b>	<b>34,929.00</b>	
5100	DEBT SERVICE					
910	Principal	200,000.00	200,000.00	200,000.00		200,000.00
830	Interest	55,310.00	44,860.00	34,410.00		34,410.00
	<b>SUBTOTAL 5100</b>	<b>255,310.00</b>	<b>244,860.00</b>	<b>234,410.00</b>	<b>234,410.00</b>	
5200	FUND TRANSFERS					
5221	To Food Service Fund	0.00	1.00	1.00		1.00
5251	Transfer to Capital Reserve	0.00	150,000.00	0.00		0.00
5252	To Other Trust Funds	0.00	0.00	0.00		0.00
	<b>SUBTOTAL 5200</b>	<b>0.00</b>	<b>150,001.00</b>	<b>1.00</b>	<b>1.00</b>	
	<b>FUND II ANTICIPATED GRANTS</b>	<b>75,247.85</b>	<b>64,336.00</b>	<b>75,200.00</b>	<b>75,200.00</b>	
	<b>FUND IV FOOD SERVICE PROGRAM</b>	<b>85,347.92</b>	<b>89,380.00</b>	<b>91,250.00</b>	<b>91,250.00</b>	
	<b>TOTAL APPROPRIATIONS</b>	<b>3,915,333.34</b>	<b>4,384,800.00</b>	<b>4,677,515.00</b>	<b>4,677,515.00</b>	





**REPORT OF THE SCHOOL DISTRICT TREASURER**  
**For the Fiscal Year July 1, 1998 to June 30, 1999**

Cash on Hand July 1, 1998 .....	\$ 197,083.62
Received from Selectmen .....	\$ 3,291,944.00
Revenue from State Sources .....	635,959.18
Received from Other Sources .....	<u>70,522.88</u>
<b>TOTAL RECEIPTS .....</b>	<b><u>3,998,426.06</u></b>
 Total Amount Available for Fiscal Year .....	 4,195,509.68
Less for School Board Orders Paid .....	<u>4,014,252.90</u>
<b>BALANCE ON HAND JUNE 30, 1999 .....</b>	<b>\$ 181,256.78</b>

LINDA MARTEL  
District Treasurer

**STATISTICAL REPORT**

Half day in Session .....	360
Total Enrollment .....	484
Percent of Attendance .....	96.6
Average Daily Attendance .....	448.7

**DISTRICTS' SHARE OF SAU**

District	1997 Equalized Valuation	Valuation Percentage	1997-98 Pupils	Pupil Percent	Combined Percent	1999-00 District Share
Allentown	\$114,755,000	15.3	612	17.1	16.2	\$102,842
Chichester	93,580,000	12.5	238	6.7	9.6	60,944
Deerfield	163,551,000	21.8	489	13.7	17.7	112,365
Epsom	151,333,000	20.2	501	14.0	17.1	108,556
Pembroke	<u>226,432,000</u>	<u>30.2</u>	<u>1735</u>	<u>48.5</u>	<u>39.4</u>	<u>250,123</u>
	\$749,651,000	100.0	3575	100.0	100.0	\$634,830

# SCHOOL ADMINISTRATIVE UNIT #53 BUDGET

2000-01

## Estimated Revenues

Account	Number	Description	
	770	Unreserved Fund Balance, June 30, 2000.....	\$ -
	4000	REVENUE FROM FEDERAL SOURCES	
	4470	Handicapped Foundation (P.L. 94-142).....	283,484.00
	1000	LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE	
		Tuition/Transportation	469,025.00
		TOTAL REVENUES.....	<u>\$ 752,509.00</u>

## Estimated Expenditures

Function	Object	Purpose of Expenditure	
1000		INSTRUCTION	
	1200 ALL	Special Programs.....	\$ 30,180.00
2000		SUPPORT SERVICES	
	2190 ALL	Other Pupil Services.....	603,081.00
2200		INSTRUCTIONAL STAFF SERVICES	
	2210 ALL	Improvement of Instruction.....	1,000.00
2300-2500		GENERAL ADMINISTRATION SERVICES	
	2310 ALL	School Administrative Unit Board.....	6,909.00
	2320 ALL	Office of the Superintendent.....	219,555.00
2330-2500	ALL	Special Area Administrative Services.....	125,748.00
2390-2700	ALL	Other General Administration Services.....	56,504.00
2600		BUSINESS SERVICES	
	2340 ALL	Fiscal.....	97,622.00
	2600 ALL	Operation & Maintenance of Plant.....	27,646.00
2350		MANAGERIAL SERVICES.....	171,429.00
2900		OTHER SUPPORT SERVICES.....	176,089.00
		TOTAL EXPENDITURES.....	<u>\$ 1,515,763.00</u>
		LESS ESTIMATED REVENUES.....	<u>752,509.00</u>
		AMOUNT TO BE SHARED BY DISTRICTS.....	<u><u>\$ 763,254.00</u></u>

**DETAILED STATEMENT OF RECEIPTS**

**1998/99**

<b>Date</b>	<b>From Whom</b>	<b>Description</b>	<b>Amount</b>
<b>1998</b>			
7/03	Herrick	Ins. Reim.	363.90
7/22	Epsom Better Buddies	June Rent	114.50
	NH Retirement System	Refund	288.71
7/31	State of NH	Food, Milk - June	2,163.00
	Interest		184.59
8/04	Town of Epsom	Assessment	147,000.00
8/11	NH Retirement System	Refund	45.51
	Epsom Better Buddies	Rent	165.50
	State of NH	Chapter I/Title II, IV	19,278.34
8/18	Town of Epsom	Assessment	115,000.00
8/21	Cicchetto	Ins. Reim.	457.17
	State of NH	Medicaid Reim.	481.40
8/26	Town of Epsom	Assessment	25,000.00
8/31	Lunch	Sales	1,330.05
	Interest		66.09
9/10	Cicchetto	Ins. Reim.	68.59
	NH Retirement System	Refund	45.51
	Town of Epsom	Assessment	100,000.00
9/15	Town of Epsom	Assessment	132,000.00
9/28	Epsom Better Buddies	Rent	122.50
	Epsom Better Buddies	Rent	42.50
	Herrick	Ins. Reim.	363.90
	Cicchetto	Ins. Reim.	457.17
	SAU #53	Reim.	2,987.34
	Lunch	Sales	4,566.48
	Interest		32.02
10/03	McElaney	Ins. Reim.	72.88
	Cicchetto	Ins. Reim.	457.17
	Cicchetto	Ins. Reim.	137.18
	ECS	Reim.	245.00
	State of NH	Medicaid Reim.	395.00
	State of NH	Medicaid Reim.	104.36
	State of NH	Medicaid Reim.	5,926.83
10/07	Town of Epsom	Assessment	215,000.00
10/21	Epsom Better Buddies	Rent	192.75
	NH Retirement	Reim.	45.51
	State of NH	Foundation Aid	131,248.00
10/22	Town of Epsom	Assessment	244,000.00
	Lunch	Sales	3,759.35

Date	From Whom	Description	Amount
	Interest		114.26
11/02	State of NH	Medicaid	1,816.67
	State of NH	Bldg. Aid	30,000.00
	Mason	Reim.	1,663.00
	Damelio	Reim.	900.00
	Chichester School	Reim.	700.00
	State of NH	Chapter I/Title II, IV	12,088.40
	Hails	Reim.	1,032.15
11/06	Town of Epsom	Assessment	65,000.00
11/17	Chicchetto	Ins. Reim.	1,051.15
	AGS	Reim.	33.90
	State of NH	Milk	83.00
	NH Retirement	Reim.	45.51
	ECS	Reim.	712.50
11/18	Town of Epsom	Assessment	75,000.00
11/30	Town of Epsom	Assessment	123,000.00
	Lunch	Sales	4,804.22
	Interest		44.61
12/01	Joy of Dance	Rent	150.00
	Epsom Better Buddies	Rent	202.00
	State of NH	Food/Sept.	4,422.00
12/18	Epsom Better Buddies	Rent	155.75
	McElaney	Ins. Reim.	36.44
	Kelly	Reim.	210.00
	NH Retirement	Reim.	45.51
	State of NH	Medicaid	110.00
	State of NH	Title II	183.70
	State of NH	Medicaid	29.16
	State of NH	Food, Milk - Oct.	3,637.00
	NH Tech	Reim.	22.80
	Webber	Reim.	25.00
12/18	Town of Epsom	Assessment	113,000.00
12/31	Town of Epsom	Assessment	140,000.00
	Lunch	Sales	4,795.00
	Interest		49.01
<b>1999</b>			
1/5	Devlin	Reim.	75.00
	State of NH	Catastrophic Aid	27,601.97
	State of NH	Kindergarten	30,750.00
1/5	McElaney	Ins. Reim.	18.22
	Epsom Better Buddies	Rent	153.75
	NELMS	Refund	85.00
	NELMS	Refund	85.00

Date	From Whom	Description	Amount
	Saulnier	Reim.	55.00
	NH Retirement	Refund	45.51
	Penworthy	Refund	53.00
	State of NH	Breakfast/Milk	3,574.00
	Town of Epsom	Assessment	65,000.00
1/30	Cicchetto	Ins. Reim.	1,577.28
	Town of Epsom	Assessment	141,000.00
	State of NH	Breakfast	3,286.00
	Compensation Fund	Refund	1,950.18
	Lunch	Sales	3,374.50
	Interest		90.20
2/05	State of NH	Foundation, Chapter 1, etc	138,385.24
2/22	Town of Epsom	Assessment	375,000.00
2/26	NH Retirement	Refund	45.51
	Cicchetto	Ins. Reim.	525.76
	Epsom Better Buddies	Rent	160.75
	Interstate Brands	Refund	262.90
	Lunch	Sales	2,224.42
	Interest		137.77
3/05	Town of Epsom	Assessment	70,000.00
3/12	Town of Epsom	Assessment	20,000.00
3/22	ECS	Reim.	600.00
	State of NH	Milk/Food	3,454.00
	Merrimack County 4-H	Rent	111.38
	NH Retirement	Refund	45.51
	Computer Resources	Refund	3,240.00
3/25	Town of Epsom	Assessment	97,000.00
	Lunch	Sales	4,465.35
	Interest		144.38
	Cicchetto	Ins. Reim.	525.76
	Elliott	Ins. Reim.	20.00
	Epsom Better Buddies	Rent	144.00
	State of NH	Medicaid Reim.	524.41
	State of NH	Medicaid Reim.	937.54
	Town of Epsom	Assessment	125,000.00
4/16	Town of Epsom	Assessment	125,000.00
4/30	McElaney	Ins. Reim.	36.44
	McElaney	Ins. Reim.	54.66
	Epsom Better Buddies	Rent	219.25
	State of NH	Building Aid	30,000.00
	State of NH	Milk/Food	2,989.00
	State of NH	Milk/Food	80.00
	State of NH	LSTA Grant	5,050.00

Date	From Whom	Description	Amount
	State of NH	Foundation	119,800.00
	NH Retirement	Reim.	45.51
	Lunch	Sales	6,563.15
	ECS	Lunch	235.90
	Interest		158.16
5/17	Elliott	Ins. Reim.	20.00
	NH Retirement	Refund	45.51
	Epsom Better Buddies	Rent	187.75
	State of NH	Medicaid	15,783.44
	State of NH	Food/ChapterI/Title 2 & 6	22,826.00
	Lunch	Sales	4,781.47
	Interest		170.86
6/02	Town of Epsom	Assessment	327,000.00
6/21	Town of Epsom	Assessment	22,000.00
6/22	Town of Epsom	Assessment	200,000.00
	Epsom Better Buddies	Rent	209.25
	Cicchetto	Ins. Reim.	525.76
	Walleston	Tuition Reim.	450.00
	State of NH	Medicaid Reim.	138.00
	State of NH	Medicaid Reim.	29.48
	State of NH	Food/Milk	3,303.00
	NH Retirement	Reim.	45.51
6/30	Cicchetto	Ins. Reim.	525.76
	State of NH	Reappropriation	995.00
	State of NH	Milk	84.00
	Cicchetto	Ins. Reim.	567.56
	State of NH	Medicaid	469.64
	NH Retirement	Refund	45.51
	State of NH	Medicaid	1,508.38
	State of NH	Medicaid	12,423.22
	Town of Epsom	Assessment	230,944.00
	Lunch	Sales	1,948.70
	Interest		65.36
		<b>TOTAL</b>	<b>\$ 3,998,426.06</b>

## SUPERINTENDENT OF SCHOOLS REPORT

In the recent past, there has been a marked increase in the number of books and articles which seek to define what students should know and be able to do upon successful completion of their public school education. While students enrolled in public schools represent the widest possible range of skills, abilities, and talents, I believe we would all concur with the basic goal that each should be expected to read, write, reason and cipher at the highest possible individual level. The best way to fully achieve this goal is a subject of much disagreement and debate. However it has been clearly established that students learn best when they find a topic personally relevant and are able to use a variety of learning pathways to ensure understanding and mastery. We offer our students many opportunities to avail themselves of programs which utilize the qualities of relevance and instructional variety. Among them are vocational/technical education and school-to-careers activities, two programs I would like to take the opportunity to highlight.

Our high school-age students have the option of exploring a number of vocational options and subsequently attending classes in a specific skilled trade area at a regional vocational/technical center. These centers, located strategically state-wide, offer students the chance to utilize the very latest equipment and technology, opportunities which would likely be unavailable in each individual district. Through a vocational program the concepts of subjects such as geometry and physics are presented in the context of building construction; science and computer technology through auto mechanics, graphics or culinary arts. Students' knowledge is assessed by actual production as well as by paper-and-pencil tests. The satisfaction inherent in producing a product that is useful, durable and aesthetically pleasing boosts self confidence and motivation.

Students elect vocational classes for a variety of reasons, some to test out a career path prior to college, others to learn entry-level skills necessary for the transition into a particular occupation. On average, ten to fifteen percent of our students attend vocational classes, with graduates about evenly divided between those entering higher education and working world.

The school-to-careers program, which has to date been funded largely by SAU-wide grants, provides students and teachers the opportunity to engage in activities designed to replicate the demands and outcomes of real-life work experiences. School-to-careers involves all students from kindergarten through grade twelve. The program's goals are to assist and challenge students to become aware of career options, understand the relevancy of academic learning and its applications to real world experiences, explore individual career interests, and better understand how school success and career success connect.

School-to-careers engages elementary children in activities which promote basic career awareness, applied learning, and problem-solving skills. Middle level student focus on career exploration while high school students combine these earlier experiences with job shadowing, internship and apprenticeship opportunities. School-to-careers is intended to promote collaboration among schools, employers and the community, affording a seamless transition after high school either to post-secondary education or to employment.

All students can benefit from recognizing their own individual learning styles. The opportunity to master material in different, non-traditional settings can make a significant difference in the academic lives of all our students. I encourage parents to become familiar with the various opportunities SAU #53 offers to its students both within the walls of our schools and in the greater community.

Respectfully submitted,

Thomas Haley  
Superintendent of Schools



**EPSOM CENTRAL SCHOOL  
PRINCIPAL'S REPORT**

Dear Epsom Parents and Community Members,

Recently, I reread Dr. Seuss' book "*Oh, The Places You'll Go*," an encouraging ode that spurs each of us on to find the personal best that lies within us. Seuss speaks of the Great Balancing Act (life itself with all its ups and downs) in the following:

Congratulations!  
Today is your day.  
You're off to Great Places!  
You're off and way!

You have brains in your head.  
You have feet in your shoes.  
You can steer yourself  
any direction you choose.  
You're on your own way. And you know what you know.  
And You are the guy who'll decide where to go.

Out there things can happen  
and frequently they do  
to people as brainy  
and footsy as you,  
And when they start to happen,  
don't worry. Don't stew,  
Just go right along. You'll start happening too.

So . . .  
Be your name Buxbaum or Bixby or Bray  
you're off to Great Places. Today is your day!  
You're mountain is waiting.  
So . . . get on your way!

Whether educators or parents, our bond and commitment to the Epsom children is central. As Seuss shares, there are tremendous mountains to climb and valleys to explore as we prepare children for school, for life. There are no effective short-cuts or quick fixes. Whether parenting or educating, the work of preparing children for life is hard work with few immediate rewards.

With that said, teaching and principaling have brought me some of my greatest joys. Several years back, one of my former second grade students, who'll I will call Judy, visited with me. Judy was always a beautiful girl, but as a child she entered my classroom with a lot of luggage, which included home problems, a poor reading level, and no belief in herself. Judy had obviously grown up to be a wonderful young lady. During that visit, Judy stretched her hand out, and asked me to unfold a small piece of paper. I did and read the words, "*Judy, you're very special. Miss D.*" She told me that she had not believed in herself in second grade and many other grades that followed. Judy told me that she

read the note I wrote her every night before going to bed. She told me her Mom came to her after-school games throughout junior high and was always there for her at home. Judy told me about her Pasteur and all about their youth activities. I listened. What every teacher (or parent hopes for) is that they make a difference. What Judy gave me in that one short visit is "*fuel*." We – all of us who work for our children – can make a difference with commitment to prepare our children for life.

As a principal, I spend a lot of time listening and talking with teachers and parents. We face the same problems, such as looking at appropriate behaviors, holding our children responsible for certain tasks, planning activities that have value, creating a responsible member of a class or family, . . . . Many, many parents tell me raising children and keeping their sanity is their most difficult balancing act. As a member of the PTO Executive Board, many informative and enjoyable workshops were scheduled with topics based on parent requests. (A listing of workshops is available in Epsom Central School's main lobby.) My very best to every parent and community member who has (or will) take on the task of making a difference in the lives of our children.

At Epsom Central School, teachers serve a critical role to children's and others' growth. As Principal, I encourage continual teacher learning in informal and formal ways. In 1999, Mrs. Kelly Sedgley was nationally recognized as New Hampshire's finest first year teacher in a Washington, D.C. ceremony. In a staff meeting, Ms. Sedgley pointed out that in-house support from her grade level teammates and other staff members was as important as her formal training and family support. Epsom Central School pushes for teacher excellence by continual training in national and local seminars, by in-house mentoring programs, by early release workshops, and by a teacher evaluation plan that defines out expectations. Just like growing children takes time and planning, all of us educators must keep abreast of current trends and tie this knowledge to our practical experience.

I appreciate the community support of our educational initiatives, for staff members who search out and write grants, for a school board who set goals and keep to them, for educators and community members who diligently work with our children, and for a Superintendent who continues to make children first. As Seuss' writes to us who work hard, *So . . . get on your way!*"

Respectfully submitted,  
Mary E. Devlin, Principal

## EPSOM CENTRAL SCHOOL NURSE'S REPORT

There have been over 2000 student visits to the Health Office during the school year for various issues including first aid, illnesses, health counseling and social issues. Screenings continue in the areas of vision and hearing. These screenings result in appropriate treatment and earlier recognition of hearing deficits as they relate to learning. Other screening programs consist of scoliosis, blood pressure, pediculosis and nutritional assessments. The nurse is involved with weekly meetings as a member of the Student Assistance Team, with the focus on the educational needs of our students. The nurse is also a member of the Crisis Intervention Team. The computerization of health records is on-going.

Financial assistance from the School Nurse Student Health Association continues to be available for students with emergency medical and dental needs whose families would otherwise find these expenses a hardship. These are private funds secured through the cooperation of the Bank of New Hampshire, Suncook Branch, and supported through several area businesses and organizations throughout the school districts including Epsom, Pembroke, Allenstown and Hooksett. Their continued support of this program is greatly appreciated. The efforts of the Epsom-Chichester Lions Club are also greatly appreciated as they, too are an integral part of our resource system for those families in need of support. We thank them for their continued support.

All of our students are properly immunized according to New Hampshire Board of Immunization regulations. All of our students are in compliance with state regulations. A special thank you is extended to the Concord Regional Visiting Nurse Association for assisting with immunization clinics and to the Pittsfield Medical Professional Association for providing students at Epsom Central School with low cost athletic physical examinations.

A very special thank you is extended to the Epsom Rescue Squad, Fire Department and Police Department for always being there for the children of Epsom and for all they do to teach the children about safety in school and at home. Comprehensive health education continues for all students with the focus on encouraging students to take responsibility for themselves and others. We continue to offer units of Human Growth and Development for grades 5-8. In October, 1999, 41 full-time members of the Epsom Central School staff recently attended an in-house CPR training workshop and earned American Red Cross community adult/child/infant CPR certification.

Instruction in social skills and conflict resolution is available to all grade levels. This year, a school-wide character education program is being implemented for the second year, with monthly themes such as respect and responsibility. A magnetic school calendar, which identifies those themes, has been sent to every family. The guidance counselor, nurse and staff members continue to work towards delivery of a comprehensive drug education program. Our school has access to a Student Assistance Counselor at Pembroke Academy, and, for the third year, the eighth graders from Epsom Central School and their parents will participate in Project Respect, which will be held at NH Technical Institute in May of 2000. This program, coordinated by our guidance counselor, Carolyn Puffer, and Cheryl Twombly of Pembroke Academy, will address issues that challenge adolescents and the parents of adolescents through keynote speakers and small workshops. It also brings students from Epsom, Chichester, Allenstown and Pembroke together before entering Pembroke Academy the following year.

All of our programs have been successful as a result of the caring and cooperation of the faculty, support staff, volunteers and community based organizations. We appreciate the continued support of the Epsom School Board, Superintendent Thomas Haley, our principal Mary Devlin, our assistant principal Debra Ames as well as the many parents and volunteers who have assisted us this year.

Respectfully submitted,  
Joan Pozner, R.N.  
School Nurse

**SUPERINTENDENT'S SALARY  
1998-99**

Allenstown	\$11,049
Chichester	7,045
Deerfield	13,719
Epsom	12,533
Pembroke	<u>29,811</u>
	\$74,157

**ASSISTANT SUPERINTENDENT'S  
SALARY 1998-99**

Allenstown	\$ 9,477
Chichester	6,042
Deerfield	11,767
Epsom	10,749
Pembroke	<u>25,568</u>
	\$63,603

**BUSINESS ADMINISTRATOR'S  
SALARY 1998-99**

Allenstown	\$ 6,705
Chichester	4,275
Deerfield	8,325
Epsom	7,605
Pembroke	<u>18,090</u>
	\$45,000

# EPSOM TEACHER ROSTER

1999-00

<u>SUBJECT</u>	<u>TEACHER'S NAME</u>	<u>SALARY</u>	<u>DEGREE</u>	<u>YEARS EXP.</u>
Grade 8	Allen Janet	35,771.00	BA	19
Grade 7	Anderson, Harmony	35,771.00	BA	27
Grade 1	Barton, Deborah	35,771.00	BA	17
Grade 7	Bauer, Lisa	34,422.00	BA	13
Kindergarten	Bryant, Lori	34,588.00	MA	11
Grade 5	Burnett, Anne	26,299.00	BA	4
Grade 7	Conway, Kathleen	24,898.00	BA+15	3
Art (80%)	Copp, Jane	29,258.00	BA+15	15
Grade 3	Damelio, Cynthia	37,396.00	BA+15	17
Grade 3	DeLorie, Jacqueline	32,988.00	MA+15	9
Grade 3	Donovan, Robin	25,307.00	BA	5
Grade 8	Dougherty, Richard	32,064.00	BA+30	10
Technology	Dumont, Cody	31,000.00		1
Grade 5	Elliott, Linda	34,628.00	BA+30	14
Spanish (40%)	Ferguson, Christine	14,372.00	BA+30	7
Physical Education	Hamilton, Beth	31,874.00	BA	11
Grade 6	Haulk, Stephanie	24,353.00	BA	2
Grade 2	Jarnagin, Jeanne	35,771.00	BA	15
Grade 2	Lesieur, Lynn	35,193.00	BA+15	13
Grade 5	Martin, Paul	34,588.00	MA	11
Grade 2	Mason, Susan	37,396.00	BA+30	21
Grade 4	Patterson, Steven	30,819.00	MA	7
Grade 4	Rowe, Francine	36,573.00	BA+15	23
Grade 8	Saulnier, Rebecca	38,817.00	MA	26
Grade 1	Sedgley, Kelly	25,429.00	MA	2
	Severance, Jamie	L.O.A.	MA	8
Music	Shaw, Jennifer	35,771.00	BA	12
Language Arts	Smith, Shirley	37,396.00	BA+30	19
Grade 4	Snell, Judith	35,771.00	BA	18
Grade 6	Verity, Carol	25,429.00	MA	2
Grade 6	Wiley, Louise	36,573.00	BA+15	15
Grade 1	Wilkinson, Karen	23,434.00	BA	1
Special Education	May, Darcie	22,550.00	BA	
Special Education	Meehan, Elizabeth	30,546.00	MA+15	6
Speech/Language	Stead, Heather	33,703.00		3
Special Education	Valley, Linda	28,402.00	BA	8
Coordinator	Preve, Tami	30,600.00		5
Guidance Couns.	Puffer, Carolyn	34,588.00	MA	11
Nurse	Pozner, Joan	34,422.00	BA	13
Media Gen. (80%)	Cranton, Joan	29,882.00	MA	12
Principal	Devlin, Mary	55,804.00	MA	26
Asst. Principal	Ames, Debra	43,775.00	MA	1

**EPSOM SCHOOL DISTRICT  
GRADUATION CLASS OF 1999**

Jonathan Paul Ankiewicz	Virginia J. Lang
Krystal Lynn Anstey	Jeremy D. Lent
Eleanor Ryan Barksdale	Alicia Medugno
Melissa Ashley Basiliere	Heather Marie Michaud
Derek James Beairsto	Holly Lee Moran
Erica Anne Beck	Jared Scott Murray
Danielle Belair	Cody Allan Ordway
Daniel Richard Benner	Zachariah L. Paine
Megan May Bowen	Sheena Avery Pattillo
Ashley Rose Buckus	Blake Charles Patria
Jay Pero Demeritt	Adam Wayne Perry
Erica Rose Dempsey	Anthony J. Pickering
Jonathan A. Drouin	Holly Sue Pickering
Amanda Lee Duford	Vanessa Ann Quimby
Christopher A. Eccleston	Dale R. Quimby, Jr.
Kenneth B. Estey	Courtney Ellen Rondeau
Krystal D. Estey	Scott N. Scofield
Treye Gentry	Dina Elizabeth St. Laurent
Jason matthew Gilman	Keith A. Stiles
David Paul Gregoire	Ashley Ann Thibeault
Bryanna Marie Hemeon	Jamie L. Tilton
Heather May Hemeon	Nicholas Steven Tobias
Christopher Michael Humphreys	Jeffrey David Tucker
Dawn Marie Jarest	Laurel Justine Walleston
Laura Lewis Keeler	Jessica Marie Welch
Donald W. Kilian	Nathan J. Wheeler

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**EPSOM CENTRAL SCHOOL  
1999-00**

<u>POSITION</u>	<u>NAME</u>	<u>SALARY</u>
Custodian	Nadeau, Arthur	\$20,960.00
Custodian	Pates, Laura	4,104.00
Custodian	Rouillard, Ralph, Jr.	23,056.00

*BRENT W. WASHBURN, CPA*  
64 Hooksett Turnpike Road  
Concord, New Hampshire 03301-8400

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

December 18, 1999

The School Board  
Epsom School District  
Epsom, New Hampshire 03275

I have audited the financial statements of the Epsom School District as of and for the year ended June 30, 1999, and have issued my report thereon dated December 18, 1999. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Epsom School District's financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the Pembroke School District's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information of the Audit Committee, management, and federal awarding agencies, pass through entities. However this report is a matter of public record and its distribution is not limited.

I extend my thanks to the officials and employees of the Pembroke School District for their assistance during the course of my audit.

Brent W. Washburn, CPA

## Appendix on Internal Controls

This is an Appendix to the December 18, 1999 Epsom School District's report on internal controls and compliance based on an audit performed in accordance with Government Auditing Standards. The following are items that came to my attention during the audit regarding the design and operations of internal controls and compliance with laws, regulations, and other provisions of contracts and grants:

### 1. Inventory of Fixed Assets

Criteria: Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

Condition: The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants has been maintained.

Cause: The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

Recommendation: The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule.

Management Response: The school board has budgeted monies in the fiscal 1999/00 budget to establish a Fixed Asset Tracking System.

### 2. Unsecured Cash

Criteria: The internal control procedures are designed to safeguard the assets of the School District.

Condition: The bank balance as per the bank statements at times was over the amount insured by federal bank deposit insurance. At one point during the year the balance reached \$465,016.

Cause: The need for manageable request from the town for the money appropriated results in large deposits, and large tuition bills result in large deposit balances.

Recommendation: The cash flow should be analyzed to insure that the cash balance is maintained at its lowest possible amount. The School District should consider joining the New Hampshire Public Deposit Investment Pool, or negotiate an arrangement with the banking institution, thereby the amount above the insurance would be collateralized with bank assets. The vendor and payroll activities might be separated into two different banks.

Management Response: Discussions with School District Treasurer to arrange either joining the Public Deposit Investment Pool or some other alternative in order to properly manage the cash balance maintained in the School District's bank account.





